State Administration Appropriations
Base Budget Review

Thursday, December 8, 2005
9:30 a.m. – 10:20 a.m.
Room 12 HOB

Allan G. Bense
Speaker

Kimberly (Kim) Berfield
Chair

Dept. of Business and
Professional
Regulation

Agency Base-Budget Presentation
Department of Business and Professional Regulation
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Office of the Secretary/Administration	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						$	$	$			
8		Budget Entity: State Boxing Commission									
9			Brief Description of Entity: Provides for the regulation of professional boxing, kickboxing, and mixed martial arts (pugilistic events) in accordance with Chapter 548, Florida Statutes.								
10				Salaries & Benefits	3.0		220,093	220,093	Provides budget for 3.00 FTE positions.		
11				Other Personal Services			60,081	60,081	Provides OPS staff for office assistance (.5 FTE) and part-time officials for the pugilistic events ($56,931; no contractual vendors utilized), participant drug testing of $3,000 annually (Drug Free Workplace, contract period is 07/01/05-06/30/08), and background check of participants (Fight FAX, Inc., P-Card)		
12				Expenses			94,149	94,149	Provides general operating expenses: office rent (private - $12,398), travel for events ($56,400), telephone ($3,120), supplies/miscellaneous ($20,231), court reporter services ($2,000).		
13				SC: Risk Management Insurance			13,362	13,362	This category provides funding for the state self insurance program administered by the Department of Financial Services.		
14				SC: Transfers to DMS for HR Services			1,119	1,119	This category provides funding for the People First human resources contract administered by the Department of Management Services.		
15		Total -			3.0	0	388,804	388,804			
16											
17		Budget Entity: Executive Direction & Support Services									
18			Brief Description of Entity: Provides administrative services to the agency including planning and budgeting, accounting, legislative affairs, procurement of goods and services, personnel, legal functions, public relations, property management, mail services, and preparing and/or overseeing internal audits and investigations pursuant to Chapters 20, 110, 215, 216, 255, 287, and 760, F.S.								
19				Salaries & Benefits	169.5		10,308,907	10,308,907	Provides budget for 169.5 positions		
20				Other Personal Services			677,920	677,920	Provides for legal fees ($130,000), expert witness fees ($110,000), temporary employment ($120,000), law clerks/graduate assistants ($235,000), court reporters ($18,000), and consulting fees ($55,000). Contractual vendors utilized include: Office of Attorney General, individuals, companies and legal firms utilized for expert witnesses, consultant services or legal representation as needed. These contract ending dates range between 6/30/06 and 6/30/07.		

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7						$	$	$			
21				Expenses			2,302,634	2,302,634	Provides general operating expenses: legal & court fees ($42,338), advertising & public service notices ($59,826), mailing & delivery services ($211,307), telephone communication ($132,394), postage ($89,741), repairs ($29,871), travel ($149,370), supplies & licenses ($149,653), insurance/unemployment comp ($1,863), office rent (private - $771,561, state - $106,557), equipment rental ($274,277), dues & subscriptions ($57,148), and equipment ($17,005). Contractual vendors utilized include: Advanced Business Solutions, Riso Inc., Xerox, and Konica Minolta (equipment rentals); Northwood Centre, Bud Warehouses, Koala Miami Realty (building rental private); Pitney Bows (postage equipment rental); DHL Express (mail services); and other vendors contracted for publishing legal notices.		
22				Operating Capital Outlay			77,346	77,346	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.		
23				SC: Transfer to Div of Administrative Hearings			504,623	504,623	This category provides budget for the costs of administrative hearings conducted by the Division of Administrative Hearings.		
24				SC: Risk Management Insurance			56,650	56,650	This category provides funding for the state self insurance program administered by the Department of Financial Services.		
25				SC: Salary Incentive Payments			1,560	1,560	Provides for salary incentives based on the completion of additional education/training for sworn law enforcement officers (Inspector General Office) as authorized by Section 943.22, F.S.		
26				SC: Transfers to DMS for HR services			84,493	84,493	This category provides funding for the People First human resources contract administered by the Department of Management Services		
27		**Total - Executive Direction & Support Services**			**169.5**	**0**	**14,014,133**	**14,014,133**			

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7						$	$	$			
29		Budget Entity: Information Technology									
30			Brief Description of Entity: This service provides support functions related to computer automation, information systems, network operation, application development, and managing the department's Single Licensing system.								
31				Salaries & Benefits	44.0		2,904,751	2,904,751	Provides budget for 44.00 positions		
32				Other Personal Services			80,000	80,000	Provides for temporary employment. No contractual vendor utilized to secure OPS employees.		
33				Expenses			1,961,883	1,961,883	Provides general operating expenses: office rent ($8,848 - state; $175,752 - private), telephone ($255,000), communications - network cable/wiring ($106,500); repair/ maintenance - equipment services ($535,350), IT services ($475,000); travel ($24,000), equipment rental ($19,015); unemployment compensation ($13,032); training ($41,000); software licenses ($40,000); office supplies ($12,740), IT supplies ($60,000); and IT/communications equipment ($61,000). Current contractual vendors being utilized over $100,000: Presidio Corporation as an on-site consultant service support to assist with various tasks associated with DBPR's network for $210,000 (annual contract). Ohter contractual vendors utilized include: Adobe; Best Communications; Borrell Fire System, Inc.; DLT Solutions, Inc.; Inter-tel Technologies, Inc.; Mainline Information, Microsoft Corporation; Programmer's Paradise; Resolutions, LLC; Sonitrol; Xerox Corporation; Proven Technology; Northwest Regional Data; Gartner; Empire Computing & Consulting; C&C INT'L & DELL; DYNTEK; HAYES; OOTEN AND ASSOC.	(75,000)	This transfer was done to purchase an autoloader, which is a device that automatically changes backup tapes without human intervention. The previous backup tape was inoperable and did not have a sufficient capacity to perform a complete backup of the department systems.
34				Operating Capital Outlay			25,000	25,000	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.	75,000	Please see explanation above.
35				SC: Risk Management Insurance			21,130	21,130	This category provides funding for the state self insurance program administered by the Department of Financial Services.		

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7						$	$	$			
36				SC: Technology Solutions - DBPR			5,107,608	5,107,608	This category is utilized to fund the benefit-share payments to Accenture associated with the reengineering and Technology Project for the On-line Licensing System and Call Center. The funds within this category are held in reserve pending request for release by the department to the Legislative Budget Commission.		
37				SC: Transfers to DMS for HR services			18,238	18,238	This category provides funding for the People First human resources contract administered by the Department of Management Services		
38				SC: Maint Single Licensing System			4,550,860	4,550,860	This category provides funding for the payment of the $.41 per month per licensee cost to Accenture for the maintenance and support of the online licensing system.		
39				DP Services: Transfers to TRC-DMS			100,000	100,000	This category provides budget for data processing services purchased from the Department of Management Services.		
40		**Total - Information Technology**			**44.0**	**0**	**14,769,470**	**14,769,470**			
41											
42	**Total - Program**				**216.5**	**0**	**29,172,407**	**29,172,407**			

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	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Service Operations	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						$	$	$			
8		Budget Entity: Customer Contact Center									
9			Brief Description of Entity: This service provides a single point of contact for the public with the agency. The call center and computerized licensing system provide an efficient and a customer-centered array of services.								
10				Salaries & Benefits	82.0		3,404,397	3,404,397	This category provides budget for 82 FTE positions.		
11				Other Personal Services			225,000	225,000	This category provides budget for the hiring of 22 temporary and part-time employees to handle peak workload periods. No contractual vendor utilized to secure OPS employees.		
12				Expenses			523,518	523,518	Provides general operating expenses: office rental - private ($348,000), postage ($56,368), supplies ($12,942), telephone services ($94,766).		
13				Operating Capital Outlay			3,000	3,000	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.		
14				SC: Risk Management Insurance			16,158	16,158	This category provides funding for the state self insurance program administered by the Department of Financial Services.		
15		Total - Customer Contact Center			82.0	0	4,172,073	4,172,073			
16											

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	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Service Operations	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						$	$	$			
17		Budget Entity: Central Intake									
18			Brief Description of Entity: This service provides central processing of applications and renewals of licenses for the professions and most of the businesses regulated by the agency. The activities also include the collecting and processing the revenue.								
19				Salaries & Benefits	102.5		4,314,582	4,314,582	This category provides budget for 102.5 FTE positions.		
20				Other Personal Services			540,600	540,600	This category provides budget for 34 to 40 temporary and seasonal employees for peak workload periods. No contractual vendor utilized to secure OPS employees.		
21				Expenses			1,491,410	1,491,410	Provides general operating expenses: office rental - private ($423,608), travel ($91,504), postage ($31,476), supplies ($53,440), telephone services ($149,094), credit reports ($9,692), renewal processing-Department of Revenue ($90,308), banking services ($600,000) to process credit card payments (Bank of America, American Express, Discover Card).		
22				Operating Capital Outlay			3,000	3,000	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.		
23				SC: Risk Management Insurance			18,924	18,924	This category provides funding for the state self insurance program administered by the Department of Financial Services.		
24		Total - Central Intake			102.5	0	6,368,516	6,368,516			
25											

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6	Program:			Service Operations	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						$	$	$			
26		Budget Entity: Testing & Continuing Education									
27			Brief Description of Entity: This service is responsible for developing and administering valid, fair, and reliable examinations.								
28				Salaries & Benefits	46.0		2,041,201	2,041,201	This category provides budget for 46 FTE positions.		
29				Expenses			480,226	480,226	Provides general operating expenses: exam site rental - private ($147,175), office rental - state ($124,767), office rental - private ($69,919), travel ($55,095), postage ($24,529), supplies ($13,192), telephone services ($16,435). Contractual vendors utilized include: NCS Pearson for Information Technology Services in the amount of $1,836.		
30				Operating Capital Outlay			3,000	3,000	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.		
31				SC: Exam Testing Services			1,407,052	1,407,052	This category provides budget for hiring of approximately 115 vendors as exam proctors ($348,000), consulting services ($76,000), national testing contracts ($948,300). See attached list of proxy's currently being contracted to provide testing services.		
32				SC: Risk Management Insurance			6,146	6,146	This category provides funding for the state self insurance program administered by the Department of Financial Services.		
33		Total - Testing & Continuing Education			46.0	0	3,937,625	3,937,625			
34											
35	Total - Program				230.5	0	14,478,214	14,478,214			

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6	**Program:**			**Professional Regulation**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7						**$**	**$**	**$**			
8		**Budget Entity: Compliance & Enforcement**									
9			**Brief Description of Entity: This service provides complaint processing, investigation, inspection, mediation, and enforcement activities related to twenty-one (21) various professions. In addition, the registration of farm labor contractors and investigation of child labor law violations are the responsibility of this service. Services for two professions, architects & interior designers and professional engineers, are provided by contracted providers.**							
10				Salaries & Benefits	187.0		9,423,878	9,423,878			
11				Other Personal Services			18,750	18,750		42,200	Transfer from Expenses to Other Personal Services (OPS) to hire temporary employees to assist with complaints related to hurricane reconstruction.
12				Expenses			1,679,574	1,679,574		(42,200)	Please see note above.
13				Operating Capital Outlay			8,340	8,340			
15				SC: Unlicensed Activity			1,180,050	1,180,050			
16				SC: Construction Recovery Fund			4,000,000	4,000,000			
17				SC: Auctioneer Recovery Fund			100,000	100,000			
18				SC: Transfer Architect Activities			525,239	525,239			
19				SC: Risk Management Insurance			180,392	180,392			
20				SC: Transfers to DMS for HR Services			77,241	77,241			
21				SC: Scholarship/Real Estate Recovery			450,000	450,000			
22				DPS: State Technology Office			45,312	45,312			
23		**Total - Compliance & Enforcement**			**187.0**	**0**	**17,688,776**	**17,688,776**			
24											
25		**Division of Regulation**									
26				Salaries & Benefits	138.0		6,994,546	6,994,546	This category provides budget for 138 FTE positions.		
28				Expenses			1,314,502	1,314,502	Provides general operating expenses: office rental for field offices and headquarters (private - $599,628; state - ($66,940), travel ($121,504), postage ($31,476), supplies ($85,600), telephone services ($149,094), vehicle operating costs ($164,600), equipment rental ($30,618; purchase orders), furniture & equipment ($10,118), farm labor contractor registration service with Southwest Florida Workforce Development Board, Inc. and Tampa Bay Workforce Alliance, Inc. ($15,840).		

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7						$	$	$			
29				Operating Capital Outlay			4,170	4,170	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.		
31				SC: Unlicensed Activity			680,050	680,050	Provides for public services announcements ($175,000; annual varying contract periods; Fla. Association of Broadcasters, Fla.Radio Network, and Fla.Cable Telecommunication Assoc.) warning about unlicensed practitioners and employing 13 investigators ($505,050; no contractual vendors utilized) for unlicensed activities in accordance with Section 455.2281,F.S..		
32				SC: Construction Recovery Fund			4,000,000	4,000,000	This category provides for the payment of claims approved by the Construction Industry Licensing Board to individuals who have judgments against licensed construction contractors for monetary damages.		
33				SC: Auctioneer Recovery Fund			100,000	100,000	This category provides for the payment to individuals who have board approved claims against licensed auctioneers.		
34				SC: Transfer Architect Activities			525,239	525,239	This category provides budget for the Board of Architecture and Interior Design to contract the compliance and enforcement functions with a private provider in accordance with Subsection 481.205(3),F.S. Two year (11/01/04 - 10/31/06) renewable contract with Smith, Thompson, Shaw, & Manausa, PA		
35				SC: Risk Management Insurance			133,186	133,186	This category provides funding for the state self insurance program administered by the Department of Financial Services.		
36				SC: Transfers to DMS for HR Services			56,749	56,749	This category provides funding for the People First human resources contract administered by the Department of Management Services.		
38				DPS: State Technology Office			45,312	45,312	This category provides budget for data processing services purchased from the Department of Management Services to support the Farm Labor registration program.		
39		**Total - Regulation**			**138.0**	**0**	**13,853,754**	**13,853,754**			
40											

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7						$	$	$			
41		Division of Certified Public Accounting									
47				SC: Unlicensed Activity			200,000	200,000	Provides for public services announcements (Fla. Assoc. of Broadcasters and Fla. Cable Telecommunications Assoc., annual contract) warning about unlicensed accounting practices in accordance with Section 455.2281,F.S.		
56		Total - Division of Certified Public Accounting			0.0	0	200,000	200,000			
57											
58		Division of Real Estate									
59				Salaries & Benefits	49.0		2,429,332	2,429,332	This category provides budget for 49 FTE positions.		
60				Other Personal Services			18,750	18,750	This category provides budget for one temporary staff to process applicant fingerprint data, no contractual vendors.		
61				Expenses			365,072	365,072	Provides general operating expenses: office rental for 7 field offices and allocated costs for headquarters (private - $102,365; state - $103,362), travel ($41,704), postage ($26,000), supplies ($5,000), telephone services ($51,972), vehicle operating costs ($23,400).		
62				Operating Capital Outlay			4,170	4,170	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.		
64				SC: Unlicensed Activity			300,000	300,000	Provides for employing 8 temporary investigators and related costs ($265,000) and advertising in real estate related publications ($30,949: Homes & Land of Broward County, Foxy Publications, Times Publishing Co., Resolution Publishing, Trader Publishing Co., Trader Publishing Co./Miami, and River City Publishing) warning about unlicensed practitioners.		
68				SC: Risk Management Insurance			47,206	47,206	This category provides funding for the state self insurance program administered by the Department of Financial Services.		
69				SC: Transfers to DMS for HR Services			20,492	20,492	This category provides funding for the People First human resources contract administered by the Department of Management Services.		

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7						$	$	$			
70				SC: Scholarship/Real Estate Recovery			450,000	450,000	This category provides for a real estate scholarship program ($200,000) in accordance with Section 475.045, F.S. this annual contract is administered by the Communities In Schools of Putnam County, Inc. Also, the payment of Real Estate Commission approved claims to individuals who have monetary losses due to real estate transactions are provided from this category in accordance with Section 475.482, F.S.		
72		**Total - Division of Real Estate**			**49.0**	**0**	**3,635,022**	**3,635,022**			
73											

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7						$	$	$			
74		**Budget Entity: Standards & Licensure**									
75			**Brief Description of Entity: This service is responsible for establishing and maintaining minimum licensure standards for the licensing and regulation of twenty-one professions.**								
76				Salaries & Benefits	48.0		2,730,254	2,730,254			
77				Other Personal Services			526,927	526,927			
78				Expenses			1,783,268	1,783,268			
79				Operating Capital Outlay			14,660	14,660			
80				SC: Legal Services Contract			737,788	737,788			
81				SC: Continuing Education			1,500	1,500			
82				SC: Risk Management Insurance			14,098	14,098			
83				SC: Minority Scholarships - CPA			100,000	100,000			
84				SC: Transfers to DMS for HR Services			66,997	66,997			
85				SC: Florida Engineering Management Corporation			2,170,000	2,170,000			
86				DPS: Service Operations			8,830,235	8,830,235			
87		**Total - Standards & Licensure**			**48.0**	**0**	**16,975,727**	**16,975,727**			
88											
89		**Division of Professions**									
90				Salaries & Benefits	23.0		1,509,830	1,509,830	This category provides budget for 23 FTE positions.		
91				Other Personal Services			261,721	261,721	This category provides budget for Board member compensation ($ 84,775), consulting services ($134,500; Richard Law, Jerry Hicks, and Florida Medical Foundation), court reporting ($15,000), temporary employee ($26,000).		
92				Expenses			1,061,869	1,061,869	Provides general operating expenses: office and meeting site rentals - private ($163,978), travel ($531,000), postage ($219,111), supplies ($17,242), telephone services ($65,874), court reporters ($17,392).		
93				Operating Capital Outlay			7,025	7,025	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.		
94				SC: Legal Services Contract			600,282	600,282	This category provides budget to contract with the Office of Attorney General for attorneys to perform legal counsel work for the various professional boards in the division.		

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7						$	$	$			
96				SC: Risk Management Insurance			6,756	6,756	This category provides funding for the state self insurance program administered by the Department of Financial Services.		
98				SC: Transfers to DMS for HR Services			36,718	36,718	This category provides funding for the People First human resources contract administered by the Department of Management Services.		
99				SC: Florida Engineering Management Corporation (FEMC)			2,170,000	2,170,000	This category provides budget for the department to annually contract with a private provider (Fla. Engineering Management Corporation, Inc.) as established in Section 471.038, F.S., for the administration of the licensing of professional engineers.		
100				DPS: Service Operations			5,624,860	5,624,860	The Service Operations category funds the Customer Contact Center and Central In-Take Unit through an operating transfer of cash from each budget entity that utilizes the services of these two entities.		
101		**Total - Division of Professions**			**23.0**	**0**	**11,279,062**	**11,279,062**			
102											
103		**Division of Certified Public Accounting**									
104				Salaries & Benefits	8.0		472,334	472,334	This category provides budget for 8 FTE positions.		
105				Other Personal Services			238,685	238,685	This category provides for board member compensation ($4,300), expert witnesses ($185,000, services provided by multiple CPA individuals on contract), part-time administrative assistance ($38,755, no contractual vendor), and court reporter services ($3,480).		
106				Expenses			186,482	186,482	Provides general operating expenses: office and meeting site rentals (private - $70,502), travel ($43,500), postage ($26,065), supplies ($20,750), telephone services ($11,900), court reporters/legal ads ($4,500).		
107				Operating Capital Outlay			2,443	2,443	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.		
108				SC: Legal Services Contract			36,284	36,284	This category provides budget to contract with the Office of Attorney General for attorneys to perform legal counsel work for the Board of Certified Public Accountancy.		

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7						$	$	$			
111				SC: Risk Management Insurance			2,349	2,349	This category provides funding for the state self insurance program administered by the Department of Financial Services.		
112				SC: Minority Scholarships - CPA			100,000	100,000	This category provides scholarships of $3,000 per semester to qualified minority students during the master level accounting courses.		
113				SC: Transfers to DMS for HR Services			10,220	10,220	This category provides funding for the People First human resources contract administered by the Department of Management Services.		
115				DPS: Service Operations			309,058	309,058	The Service Operations category funds the Customer Contact Center and Central In-Take Unit through an operating transfer of cash from each budget entity that utilizes the services of these two entities.		
116		**Total - Division of Certified Public Accounting**			**8.0**	**0**	**1,357,855**	**1,357,855**			
117											
118											
119		**Division of Real Estate**									
120				Salaries & Benefits	17.0		748,090	748,090	This category provides budget for 17 FTE positions.		
121				Other Personal Services			26,521	26,521	This category provides for board member compensation ($10,765), court reporter services ($10,800), and security services ($5,000; Long's Services, Inc.).		
122				Expenses			534,917	534,917	Provides general operating expenses: office rentals (private - $5,515; state - $68,673), travel ($85,000), postage ($161,811), supplies ($56,156), printing ($40,000), telephone services ($65,874).		
123				Operating Capital Outlay			5,192	5,192	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.		
124				SC: Legal Services Contract			101,222	101,222	This category provides budget to contract with the Office of Attorney General for attorneys to perform legal counsel work for the Board of Real Estate Appraisal and the Florida Real Estate commission.		
125				SC: Continuing Education			1,500	1,500	This category provides budget for continuing education projects.		

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	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Professional Regulation	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						$	$	$			
126				SC: Risk Management Insurance			4,993	4,993	This category provides funding for the state self insurance program administered by the Department of Financial Services.		
127				SC: Minority Scholarships - CPA				0	See Certified Public Accounting		
128				SC: Transfers to DMS for HR Services			20,059	20,059	This category provides funding for the People First human resources contract administered by the Department of Management Services.		
129				SC: Florida Engineering Management Corporation				0	See Professions		
130				DPS: Service Operations			2,896,317	2,896,317	The Service Operations category funds the Customer Contact Center and Central In-Take Unit through an operating transfer of cash from each budget entity that utilizes the services of these two entities.		
131		**Total - Division of Real Estate**			**17.0**	**0**	**4,338,810**	**4,338,810**			
132	**Total - Program**				**235.0**	**0**	**34,664,503**	**34,664,503**			

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	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Pari-Mutuel Wagering	FTE	Contractual Services Transfers	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						$	$	$			
8		Budget Entity: Compliance and Enforcement									
9			Brief Description of Entity: Provides for enforcement of laws and rules applicable to the Pari-Mutuel Industry in accordance with Chapters 550 and 849, Florida Statutes.								
10				Salaries & Benefits	11.0		517,432	517,432	Provides budget for 11 FTE positions.		
11				Expenses			70,253	70,253	Provides general operating expenses: office rent ($38,766-State; $4,133-Private), travel ($6,762), telephone ($9,000), gas/oil ($3,232), and supplies/miscellaneous ($2,000). No contractual vendors utilized to provide these services.		
14				SC: Risk Management Insurance			2,032	2,032	Provides funding for the state self insurance program administered by the Department of Financial Services.		
15				SC: Pari-Mutuel Lab Contract			2,360,000	2,360,000	Contractual service with the University of Florida, School of Veterinarian Medicine to provide laboratory analysis of urine and blood samples that are collected at race tracks in order to identify the use of prohibited substances in racing animals. This a 5-year renewable contract with $s renegotiated annually.		
16				SC: Transfers to DMS for HR Services			4,467	4,467	Provides funding for the People First Human Resources contract administered by the Department of Management Services.		
17				SC: Service Operations			3,391	3,391	Provides funding for the Customer Contact Center and the Central Intake Unit through an operating transfer of cash from each budget entity that utilizes the services of these two entities.		
18		Total -			11.0	0	2,957,575	2,957,575			
19											

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	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Pari-Mutuel Wagering	FTE	Contractual Services Transfers	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						$	$	$			
20		Budget Entity: Standards and Licensure									
21			Brief Description of Entity: Licenses each person connected with a racetrack, jai alai fronton or card room: Oversees the day-to-day operations of races and games to ensure compliance with Chapters 550 and 849, Florida Statutes.								
22				Salaries & Benefits	30.0		1,658,842	1,658,842	Provides budget for 30 FTE positions.		
23				Other Personal Services			1,920,666	1,920,666	Provides for temporary "seasonal" employees at the racetracks and frontons ($1,620,666); and a 1-year renewable contract with the University of Florida, School of Veterinarian Medicine for research on the effect on specific drug/medication levels for racing animals ($300,000). No contractual vendor utilized to secure OPS employees.		
24				Expenses			407,703	407,703	Provides general operating expenses: office rent ($21,654-State; $49,596-Private), travel ($21,963), telephone ($75,000), unemployment compensation ($35,000), postage ($20,000), IT supplies ($5,500), IT services/communications ($11,000), lab supplies ($8,300), legal ads ($5,000), court costs ($7,500), repairs and maintenance ($5,500), rental equipment ($10,000), printing ($8,000), gas/oil ($6,000), dues (20,000), and supplies/miscellaneous ($31,950). Contractual vendors utilized include: Danka Office Machines - 2-year renewable contact for repairs and maintenance; and Minolta Business Systems - 2-year renewable contract for rental equipment.		
25				Operating Capital Outlay			18,032	18,032	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.		
26				Motor Vehicles			24,802	24,802	Provides for two replacement vehicles per year.		
27				SC: G/A-SUS/Industry Research			300,000	300,000	Per Section 1011.93, F.S., this category provides for a research and development program through the University of Florida, College of Veterinarian Medicine, related to the breeding, health, feeding and training of racing horses and greyhounds.		

	A	B	C	D	E	F	G	H	I	J	K
1											
2				**Agency Base-Budget Presentation**							
3				**Department of Business and Professional Regulation**							
4				**November 2005**							
5											
6	**Program:**			**Pari-Mutuel Wagering**	**FTE**	**Contractual Services Transfers**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7						**$**	**$**	**$**			
28				SC: Risk Management Insurance			241,415	241,415	Provides funding for the state self insurance program administered by the Department of Financial Services.		
29				SC: Reg/ Pari-Mutuel Industry (Equ)			167,959	167,959	Provides for temporary staffing to monitor Pari-Mutuel activities when permit holders hold additional unanticipated races/performances. No contractual vendor utilized to secure temporary staffing.		
30				SC: Transfers to DMS for HR Services			41,816	41,816	Provides funding for the People First Human Resources contract administered by the Department of Management Services.		
31				SC: Service Operations			10,169	10,169	Provides funding for the Customer Contact Center and the Central Intake Unit through an operating transfer of cash from each budget entity that utilizes the services of these two entities.		
32		**Total -**			**30.0**	**0**	**4,791,404**	**4,791,404**			
33											
34		**Budget Entity: Tax Collection**									
35			**Brief Description of Entity: Ensures the integrity of Pari-Mutuel Wagering pools, while accounting for and safeguarding state revenues.**								
36				Salaries & Benefits	21.0		1,142,738	1,142,738	Provides budget for 21 FTE positions.		
37				Other Personal Services			115,000	115,000	Provides hub auditors to perform audits of each of the races/games at racetracks and frontons. No contractual vendor utilized to secure OPS employees.		
38				Expenses			194,827	194,827	Provides general operating expenses: office rent ($9,578-State; $53,726-Private), travel ($12,348), telephone ($55,500), equipment ($5,000), unemployment compensation ($5,500), training ($10,000), printing ($1,000), IT supplies ($1,000), IT communications ($7,000), rental equipment ($3,500), and supplies/miscellaneous ($14,500). Only one contractual vendor utilized - Minolta Business Systems - 2-year renewable contract for rental equipment.		

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program:**			**Pari-Mutuel Wagering**	**FTE**	**Contractual Services Transfers**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7						$	$	$			
39				Aid to Local Governments/Card room Tax			231,231	231,231	Provides for the distribution of one-quarter of card room tax revenue deposited into the Pari-Mutuel Wagering Trust Fund to local governments by October 1st of each year, pursuant to s. 849.086 (13)(h), F.S.		
40				SC: Risk Management Insurance			3,752	3,752	Provides funding for the state self insurance program administered by the Department of Financial Services.		
41				SC: Tax Collection (Equalization)			60,725	60,725	Provides for temporary auditors to conduct compliance audits when permit holders hold additional unanticipated races/performances. No contractual vendor utilized to secure temporary auditors.		
42				SC: Transfers to DMS for HR Services			9,443	9,443	Provides funding for the People First Human Resources contract administered by the Department of Management Services.		
43				SC: Con/PMW/Compliance System			296,476	296,476	Provides the central accounting and compliance audit systems for all Pari-Mutuel wagering activity in Florida through a 5-year renewable contract with Accenture.		
44				SC: Service Operations			3,389	3,389	Provides funding for the Customer Contact Center and the Central Intake Unit through an operating transfer of cash from each budget entity that utilizes the services of these two entities.		
45		**Total -**			**21.0**	**0**	**2,057,581**	**2,057,581**			
46											
47	**Total - Program**				**62.0**	**0**	**9,806,560**	**9,806,560**			

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	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Hotels and Restaurants	FTE	General Revenue	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						$	$	$			
8		Budget Entity: Compliance and Enforcement									
9			Brief Description of Entity: Inspects, regulates, and licenses public lodging, food service establishments and elevators in accordance with Chapters 83.49, 212.03, 386, 399, 415, 500, 509, and 633, F. S.								
10				Salaries & Benefits	257.0		12,268,497	12,268,497	Provides budget for 257 FTE positions.		
11				Other Personal Services			9,500	9,500	Provides for two part-time positions to assist with administrative duties for the Hospitality Education Program (9,500). No contractual vendor utilized to secure OPS employees.	30,000	Provides for contractual services for elevator inspections ($15,000) and temporary positions to provide administrative support for the Bureau of Elevator Safety ($15,000).
12				Expenses			1,823,914	1,823,914	Provides general operating expenses: office rent ($193,669-State; $268,424-Private), travel ($464,145), telephone ($214,400), IT communications ($7,150), lab supplies ($31,950), equipment rental ($33,388), printing ($17,500), gas/oil ($113,500), postage ($186,025), repairs ($116,600), mailing and delivery services ($3,000), supplies/miscellaneous ($78,401), and Sun Pass tolls ($24,350). There are two contractual vendors utilized, Hasler Business Systems and Konica Minolta Business Solutions, each with a 3-year renewable contract for equipment rental.	(30,000)	To provide authority for the issue listed above via 5% transfer.
15				Operating Capital Outlay			8,500	8,500	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.		
16				SC: TR/DOH - Epidemiological Services			418,416	418,416	Funding transferred to DOH for testing and lab work relating to potential food poisoning in food service establishments pursuant to interagency agreement.		
17				SC: G/A - School to Career			150,000	150,000	Per Section 509.302 (7), F.S., provides annual grants for the Florida Restaurant Association ($150,000) to help train young people entering into the hospitality industry.		

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program:**			**Hotels and Restaurants**	**FTE**	**General Revenue**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7						$	$	$			
18				SC: Risk Management Insurance			340,917	340,917	Provides funding for the state self insurance program administered by the Department of Financial Services.		
19				SC: Transfers to DMS for HR Services			116,134	116,134	Provides funding for the People First Human Resources contract administered by the Department of Management Services.		
20				SC: Service Operations			812,276	812,276	Provides funding for the Customer Contact Center and the Central Intake Unit through an operating transfer of cash from each budget entity that utilizes the services of these two entities.		
21		**Total -**			**257.0**	**0**	**15,948,154**	**15,948,154**			
22											
23											
24	**Total - Program**				**257.0**	**0**	**15,948,154**	**15,948,154**			

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	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Alcoholic Beverages and Tobacco	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						$	$	$			
8		Budget Entity: Compliance and Enforcement									
9			Brief Description of Entity: Provides for the investigation and enforcement of beverage and tobacco laws pursuant to Chapters 210, 386, 561, 562, 563, 564, 565, 567, 568, and 569, Florida Statutes.								
10				Salaries & Benefits	205.75		13,054,431	13,054,431	Provides budget for 205.75 FTE positions.	(52,000)	To provide authority for the three issues listed below via 5% transfers.
11				Other Personal Services			7,075	7,075	Provides psychological and drug testing for new law enforcement applicants @ $185 and $40 each, respectively. These services are provided via purchase orders as needed with Dr. Skoto.	13,000	To provide for a series of three Hepatitis B shots for 50 sworn law enforcement officers.
12				Expenses			1,661,233	1,661,233	Provides general operating expenses: office rent ($136,015-State; $643,445-Private), travel ($213,074), telephone ($147,432), law enforcement equipment ($74,603), payment for information and evidence ($108,372), perquisites ($132,350), equipment rental ($48,829), IT system services ($35,275), contractual security services ($12,371), repairs/maintenance ($20,800), printing ($4,600), postage ($27,000) supplies/miscellaneous ($44,057). Contractual services vendors include: a one-time nonrenewable contract with Sonitrol for contractual security services; and purchase orders, issued as needed, with Bell South and Sprint for IT system services.		
15				Motor Vehicles			315,644	315,644	Provides for the replacement of law enforcement vehicles annually.		
16				Operation and Maintenance of Patrol Vehicles			400,081	400,081	Provides for fuel, oil, repairs and maintenance of law enforcement vehicles.		
17				SC: Risk Management Insurance			221,422	221,422	Provides funding for the state self insurance program administered by the Department of Financial Services.		
18				SC: Salary Incentive Payments			235,176	235,176	Provides for salary increases based on the completion of additional education/training for sworn law enforcement officers.		

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	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Alcoholic Beverages and Tobacco	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						$	$	$			
19				SC: Tr/Contracted Dispatch Services			140,000	140,000	Provides for critical 24-hour telecommunications dispatch services during emergency situations and routine duty of sworn law enforcement officers through the Department of Highway Safety and Motor Vehicles.		
20				SC: Transfers to DMS for HR Services			81,141	81,141	Provides funding for the People First Human Resources contract administered by the Department of Management Services.		
21				SC: Service Operations			121,043	121,043	Provides funding for the Customer Contact Center and the Central Intake Unit through an operating transfer of cash from each budget entity that utilizes the services of these two entities.		
22		**Total -**			**205.75**	**0**	**16,237,246**	**16,237,246**			
23											
24		**Budget Entity: Standards and Licensure**									
25			**Brief Description of Entity: Issues all alcoholic beverage licenses and cigarette or other tobacco product permits laws pursuant to Chapters 210, 386, 561, 562, 563, 564, 565, 567, 568, and 569, F. S.**								
26				Salaries & Benefits	61.00		2,977,525	2,977,525	Provides budget for 61 FTE positions.	0	
27				Other Personal Services			800	800	Provides for consulting services. No contractual vendor utilized to provide consulting services.	15,000	To provide for temporary personnel to handle a backlog in brand registrations.
28				Expenses			556,465	556,465	Provides general operating expenses: office rent ($44,439-State; $216,430-Private), postage ($151,183), travel ($36,671), telephone ($30,229), legal advertising ($6,111), equipment rental ($3,816), and supplies/miscellaneous ($43,294). There is a contractual vendor utilized, Konica Minolta Business Solutions, with a 3-year renewable contract for equipment rental.		

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	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Alcoholic Beverages and Tobacco	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						$	$	$			
29				Aid to Local Governments - Beverage License/Cities & Counties			11,244,000	11,244,000	Provides for revenue sharing pursuant to section 561.342, Florida Statutes. The department is required to return 24 percent of the alcoholic beverage license taxes collected within each county to the appropriate county tax collector and 38 percent of the license taxes collected within each incorporated municipality to the appropriate municipal officer each year.		
30				Operating Capital Outlay			5,000	5,000	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.	24,000	To complete the laptop upgrades and to purchase an insertion machine for correspondence related to Beverage Surcharge and the beverage license distribution to Cities/Counties.
31				SC: Risk Management Insurance			12,743	12,743	Provides funding for the state self insurance program administered by the Department of Financial Services.		
32				SC: Transfers to DMS for HR Services			24,937	24,937	Provides funding for the People First Human Resources contract administered by the Department of Management Services.		
33				SC: Service Operations			363,127	363,127	Provides funding for the Customer Contact Center and the Central Intake Unit through an operating transfer of cash from each budget entity that utilizes the services of these two entities.		
34		**Total -**			**61.00**	**0**	**15,184,597**	**15,184,597**			
35											

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	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Alcoholic Beverages and Tobacco	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						$	$	$			
36		Budget Entity: Tax Collection									
37			Brief Description of Entity: Reviews product movement reports, collects alcoholic beverage and cigarette taxes, conducts tax and compliance audits, and assists excise/surcharge taxpayers with instructions and forms pursuant to Chapters 210, 386, 561, 562, 563, 564, 565, 567, 568, and 569, F. S.								
38				Salaries & Benefits	106.00		5,022,614	5,022,614	Provides budget for 106 FTE positions.		
39				Expenses			813,569	813,569	Provides general operating expenses: office rent ($143,137-State; $332,795-Private), contractual collection and recovery services with DOR ($100,000), travel ($111,810), telephone ($33,816), postage ($25,500), printing ($33,204), equipment rental ($15,348), and supplies/miscellaneous ($17,959). In addition to the 1-year renewable contract with DOR listed above, the division uses a contractual vendor, Konica Minolta Business Solutions, with a 3-year renewable contract for equipment rental.		
40				SC: Cigarette Tax Stamps			559,600	559,600	Section 210.06, F.S., requires a tax stamp be applied to all cigarette packages intended for sale or distribution to consumers in Florida. This category provides for the funding of the contract with Meyercord Inc. for the printing of tax stamps. The vendor also provides tax stamps to approximately 40 other states. This is a 5-year nonrenewable contract.		
41				SC: Risk Management Insurance			14,909	14,909	Provides funding for the state self insurance program administered by the Department of Financial Services.		
42				SC: Transfers to DMS for HR Services			46,900	46,900	Provides funding for the People First Human Resources contract administered by the Department of Management Services.		
43				SC: Service Operations			121,042	121,042	Provides funding for the Customer Contact Center and the Central Intake Unit through an operating transfer of cash from each budget entity that utilizes the services of these two entities.		
44		Total -			106.00	0	6,578,634	6,578,634			
45											
46	Total - Program				372.75	0	38,000,477	38,000,477			

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	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Land Sales, Condominiums, and Mobile Homes	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						$	$	$			
8		Budget Entity: Compliance and Enforcement									
9			Brief Description of Entity: Provides education, investigative activities, and mediation/arbitration services relating to condominiums and cooperatives, mobile homes, timeshares, subdivided lands, and yacht and ship brokers and salespersons pursuant to Chapters 326, 498, 718, 719, 720, 721, and 723, Florida Statutes.								
10				Salaries & Benefits	86.0		4,243,503	4,243,503	Provides budget for 86 FTE positions.		
11				Other Personal Services			29,869	29,869	Provides for one 30-hour employee for administrative support for the Home Owners Association arbitration/mediation program. No contractual vendor utilized to secure OPS employee.		
12				Expenses			834,616	834,616	Provides general operating expenses: office rent ($380,502-State; $48,791-Private), travel ($143,316), telephone ($61,400), postage ($88,000) supplies ($18,505), equipment rental (13,740), and contractual services for the Ombudsman ($30,000) and repair and maintenance of phone lines ($2,000), etc. Contractual vendors utilized include: Office Equipment Solutions, Toshiba American Business Solutions, and Konica Minolta Business Solutions, each with a 3-year renewable contract for equipment rental; and contract negotiations are underway with Broward Community College, no details currently available, for the contractual services for the Ombudsman Office.		
15				Operating Capital Outlay			4,067	4,067	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.		
16				SC: Risk Management Insurance			28,599	28,599	Provides funding for the state self insurance program administered by the Department of Financial Services.		
17				SC: Transfers to DMS for HR Services			47,193	47,193	Provides funding for the People First Human Resources contract administered by the Department of Management Services.		

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	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Land Sales, Condominiums, and Mobile Homes	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						$	$	$			
18				SC: G/A- Condo/Cooperative Management Education			500,000	500,000	Provides funding for privatized program offering education to condominium and cooperative unit owners and board members through a contract with Community Associations Institute. This is a 1-year renewable contract.		
19				SC: Service Operations			58,257	58,257	Provides funding for the Customer Contact Center and the Central Intake Unit through an operating transfer of cash from each budget entity that utilizes the services of these two entities.		
20		**Total -**			**86.0**	**0**	**5,746,104**	**5,746,104**			
21											
22		**Budget Entity: Standards and Licensure**									
23			**Brief Description of Entity: Reviews disclosure documents and public offerings, processes licenses, collects fees, and provides revenue projections relating to condominiums and cooperatives, mobile homes, timeshares, subdivided lands, and yacht and ship brokers and salespersons pursuant to Chapters 326, 498, 718, 719, 720, 721, and 723, Florida Statutes.**								
24				Salaries & Benefits	31.0		1,527,324	1,527,324	Provides budget for 31 FTE positions.		
25				Other Personal Services			15,131	15,131	Provides for one part-time employee to assist with condominium billing. No contractual vendor utilized to secure OPS employee.		
26				Expenses			316,546	316,546	Provides general operating expenses: office rent ($164,896-State), Stroman case ($50,000), Home Owners Association mediation ($50,000), travel ($3,079), telephone ($17,000), supplies ($5,155), equipment rental (3,076), and repairs ($10,000). Contractual vendors utilized include: a 1-year renewable contract with the law firm of Ogden, Gibson, White, Brooks, and Longoria, L.L.P. for the Stroman Case; and Office Equipment Solutions, Toshiba American Business Solutions, and Konica Minolta Business Solutions, each with a 3-year renewable contract for equipment rental.		
27				Operating Capital Outlay			1,298	1,298	This category provides budget for the acquisition of furniture and equipment costing more than $1,000 per item.		

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6	**Program:**			**Land Sales, Condominiums, and Mobile Homes**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7						$	$	$			
28				SC: Risk Management Insurance			9,411	9,411	Provides funding for the state self insurance program administered by the Department of Financial Services.		
29				SC: Transfers to DMS for HR Services			12,690	12,690	Provides funding for the People First Human Resources contract administered by the Department of Management Services.		
30				SC: Florida Mobile Home Relocation Corporation			1,400,000	1,400,000	Provides relocation expenses to mobile home owners who are forced to relocate due to a change in property use of a mobile home park.		
31				SC: Service Operations			233,027	233,027	Provides funding for the Customer Contact Center and the Central Intake Unit through an operating transfer of cash from each budget entity that utilizes the services of these two entities.		
32		**Total -**			**31.0**	**0**	**3,515,427**	**3,515,427**			
33											
34	**Total - Program**				**117.0**	**0**	**9,261,531**	**9,261,531**			
35											
36											
37	**Total - Department of Business and Professional Regulation**				**1,490.8**	**0**	**151,331,846**	**151,331,846**			

Dept. of Financial
Services

Agency Base-Budget Presentation
Department of Financial Services
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Office of Chief Financial Officer and Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Executive Direction and Support Services**							**Contract Description**		
9			**Brief Description of Entity: The Office of Chief Financial Officer provides overall direction for the department's constitutional, statutory and administrative responsibilities and includes the Consumer Advocate and the Inspector General. Executive Direction and Support Services includes the following: Chief of Staff, Legislative Affairs, Cabinet Affairs, Communications and Division of Administration.**								
10				Salaries & Benefits	163.5	142,709	10,131,623	10,274,332			
11				Other Personal Services		0	310,336	310,336			
12				Expenses		269,048	1,802,998	2,072,046	**Vendor:** Florida State University (Exempt) **Description:** Employee Assistance Program - provides short term counseling service to assist employees with personal and work related issues. **Amount:** $35,000 **Duration:** Recurring		
13				Operating Capital Outlay		7,500	22,566	30,066			
14				SC: Transfer to Div of Adm Hearings			68,471	68,471			
15				SC: Risk Management Insurance		2,103	49,293	51,396			
16				SC: Transfers to DMS for HR Services		18,132	84,191	102,323			
17				DP Services: Transfers to STO			7,783	7,783			
18		**Total -**			**163.5**	**439,492**	**12,477,261**	**12,916,753**			
19											
20	**(Exempt) - The procurement is exempt from the competitive bid requirements of Chapter 287, F. S.**										
21	**(State Term Contract) - The procurement was made from State Contracts issued by the DMS.**										
22	**(Competitive Bid) - Procurement is made where competitive bids are received from two or more vendors.**										
23	**(Single Source) - Product or Service is only available from a single provider.**										
24											

Agency Base-Budget Presentation
Department of Financial Services
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Office of Chief Financial Officer and Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
25		**Budget Entity: Legal Services**									
26			**Brief Description of Entity: This entity provides legal support for the constitutional and statutory responsibilities of the Chief Financial Officer and the agency's program areas.**								
27				Salaries & Benefits	87.5	341,745	5,099,901	5,441,646			
28				Other Personal Services		0	269,068	269,068			
29				Expenses		31,421	924,607	956,028			
30				Operating Capital Outlay		0	3,639	3,639			
31				SC: Transfer to Div Adm Hearings		0	334,302	334,302			
32				SC: Holocaust Victims Asst Adm		0	308,007	308,007			
33				SC: Risk Management Insurance		0	19,668	19,668			
34				SC: Transfers to DMS for HR services		0	35,524	35,524			
35		**Total -**			**87.5**	**373,166**	**6,994,716**	**7,367,882**			
36											

Agency Base-Budget Presentation
Department of Financial Services
November 2005

	Program: Office of Chief Financial Officer and Administration	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7								
37	**Budget Entity: Information Technology**							
38	**Brief Description of Entity: This service provides the data processing infrastructure and information technology needed for the agency's core process systems. This service provides expertise on information technology design, development, purchase and implementation, and provides programming, maintenance and desktop support for all of the agency's programs. This service provides the platform and support for the agency's web applications.**							
39	Salaries & Benefits	261.0	7,991,131	7,034,498	15,025,629			
40	Other Personal Services		6,559	1,443,980	1,450,539	**Vendor:** State Term Contract **Description:** Staff Augmentation - Programming and Developing System Programs **Amount:** $1,331,963 **Duration:** Recurring		
41	Expenses		6,677,295	5,697,969	12,375,264	**Vendors:** Various State Term Contracts **Description:** Software Maintenance and Support **Amount:** $5.9M **Duration:** Recurring **Vendors:** Various State Term Contracts **Description:** Hardware Maintenance and Support **Amount:** $900,000 **Duration:** Recurring **Vendor:** Sungard Availability Services (State Term Contract) **Description:** Disaster Recovery Services **Amount:** $403,935 **Duration:** Expires July 8, 2007 **Vendor:** State Term Contract **Description:** Staff Augmentation - Programming and Developing System Programs **Amount:** $431,764 **Duration:** Recurring		
42	Operating Capital Outlay		312,424	955,866	1,268,290			
43	SC: Risk Management Insurance		20,593	34,932	55,525			
44	SC: Transfers to DMS for HR Services		35,816	38,663	74,479			
45	**Total -**	**261.0**	**15,043,818**	**15,205,908**	**30,249,726**			
46								
47	**Total - Program**	**512.0**	**15,856,476**	**34,677,885**	**50,534,361**			

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Department of Financial Services
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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Treasury**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Deposit Security**									
9			**Brief Description of Entity: The Deposit Security Service is a centralized deposit location for specialized management, control, and reporting of regulatory collateral deposits. The service includes the administration of the "Florida Security for Pubic Deposits Act".**								
10				Salaries & Benefits	30.0	0	1,458,407	1,458,407			
11				Other Personal Services		0	11,129	11,129		43,520	Transfer for needed enhancements to our Collateral Administration Software programs. Non-recurring (See line 21).
12				Expenses		0	362,258	362,258	**Vendor:** IDC Financial Publishing, Inc. (Competitive Bid) **Description:** Pricing service on securities for collateral management **Amount:** $12,600 **Duration:** Recurring **Vendor:** FT Interactive Data (Competitive Bid) **Description:** Market valuation service for collateral securities **Amount:** $38,000 **Duration:** Recurring **Vendor:** Financial Information Systems (Competitive Bid) **Description:** Financial institutions ranking service **Amount:** $8,400 **Duration:** Recurring	(5,500)	Transferred to OCO for the purchase of two laptop computers and 24" monitor.
13				Operating Capital Outlay		0	1,783	1,783		5,500	
14				SC: Risk Management Insurance		0	46,174	46,174			
15				SC: Transfers to DMS for HR Services		0	17,293	17,293			
16		**Total -**			**30.0**	**0**	**1,897,044**	**1,897,044**			
17											

Agency Base-Budget Presentation
Department of Financial Services
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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Treasury**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
18		**Budget Entity: State Funds Management and Investment**									
19			**Brief Description of Entity: The State Funds Management and Investment Service receives funds, pays warrants and other orders for payment made by the Division of Accounting and Auditing, invests funds and performs cash management services.**								
20				Salaries & Benefits	27.0	0	1,405,131	1,405,131			
21				Other Personal Services		0	120,000	120,000		(43,520)	Transfer to provide needed enhancements to our Collateral Administration Software programs. Non-recurring (See line 11).
22				Expenses		0	1,249,936	1,249,936	**Vendor:** Bloomberg Financial Markets (Single Source) **Description:** Financial, analytical and trading system software **Amount:** $110,000 **Duration:** Recurring **Vendor(s):** Bank of America, Wachovia Bank, Capital City Bank (Competitive Bid) **Description:** Transaction fees for banking services **Amount:** $660,000 Bank of America **Amount:** $200,000 Capital City Bank **Amount:** $15,000 Wachovia Bank **Duration:** Recurring		
23				SC: Transfers to DMS for HR Services		0	13,195	13,195			
24		**Total -**			**27.0**	**0**	**2,788,262**	**2,788,262**			
25											
26		**Budget Entity: Supplemental Retirement Plan**									
27			**Brief Description of Entity: This service administers the State of Florida Deferred Compensation Plan.**								
28				Salaries & Benefits	11.5	0	548,139	548,139			
29				Other Personal Services		0	100	100		8,000	For OPS Employees
30				Expenses		0	113,745	113,745		(8,000)	
31				SC: Transfers to DMS for HR Services		0	4,483	4,483			
32		**Total -**			**11.5**	**0**	**666,467**	**666,467**			
33											
34	**Total - Program**				**68.5**	**0**	**5,351,773**	**5,351,773**			

Agency Base-Budget Presentation
Department of Financial Services
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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Financial Accountability for Public Funds**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: State Financial Information and State Agency Accounting**									
9			**Brief Description of Entity: This service provides financial management and financial policy as provided by the Constitution and Florida Statutes. The Department maintains all of the state's financial information in the Florida Accounting Information Resource (FLAIR) and prepares the State of Florida Comprehensive Annual Financial Report. This service benefits other state agencies, legislators, vendors, bond houses, the media, and other public and private enterprises needing state financial information. The department is seeking a new financial management system to replace the state accounting system (FLAIR) and the Cash Management System.**							
10											
11				Salaries & Benefits	161.0	8,276,064	718,313	8,994,377			
12				Other Personal Services		233,867	0	233,867	**Vendor:** Maximus (State Term Contract) **Description:** Contract for assistance with State-Wide Cost Allocation Plan **Amount:** $41,350 **Duration:** Recurring **Vendor:** Wachovia (Competitive Bid) **Description:** Bank Service Fees for EFT of State Payments **Amount:** $226,000 **Duration:** Recurring **Vendor:** Palo Alto (Single Source) **Description:** Independent verification of tobacco settlement receipts received by the State **Amount:** up to $50,000 **Duration:** Recurring with annual proviso language in the GAA		
13				Expenses		1,185,210	147,317	1,332,527			
14				Operating Capital Outlay		10,000		10,000			

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Financial Accountability for Public Funds**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
15				SC: Registry Attorneys		0	2,075,388	2,075,388	**Vendor:** Court Appointed Attorneys **Description:** Attorney fees paid for death row inmate legal services **Amount:** $2,075,388 **Duration:** Recurring		
16				SC: Contracted Services		0	3,000,000	3,000,000	Project Aspire		
17				SC: Debt Service - FLAIR/CMS		0	17,139,722	17,139,722	Project Aspire		
18				SC: Risk Management Insurance		28,783	0	28,783			
19				SC: Salary Incentive Payments		700	0	700			
20				SC: Transfers to DMS for HR Services		53,791	1,797	55,588			
21				SC: Clerks/Court/Oper Corp		0	2,000,000	2,000,000	**Vendor:** Florida Clerk of Courts Operations Corporation **Description:** Clerk of the Courts (Article V) - Clerk of the Courts staff training as mandated by the Supreme Court **Amount:** $400,000 **Duration:** Recurring **Vendor:** Florida Clerk of Courts Operations Corporation **Description:** To develop and implement a budget process by the Clerks Association for court related revenues and expenditures for County Clerk of the Courts **Amount:** $900,000 **Duration:** Recurring		
22		**Total -**			**161.0**	**9,788,415**	**25,082,537**	**34,870,952**			
23											

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Financial Accountability for Public Funds**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
24		**Budget Entity: Recovery and Return of Unclaimed Property**									
25			**Brief Description of Entity: This service collects unclaimed property and returns it to the rightful owners in accordance with the Florida Disposition of Unclaimed Property Act. The unclaimed property program exists in parallel with the unclaimed property programs in 50 states and the District of Columbia.**								
26				Salaries & Benefits	58.0	0	2,605,159	2,605,159			
27				Other Personal Services		0	255,219	255,219	**Vendor:** Bass & Bass, Ltd. (Competitive Bid) **Description:** Appraisal service for tangible Unclaimed Property **Amount:** $45,000 **Duration:** Recurring		
28				Expenses		0	833,603	833,603	**Vendor:** Accurint, Inc. (Competitive Bid) **Description:** Web-based database - used to assist bureau with locating owners of accounts **Amount:** $100,000 **Duration:** Recurring		
29				Operating Capital Outlay		0	7,500	7,500			
30				SC: Risk Management Insurance		0	7,753	7,753			
31				SC: Transfers to DMS for HR Services		0	25,185	25,185			
32		**Total -**			**58.0**	**0**	**3,734,419**	**3,734,419**			
33											
34	**Total - Program**				**219.0**	**9,788,415**	**28,816,956**	**38,605,371**			

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Fire Marshal**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Compliance and Enforcement**									
9			**Brief Description of Entity: This service is responsible for enforcement of all laws and rules relating to the construction of state-owned buildings, the Boiler Safety Act and the licensing and regulation of fire equipment, engineered fire protection systems, explosives and fireworks industries. This service is also responsible for promulgation, administration and interpretation of the Florida Fire Prevention Code (the Florida Fire Prevention Code is comprised of uniform and minimum fire safety codes and standards).**							
10				Salaries & Benefits	70.5	0	3,314,120	3,314,120			
11				Other Personal Services		0	25,688	25,688			
12				Expenses		0	609,809	609,809			
13				Operating Capital Outlay		0	9,144	9,144			
14				SC: Acquisition/Motor Vehicles		0	68,000	68,000			
15				SC: Supplemental Firefighters Comp		0	8,000	8,000			
16				SC: Transfers to DMS for HR Services		0	28,138	28,138			
17		**Total -**			**70.5**	**0**	**4,062,899**	**4,062,899**			
18											

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Fire Marshal**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
19		**Budget Entity: Fire and Arson Investigations**									
20			**Brief Description of Entity: This service investigates the origin, cause, and circumstances of fires for the detection and prevention of hazards and crimes against the public including, but not limited to, arson.**								
21				Salaries & Benefits	131.0	0	8,126,693	8,126,693			
22				Other Personal Services		0	33,391	33,391			
23				Expenses		0	1,583,071	1,583,071			
24				Operating Capital Outlay		0	49,565	49,565			
25				SC: Acquisition/Motor Vehicles		0	233,984	233,984			
26				SC: On-Call Fees		0	250,000	250,000			
27				SC: Salary Incentive Payments		0	144,174	144,174			
28				SC: Supp Firefighters Comp		0	5,000	5,000			
29				SC: Transfers to DMS for HR Services		0	64,132	64,132			
30		**Total -**			**131.0**	**0**	**10,490,010**	**10,490,010**			
31											

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Fire Marshal**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
32		**Budget Entity: Professional Training and Standards**									
33			**Brief Description of Entity: This service provides for the development and delivery of educational programs leading to certification or competency in a variety of fire service disciplines. Currently over fifty courses are offered through the Florida State Fire College. The Bureau is the accrediting agency for firefighters staffing the state's Urban Search and Rescue teams and Hazardous Materials teams. The College also offers Bachelor and Master of Science degrees through the University of Florida.**							
34				Salaries & Benefits	30.0	0	1,502,655	1,502,655			
35				Other Personal Services		0	261,367	261,367	**Vendor:** Promissor (Competitive Bid) **Description:** Contract for Test preparation and delivery **Amount:** $80,000 **Duration:** Annual Recurring Contract		
36				Expenses		0	733,439	733,439			
37				Operating Capital Outlay		0	23,294	23,294			
38				SC: Domestic Securities		0	400,000	400,000			
39				SC: Supp Firefighters Comp		0	17,500	17,500			
40				SC: Transfers to DMS for HR Services		0	20,752	20,752			
41				DP Services: Transfers to		0		0			
42		**Total -**			**30.0**	**0**	**2,959,007**	**2,959,007**			
43											

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Fire Marshal**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
44		**Budget Entity: Fire Marshal Administrative and Support Services**									
45			**Brief Description of Entity: This service includes the Office of the Director and the Forensic Laboratory. The Office of the Director provides executive direction and support all areas within the State Fire Marshal Program. Also included in the Director's Office, is the Fire Incident Reporting Section. This Section compiles fire incident data from fire departments throughout Florida. Additionally, this Office manages the activities of Emergency Support Functions 4 and 9 at the State Emergency Operations Center, coordinating statewide fire and search rescue operations during disasters. The Forensic Laboratory supports investigations by law enforcement components of police and fire agencies by providing specialized forensic analysis of evidence and images from fire and explosion scenes. The Bureau of Forensic Fire and Explosives Analysis is the only state laboratory providing fire debris and explosives analysis.**							
46				Salaries & Benefits	22.0	0	1,236,995	1,236,995			
47				Other Personal Services		0	9,102	9,102			
48				Expenses		0	541,711	541,711			
49				Operating Capital Outlay		0	12,000	12,000			
50				SC: Risk Management Insurance		0	282,231	282,231			
51				SC: Supp Firefighters Comp		0	7,500	7,500			
52				SC: Transfers to DMS for HR Services		0	7,892	7,892			
53		**Total -**			**22.0**	**0**	**2,097,431**	**2,097,431**			
54											
55	**Total - Program**				**253.5**	**0**	**19,609,347**	**19,609,347**			

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Program: State Property and Casualty Claims	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
Budget Entity: State Self-Insured Claims Adjustment							
Brief Description of Entity: This program ensures that participating state agencies are provided quality workers' compensation, liability, federal civil rights, auto liability, and property insurance coverage.							
Salaries & Benefits	100.0	0	4,751,666	4,751,666			
Other Personal Services		0	273,640	273,640	**Vendor:** York STB (Competitive Bid) **Description:** Contract with Property Adjusters to assess damages to state-owned facilities **Amount:** $120,000 **Duration:** Recurring **Vendor:** Risk Services Consultants (Single Source) **Description:** Evaluates and makes recommendations for state agency's safety programs **Amount:** $50,000 **Duration:** Recurring **Vendor:** Butler, Dunlap & Lindquist (Competitive Bid) **Description:** Actuarial Services - forecasts claim liabilities and loss payments and prepares the department's annual actuarial report **Amount:** $12,600 **Duration:** Recurring		
Expenses		0	1,069,759	1,069,759	**Vendor:** HCL Technologies (State Term Contract) **Description:** Hardware maintenance and support **Amount:** $81,483 **Duration:** Recurring		
Operating Capital Outlay		0	1,805	1,805			

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: State Property and Casualty Claims**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
16				SC: Excess Insurance & Claim Service		0	10,871,000	10,871,000	**Vendor:** Financial Services - Division of Workers' Compensation (Exempt) **Description:** Workers' Compensation Assessment **Amount:** $7,500,000 (Current Estimate) **Duration:** Recurring **Vendor:** Marsh USA (Competitive Bid) **Description:** Broker fees - assists the department in placing its excess property insurance **Amount:** $295,000 **Duration:** Recurring **Vendor:** Marsh USA (Competitive Bid) **Description:** Excess Property Insurance **Amount:** $5,200,000 (Current REC Estimate) **Duration:** Recurring **Vendor:** Marsh/STARS (Competitive Bid) **Description:** Claims Administration System support fee **Amount:** $276,000 **Duration:** Recurring		
17				SC: Risk Management Insurance		0	98,170	98,170			
18				SC: Transfers to DMS for HR Services		0	108,464	108,464			
19		**Total -**			**100.0**	**0**	**17,174,504**	**17,174,504**			
20											
21	**Total - Program**				**100.0**	**0**	**17,174,504**	**17,174,504**			

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Licensing and Consumer Protection**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Insurance Company Rehabilitation and Liquidation**									
9			**Brief Description of Entity: This service is responsible for coordinating and directing the conservation, rehabilitation and liquidation of financially impaired or insolvent insurance companies. The rehabilitation process includes taking control of and protecting the property of the insurer, conducting the business of the insurer, and formulating a rehabilitation plan. The liquidation process includes consolidating and liquidating the insurer assets, identifying and paying claims, distributing assets to claimants and responding to consumer inquiries about the receivership process.**							
10				Salaries & Benefits	9.0	0	788,912	788,912			
11				Other Personal Services		0	241,666	241,666			
12				Expenses		0	173,530	173,530			
13				Operating Capital Outlay		0	1,120	1,120			
14				SC: Risk Management Insurance		0	6,424	6,424			
15				SC: Transfers to DMS for HR Services		0	3,885	3,885			
16		**Total -**			**9.0**	**0**	**1,215,537**	**1,215,537**			
17											

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Licensing and Consumer Protection**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
18		**Budget Entity: Licensure, Sales Appointment and Oversight**									
19			**Brief Description of Entity: This service, through the Bureau of Licensing, administers the insurance laws and rules related to insurance representative license qualifications and eligibility, examinations, continuing education, and pre-licensing schools and courses, and issues licenses and appointments for all classes of insurance representatives. In addition, this service, through the Bureau of Investigation, investigates complaints received from various sources alleging violations of the Florida insurance code by licensees as well as unlicensed persons.**							
20											
21											
22				Salaries & Benefits	161.0	0	7,326,443	7,326,443			
23				Other Personal Services		0	3,530,312	3,530,312	**Vendor:** Florida State University (Exempt) **Description:** Contract employees to staff the Licensing Telephone Inquiry Unit **Amount:** $347,882 **Duration:** 10/31/2006 (Recurring) **Vendor:** Infinity/Information Systems of Florida (State Term Contract) **Description:** Program Enhancements to current computer programs for the Agent Licensing Insurance Systems/Program Enhancements for Agent and Agency licensing functions and continuing education program **Amount:** $530,000/$530,000 **Duration:** 08/31/2008 (Recurring) **Vendor:** Promissor (Competitive Bid) **Description:** Administer the testing examinations **Amount:** $2,000,000 **Duration:** 06/30/2006 (Recurring)		
24				Expenses		0	1,371,771	1,371,771			
25				Operating Capital Outlay		0	0	0			
26				SC: Acquisition/Motor Vehicles		0	46,750	46,750			
27				SC: Risk Management Insurance		0	55,733	55,733			
28				SC: Transfers to DMS for HR Services		0	31,710	31,710			
29		**Total -**			**161.0**	**0**	**12,362,719**	**12,362,719**			
30											

Agency Base-Budget Presentation
Department of Financial Services
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Licensing and Consumer Protection**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
31		**Budget Entity: Insurance Fraud**									
32			**Brief Description of Entity: This service has jurisdiction over and is authorized to investigate all allegations of insurance fraud and related criminal offenses in Florida.**								
33				Salaries & Benefits	171.0	0	10,011,679	10,011,679			
34				Other Personal Services		0	85,833	85,833			
35				Expenses		0	1,764,640	1,764,640			
36				Operating Capital Outlay		0	1,700	1,700			
37				SC: Acquisition/Motor Vehicles		0	198,000	198,000			
38				SC: Trans to JAC for PIP Fraud		0	122,405	122,405			
39				SC: Risk Management Insurance		0	229,646	229,646			
40				SC: Salary Incentive Payments		0	208,660	208,660			
41				SC: Transfers to DMS for HR Services		0	120,569	120,569			
42		**Total -**			**171.0**	**0**	**12,743,132**	**12,743,132**			
43											

Agency Base-Budget Presentation
Department of Financial Services
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Licensing and Consumer Protection**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
44		**Budget Entity: Consumer Assistance**									
45			**Brief Description of Entity: This service educates consumers by providing information that assists them in purchasing appropriate insurance and financial products for their needs and provides direct consumer assistance in resolving insurance and financial product problems. Consumers are assisted with insurance and financial product claims, complaints and inquiries. Programs are developed and presented at public forums, which provide information on insurance and financial product matters.**							
46				Salaries & Benefits	181.5	87,717	8,229,526	8,317,243			
47				Other Personal Services		0	710,200	710,200	**Vendor:** Infinity (State Term Contract) **Description:** staff augmentation for maintenance and support of the "Service Point" system - **Amount:** $478,400 **Duration:** Recurring **Vendor:** TCC (Exempt) **Description**: Quality assurance auditing contract for the call center - **Amount:** $150,000 **Duration:** Recurring		
48				Expenses		11,593	1,865,417	1,877,010			
49				Operating Capital Outlay		0	1,200	1,200			
50				SC: Risk Management Insurance		0	32,522	32,522			
51				SC: Transfers to DMS for HR Services		0	74,624	74,624			
52		**Total -**			**181.5**	**99,310**	**10,913,489**	**11,012,799**			
53											

Agency Base-Budget Presentation
Department of Financial Services
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Licensing and Consumer Protection**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
54		**Budget Entity: Funeral/Cemetery Services**									
55			**Brief Description of Entity: This service administers the funeral and cemetery laws and rules related to professional licensing qualifications and eligibility, examinations, and continuing education. It also issues licenses to establishments and cemetery companies who provide services to the public. This service conducts compliance examinations and inspections and investigates consumer complaints against funeral and cemetery industry establishments. The service also provides administrative support to Board of Funeral, Cemetery and Consumer Services.**							
56				Salaries and Benefits	18.0	0	971,810	971,810			
57				Other Personal Services		0	31,194	31,194			
58				Expenses		0	121,469	121,469			
59				SC: Transfers to DMS for HR Services		0	393	393			
60				Lump Sum	17.0	0	1,521,075	1,521,075			
61		**Total**			**35.0**	**0**	**2,645,941**	**2,645,941**			
62											
63	**Total - Program**				**557.5**	**99,310**	**39,880,818**	**39,980,128**			

Agency Base-Budget Presentation
Department of Financial Services
November 2005

Program: Workers' Compensation	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
Budget Entity: Workers' Compensation							
Brief Description of Entity: This service is to actively ensure the self-execution of the workers' compensation system through educating and informing all stakeholders in the system of their rights and responsibilities, compiling and monitoring system data, and holding parties accountable for meeting their obligations.							
Salaries & Benefits	361.0	0	16,785,512	16,785,512			
Other Personal Services		0	2,903,636	2,903,636	**Vendor:** Advanced Systems Design (State Term Contract) **Description:** Consultant (programming) **Amount:** $338,000.00 **Duration:** Annual recurring contract - renews each August **Vendor:** Creative Consulting **Description:** Consultant (programming) **Amount:** $262,500 **Duration:** Annual recurring contract - renews each October **Vendor:** Information Systems of Florida (State Term Contract) **Description:** Consultant (programming) **Amount:** $772,500.00 **Duration:** Annual recurring contract – renews each September **Vendor:** Isocorp (State Term Contract) **Description:** Consultant (programming) **Amount:** $136,400 **Duration:** Annual recurring contract – renews each October **Vendor:** Phoenix Consulting (State Term Contract) **Description:** Consultant (programming) **Amount:** $110,000 **Duration:** Annual recurring contract – renews each October		

Agency Base-Budget Presentation
Department of Financial Services
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Workers' Compensation**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
12				Expenses		0	5,834,761	5,834,761	**Vendor:** Image API (State Term Contract) **Description:** Document Imaging **Amount:** $156,750 **Duration:** Annual recurring contract – renews each September **Vendor:** Infinity Software Development (State Term Contract) **Description:** Consultant (maintenance) **Amount:** $249,300 **Duration:** Annual recurring contract – renews each October **Vendor:** Workers' Compensation Research Institute (Single Source) **Description:** Data Collection - Nationwide **Amount:** $195,000 **Duration:** Annual recurring contract – renews each July		
13				Operating Capital Outlay		0	401,872	401,872			
14				SC: Risk Management Insurance		0	144,708	144,708			
15				SC: Transfers to DMS for HR Services		0	84,047	84,047			
16	**Total -**				**361.0**	**0**	**26,154,536**	**26,154,536**			
17											
18											
19	**Total - Program**				**361.0**	**0**	**26,154,536**	**26,154,536**			
20											
21											
22	**Total - Department of Financial Services less OFR and OIR**				**2,071.5**	**25,744,201**	**171,665,819**	**197,410,020**			

Office of Insurance Regulation

Agency Base-Budget Presentation
Office of Insurance Regulation
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program:**			**Financial Services Commission - Office of Insurance Regulation**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity:**		**Compliance and Enforcement**	267						
9			**Brief Description of Entity: This service protects the public through regulatory oversight of company solvency, policy forms and rates, and market investigations performance.**								
10				Salaries & Benefits			14,963,949	14,963,949	General operations		
11				Other Personal Services			1,132,750	1,132,750	Maintenance and Support of existing technology systems and miscellaneous technology systems (Staff augmentation is renewed on an annual basis. FY 2005-06, the OIR contracted with Infinity Software Development and Phoenix Consulting Services for a total of $376,850); OPS Employees; Consultants to perform specialized financial and/or actuarial exams, audits and studies (FY 2005-06, the OIR has contracted for approximately $98,000 to perform title studies, standard rating territory studies, etc.); Expert Witness fees (FY 2005-06, the OIR has contracted approximately $25,000 for expert witness fees); Maintenance and Support of the Public Hurricane Model (recurring $300,000 for maintenance and support contract). *OPS categories identify financial expenditures as of November 2005. The financial expenditures in this category will increase over the next 7 months of the fiscal year.*		
12				Expenses			2,677,490	2,677,490	General operations, including rent (FY 2005-06 rent = $947,968); National Association of Insurance Commissioners (NAIC) participation (FY 2005-06 approximately cost $125,000); financial examiners performing statutorily required on-site financial exams and audits (FY 2005-06 approximately $930,000); statutorily required public rate hearings (FY 2005-06 approximately $56,000). *Expense categories identify financial expenditures as of November 2005. The financial expenditures in this category will increase over the next 7 months of the fiscal year.*		
13				Operating Capital Outlay			2,000	2,000			
14				SC: Risk Management Insurance			189,435	189,435			
15				SC: Transfers to DMS for HR Services			67,801	67,801			
16		**Total -**			**267**		**19,033,425**	**19,033,425**			

Agency Base-Budget Presentation
Office of Insurance Regulation
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program:**			**Financial Services Commission - Office of Insurance Regulation**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
17											
18		**Budget Entity: Executive Direction**			38						
19			**Brief Description of Entity: This service provides overall direction in carrying out the Office of Insurance Regulation's statutory and administrative responsibilities. The Commissioner and support staff provide administrative support, leadership, direction and executive guidance in carrying out the Office's statutory responsibilities.**							
20				Salaries & Benefits			2,686,153	2,686,153	General Operations		
21				Expenses			229,339	229,339	General operations; includes Commissioner's Office, Legal Services Office and Inspector General's Office		
22				SC: Transfers to DMS for HR services			1,158	1,158			
23		**Total -**			**38**		**2,916,650**	**2,916,650**			
24											
25	**Total - Program**				**305**		**21,950,075**	**21,950,075**			

Office of Financial Regulation

Agency Base-Budget Presentation
Office of Financial Regulation
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Financial Services Commission - Office of Financial Regulation	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						Securities	Finance				
8		Budget Entity: Compliance & Enforcement - Securities and Finance			FTEs	57	81	138			
9			Brief Description of Entity:		Agency staff conduct detailed reviews of a licensed entity's books & records to determine compliance with applicable statutes and rules.						
10				Salaries & Benefits	138.0	3,076,208	4,083,501	7,159,709			
11				Other Personal Services		3,038	165,370	168,408			
12				Expenses		422,711	727,965	1,150,676			
13				Operating Capital Outlay		3,000	23,832	26,832			
14				SC: Contracted Services				0			
15				SC: Risk Management Insurance		3,953	7,620	11,573			
16				SC: Transfers to DMS for HR Services		23,791	31,806	55,597			
17				DP Services: Transfers to				0			
18		Total -			138.0	3,532,701	5,040,094	8,572,795			
19											
20		Budget Entity: Regulatory Review - Securities & Finance			FTEs	28	17	45			
21			Brief Description of Entity:		Review applications to conduct business as a financial service company or securities firm; review license applications for individuals; impose licensing restrictions or deny licensure based on findings.						
22				Salaries & Benefits	45.0	1,560,899	895,780	2,456,679			
23				Other Personal Services		5,928	3,039,114	3,045,042	The agency executed a contract with Veritec Solutions LLC ("Veritec") on December 5, 2001and subsequently renewed the contract on March 1, 2005. The contract calls on Veritec to administer the day to day operations of the statewide database for deferred presentment providers required by s. 560.404(23) F.S.. Services provided include all technical development and maintenance for the system as well call center support for both customers and providers.		
24				Expenses		248,160	390,803	638,963			
25				Operating Capital Outlay		1,566	10,601	12,167			
26				SC: Contracted Services				0			
27				SC: Risk Management Insurance		13,922	37,384	51,306			
28				SC: Transfers to DMS for HR Services		15,304	11,604	26,908			
29				DP Services: Transfers to				0			
30		Total -			45.0	1,845,779	4,385,286	6,231,065			

Agency Base-Budget Presentation
Office of Financial Regulation
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Financial Services Commission - Office of Financial Regulation	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						Securities	Finance				
31											
32		Budget Entity: Safety & Soundness State Banking System									
33			Brief Description of Entity:		Examine state chartered banks, credit unions, trust companies and foreign bank offices; review for safe & sound operations and compliance with applicable statutes and rules.						
34				Salaries & Benefits	110.0		6,820,241	6,820,241	Administration 11; Banking 67; Credit Unions 23; International Banking 7; Trust 2		
35				Other Personal Services			1,423,822	1,423,822	The Division of Financial Institutions identified a shortfall of approximately 23 FTEs due to increased workload resulting from new Bank Secrecy Act examination requirements and the increasing volume of new banks, which require more than normal supervision. To meet this staffing need, we requested and were approved by the Legislature for approximately $1.4 million in OPS funds to hire retired examiners. The OPS examiner program began July 1, 2005. The Division is hiring retired examiners as needed.		
36				Expenses			1,217,411	1,217,411			
37				Operating Capital Outlay			4,986	4,986			
38				SC: Contracted Services				0			
39				SC: Risk Management Insurance			23,555	23,555			
40				SC: Transfers to DMS for HR Services			44,232	44,232			
41				DP Services: Transfers to				0			
42		Total -			110.0	0	9,534,247	9,534,247			
43											

Agency Base-Budget Presentation
Office of Financial Regulation
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Financial Services Commission - Office of Financial Regulation	FTE	General Revenue Fund	Trust Funds	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7						Securities	Finance				
44		Budget Entity: Financial Investigations									
45			Brief Description of Entity:		Act on behalf of the consumer and the public to investigate and prosecute unscrupulous individuals or companies, and when possible recover and return funds to the victims.						
46				Salaries & Benefits	64.0	1,483,751	1,975,530	3,459,281			
47				Other Personal Services			5,321	5,321			
48				Expenses		328,410	414,939	743,349			
49				Operating Capital Outlay			10,600	10,600			
50				SC: Contracted Services				0			
51				SC: Risk Management Insurance		3,653	4,809	8,462			
52				SC: Transfers to DMS for HR Services		10,398	13,627	24,025			
53				DP Services: Transfers to				0			
54		Total -			64.0	1,826,212	2,424,826	4,251,038			
55											
56		Budget Entity: Executive Direction & Support Services									
57			Brief Description of Entity:		Provide direction, executive guidance, legal and administrative support in carrying out the Office's statutory and administrative responsibilities.						
58				Salaries & Benefits	47.0	813,554	2,376,455	3,190,009			
59				Other Personal Services				0			
60				Expenses		76,769	327,563	404,332			
61				Operating Capital Outlay				0			
62				SC: Contracted Services				0			
63				SC: Risk Management Insurance				0			
64				SC: Transfers to DMS for HR Services				0			
65				DP Services: Transfers to				0			
66		Total -			47.0	890,323	2,704,018	3,594,341			
67											
68	Total - Program				404.0	8,095,015	24,088,471	32,183,486			

Dept. of Lottery

Agency Base-Budget Presentation
Department of the Lottery
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program:**			**Lottery Operations**	**FTE**	**General Revenue Fund**	**Administrative Trust Fund**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Lottery Operations**									
9			**Brief Description of Entity: The Florida Lottery operates as an entrepreneurial business whose mission is to generate revenue to enhance the quality of Florida's educational system, while offering innovative and entertaining Lottery products to the citizens and visitors of the state.**								
10				Salaries & Benefits	440.0	0	24,836,501	24,836,501	This base appropriation is used to cover the costs associated with the salaries and benefits for 440 full time equivalents (FTEs). Costs associated with on-call and overtime payments are also paid from this appropriation.		
11				Other Personal Services		0	1,073,296	1,073,296	This base appropriation is used to cover the costs associated with contracts for the bienniel security audit ($240,000 RedSiren Technologies (5/28/02 - 6/30/06)), online draw auditors ($220,000 ValienteHernandez (6/01/05 - 5/31/07)), outside legal services (up to $85,000 - Allen Norton & Blue, PA $50,000 (7/01/05 - 6/30/06) Rader & Coleman, PL $35,000 (7/01/05 - 6/30/06)), as well as professional services related to consultants and professional auditing and accounting services ($348,000) and other services such as legal and accounting as needed.		

Agency Base-Budget Presentation
Department of the Lottery
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Lottery Operations	FTE	General Revenue Fund	Administrative Trust Fund	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7											
12				Expenses		0	12,152,846	12,152,846	This base appropriation is used to cover the costs associated with 9 building leases ($3.2 million Headquarters lease S&S Investments $2,473,693 (7/15/98 - 7/14/08) and 8 district office leases: Pensacola District Office lease Watch Holdings, L.L.C. $57,046 (11/19/04 - 11/18/07) Jacksonville District Office lease Promenade Station, LLC $58,540,(3/12/98 - 3/11/07) Gainesville District Office lease S. Clark Butler Properties, LTD $26,475 (3/20/05 - 3/29/10) Orlando District Office lease Buffalo Casselberry Business Trust $96,097 (11/14/97 - 11/13/06) Tampa District Office lease Metropolitan Life Insurance Co. $93,672 (11/1/94 - 9/30/06) Fort Myers District Office lease Metro Park of Fort Myers, LLC $52,275 (1/1/99 - 12/31/05) West Palm Beach District Office lease B.A.&R. Investments, LLC $80,070 (7/8/04 - 7/7/06) Miami District Office lease PSBP Industrial, LLC $130,00 (9/1/95 - 8/31/06)), building maintenance ($35,000) custodial/janitorial/lawncare ($165,000), professional fees including IT staff augmentation ($1 million), investigative fees ($170,000 - includes		
13									Florida Department of Law Enforcement $135,000 (3/24/95 - indefinite)), staff training ($150,000), bank contract ($36,000 - Wachovia Bank, NA (7/01/00 - 6/30/06)), repair/maintenance of sales force vehicles ($100,000), repair/maintenance of office/IT equipment ($1,760,000 - includes IBM $96,000 (8/24/05 - 8/23/06), Software House International $77,500 (5/01/05 - 4/30/08) Hewlett-Packard $97,345 (1/01/99 - 12/30/05)). In addition, this appropriation is used to cover other costs associated with the daily operations of a business: office supplies, minor equipment purchases, utilities, travel, training, communication expenses, printing, retailer playstations and supplies, and other miscellaneous expenses.		

Agency Base-Budget Presentation
Department of the Lottery
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	Program:			Lottery Operations	FTE	General Revenue Fund	Administrative Trust Fund	Total All Funds	Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc	Transfers YTD within Delegation (in $)	Transfer Explanation
7											
14				Operating Capital Outlay		0	2,500	2,500	This base appropriation is used to cover a minor equipment purchase which requires the use of OCO funds.		
15				SC: Acquisition/Motor Vehicles		0	200,000	200,000	This base appropriation is used to purchase/replace vehicles for the Lottery's fleet, the majority of which are used by the Lottery's sales force located in nine district offices throughout the state.		
16				SC: Risk Management Insurance		0	361,007	361,007	Insurance payment made to Department of Financial Services.		
17				SC: Transfers to DMS for HR Services		0	169,976	169,976	Payment to Department of Management Services to pay for Human Resource contract with Convergys.		
18				SC: Instant Ticket Purchase		0	46,429,100	46,429,100	This appropriation is used to pay the Lottery's scratch-off ticket vendor. The current contracted percentage for scratch-off ticket cooperative services is 2.3% of scratch-off tickets sales. (Scientific Games International Inc. (4/02/97 - 9/30/08)) This appropriation is also used to cover the costs associated with licensed property games such as Monopoly (Monopoly licensing agreement Scientific Games International, Inc/Hasbro, Inc. $800,000 (1/1/05 - 12/15/06)		
19				SC: Paid Advertising/Promotion		0	34,869,453	34,869,453	This appropriation is used to pay the costs associated with advertising and promoting the Lottery and its games. Approximately $25.5 million is used for general market advertising (CooperDDB (7/01/02 - 6/30/06 - approximately $3,370,000 in fees with balance for media buys) and $3.5 million is used for Hispanic market advertising (Zubi Advertising Services Inc (4/28/03 - 4/28/07 - approximately $525,000 in fees with balance for media buys). Approximately $1.3 is focused on support of compulsive gambling prevention (Florida Council on Compulsive Gambling (7/01/05 - 6/30/06) and $250,000 is used for public relations services (MRD Consulting Inc (7/01/02 - 6/30/06).		

Agency Base-Budget Presentation
Department of the Lottery
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program:**			**Lottery Operations**	**FTE**	**General Revenue Fund**	**Administrative Trust Fund**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
20				SC: Online Games Contract		0	26,073,587	26,073,587	This appropriation is used to pay the Lottery's on-line gaming system contract. The current on-line gaming system contract uses a contracted percentage of 1.1499% of on-line ticket sales. (GTech Corporation (1/31/05 - 3/27/11). There are several system and terminal enhancements that have been implemented which allow optimal use of the gaming system. The costs associated with these enhancements are also paid from this appropriation: Altura Vision Multimedia display/messaging system; Gift Card Managment Software; Additional Altura Terminals.		
21				SC: Retailer Incentives		0	2,500,000	2,500,000	This appropriation is used to reward retailers who demonstrate extra effort with regard to sales of Lottery products. Retailers may earn additional compensation by participating is sales promotion programs offered throughout the year.		
22				SC: Salary Incentive Payments		0	23,400	23,400	Provides for a supplemental additive provided to sworn law enforcement officers based completion of additional training/education.		
23				SC: Transfer to EETF		0	60,000,000	60,000,000	Provides for the transfer of the unencumbered cash which has accumulated in the Administrative Trust Fund during Fiscal Year 2004-2005.		
24						0					
25		**Total -**			**440.0**	**0**	**208,691,666**	**208,691,666**			
26											
27											
28	**Total - Program**				**440.0**	**0.0**	**208,691,666**	**208,691,666**			
29											
30											
31	**Total - Department of the Lottery**				**440.0**	**0.0**	**208,691,666**	**208,691,666**			

Department of
Management Services

Agency Base-Budget Presentation
Department of Management Services
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Executive Direction / Support Services**									
9			**Brief Description of Entity: Provides direction and support to the program areas and entities within the Department of Management Services. This budget entity ensures the agency's mission is accomplished efficiently and cost-effectively. This service provides financial management, personnel, purchasing, internal audit, legal, legislative, communications, planning and budgeting, print shop, and property management, for the Agency, and for two commissions (the Commission on Human Relations, and the Public Employees Relations Commission). The Office of the Secretary is managing the implementation of the Workspace Management Initiative, People First, MyFloridaMarketPlace and other key initiatives that support the mission "To deliver quality, innovative, resource-saving solutions to continually improve customer service.**							
10				Salaries & Benefits	81.50		5,312,146	5,312,146	To pay salaries and benefits for employees that provide Executive and Administrative support all DMS programs		
11				Other Personal Services			8,700	8,700	Used for Fellows program and other various OPS hires to assist with Administrative duties		
12				Expenses			786,717	786,717	Expenses generally include Rent, Office Supplies, Travel, Training, Communications, etc. Also, contracts used to be paid from OPS, Expenses and Special Categories, such as Contracted Services. Rent for Administration is $399,546. In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services unless there is already a specific special category already established. Contracts paid from this category include communications devices, copiers, Microsoft License Fee, Furniture Lease, DHL Courier Service and Lobby Tools for a total of $125,018.		
13				Operating Capital Outlay			71,240	71,240	OCO is used generally for information technology needs		
14				SC: Transfers to DOAH for hearings			27,981	27,981	DOAH bills for services based on prior years usage of their services.		
15				SC: Mail Services			200,016	200,016	Mail Services contract with Pitney Bowes		
16				SC: Risk Management Insurance			42,871	42,871	Insurance payment made to the Department of Financial Services.		
17				SC: Transfers to DMS for HR Services			33,729	33,729	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management.		

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
18				DP Services: Transfers to DMS Data Center			447,080	447,080	For Services provided by the Information Services budget entity, such as Local Area Network and Wide Area Network, Disaster Recovery, support for the Oracle Accounts Receivable System, and payroll reconciliation.		
19		**Total - Executive Direction / Support Services**			**81.50**	**0**	**6,930,480**	**6,930,480**			
20											

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
21		**Budget Entity: State Employee Leasing**									
22			**Brief Description of Entity: A state leasing program which allows employees identified in specific legislation to remain state employees and to be leased by Enterprise Florida, Inc., and the Black Business Investment Board.**								
23				Salaries & Benefits	7.00		678,441	678,441	DMS pays the salaries and benefits for the Leased employees and then is reimbursed.		
24				SC: Transfers to DMS for HR services			3,596	3,596	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management.		
25		**Total - State Employee Leasing**			**7.00**	**0**	**682,037**	**682,037**			
26											
27	**Total - Administration Program**				**88.50**	**0**	**7,612,517**	**7,612,517**			

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Facilities Management**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Facilities Management**									
9			**Brief Description of Entity: Provides property management & oversight for 7.9 million gross square feet in the statewide Florida Facilities Pool & serves as the State's building management resource. This includes Fixed Capital Outlay (FCO) & Appropriations Management, Facilities Operations & Maintenance & Real Property Management. The delivery of these services is mandated in Ch. 216, 255 & 272, F.S. to assist state agencies in meeting their facility needs. FCO & Appropriations Management plans for and assures funds are implemented solely in the public's interest as mandated by the Legislature. Facilities Operations & Maintenance manages the buildings & grounds of 22 regional facilities & 44 facilities in Tallahassee. Real Property Management coordinates the leasing of over 6.0 million net square feet of space in the Florida Facilities Pool, in addition to, over 9.4 million square feet of space leased from private industry providers & other governmental entities for State agencies at over $148 million annually. This service manages the allocation of over 24,000 parking spaces statewide.**							
10				Salaries & Benefits	308.50	0	12,966,255	12,966,255	To pay salaries and benefits for employees that support and operate the program.		
11				Other Personal Services		0	17,000	17,000	Various OPS hires to assist with Administrative duties.		

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Facilities Management**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
12–13				Expenses		0	11,701,499	11,701,499	Big ticket expense items include $500,000 – Repair Parts; $100,000 – Misc. supplies – sprayers, tape, glue (catch all); $400,000 – Fire Insurance; $155,000 – Fire Safety Inspections; $665,000 – DMS Rent; $175,000 - Centrex; $133,000 - SUNCOM; $640,000 – Repairs & Maint. (miss equipment failure); $80,000 – Travel & Training; $200,000 – Garbage Collections & Recycling; $100,000 - Janitorial Supplies; $50,000 - agricultural supplies (plants). In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services unless there is already a specific special category already established. Contracts paid from this category include (Fiscal Year 2005/2006 amounts only) : Custodial $4,330,012 Annual, Lawn Care $848,812 Ending 10/31/2009, Elevator Maintenance $467,374 Ending 6/30/2006, Chiller Maintenance $138,198 Ending 3/31/2008, Water Treatment $82,810 Ending 8/31/2006, Generator Maintenance $59,920 Ending 3/31/2008, Window Cleaning $217,511 Ending 6/30/2007, Fire Protection/Sprinklers $365,800 Ending 10/31/2007 Interior Pest Control $60,714 Ending 12/31/2005. Other contracts include communications devices, copiers, web site maintenance, Microsoft License Fees, and Furniture Lease for $201,284.	-80,450	DP funding is not adequate to cover all costs so 5% transfer authority is used to increase appropriations. A permanent transfer is requested in the LBR
14				Operating Capital Outlay		0	80,000	80,000	OCO is used generally for information technology needs, however this program also uses OCO to purchase some small maintenance equipment items such as lawn mowers and floor buffing machines		
15				FCO: Debt Service		0	29,906,673	29,906,673	For making debt service payments on the Facilities Pool buildings.		

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program:**			**Facilities Management**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
16				SC: Transfers to FDLE - Capitol Police		0	5,221,523	5,221,523	FDLE provides security services for the "Capitol Complex" and Capitol Circle Office Center facilities. This funding is transferred to FDLE from a portion of the rental rate proceeds.		
17				SC: Provisions for Facilities Security		0	1,472,854	1,472,854	The current contract is with Fox Protective Services, Inc. from July 1, 2005 through June 30, 2008 (started Aug 1) 11 months at $1,110,455 and Sonitrol at $49,272. FY 06-07 costs for 12 months with Fox at $1,436,785.29 and Sonitrol at $50,750.		
18				SC: Risk Management Insurance		0	369,362	369,362	Insurance payment made to the Department of Financial Services.		
19				SC: State Utility Payments		0	14,224,461	14,224,461	With rising utility costs, the base funding appropriations have not been adequate. A LBR issue is requested to make catch up payments early in the 06-07 FY.		
20				SC: Transfers to DMS for HR Services		0	169,862	169,862	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management.		
21				DP Services: Transfers to DMS Data Center		0	72,452	72,452	For Services provided by the Information Services budget entity, such as Local Area Network and Wide Area Network, Disaster Recovery, support for the Oracle Hosting and Usage costs for Lease Management and Paid Parking systems, and FCO database.	80,450	DP funding is not adequate to cover all costs so 5% transfer authority is used to increase appropriations. A permanent transfer is requested in the LBR
22		**Total - Facilities Management**			**308.50**	**0**	**76,201,941**	**76,201,941**			
23											

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Facilities Management**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
24		**Budget Entity: Building Construction**									
25			**Brief Description of Entity: Building Construction manages construction projects that are appropriated to the Department of Management Services or for state agencies through client agency agreements. This eliminates activities that are not part of a state agencies core mission such as construction, renovation, repair, modification or demolition of buildings, utilities, parks, parking lots, or other facilities or improvements. Unlike other states that have an internal design and construction management activity, the Department contracts with private sector providers for all architect, engineering and construction services. This is accomplished through a competitive selection process mandated by Ch. 287 F.S. to assure that the best-qualified provider is selected. Building Construction evaluates state agency and judicial branch FCO requests and makes recommendations on construction requirements and cost as mandated in Ch. 216 F.S.**							
26				Salaries & Benefits	11.00	0	853,957	853,957	To pay salaries and benefits for employees that support and operate the program.		
27				Expenses		0	236,571	236,571	Expenses generally include Rent, Office Supplies, Travel, Training, Communications, etc. Also, contracts used to be paid from OPS, Expenses and Special Categories, such as Contracted Services. In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services unless there is already a specific special category already established. Contracts paid from this category include communications devices, website maintenance, Microsoft License Fees, furniture lease, copier and postage meter for $11,088.		
28				SC: Contracted Services		0	50,000	50,000	Used for legal expenses for Fixed Capital Outlay projects that require litigation.		
29				SC: Risk Management Insurance		0	1,596	1,596	Insurance payment made to the Department of Financial Services.		
30				SC: Transfers to DMS for HR services		0	11,577	11,577	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management.		
31				DP Services: Transfers to DMS Data Center		0	33,951	33,951	For Services provided by the Information Services budget entity, such as Local Area Network and Wide Area Network, Disaster Recovery and support for the Oracle Hosting.		
32		**Total - Building Construction**			**11.00**	**0**	**1,187,652**	**1,187,652**			

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Facilities Management**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
33											
34	**Total - Facilities Program**				**319.50**	**0**	**77,389,593**	**77,389,593**			

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Support**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Aircraft Management**									
9			**Brief Description of Entity: Provides on-demand executive air transportation for the Governor, Cabinet, and other high-level state officials on a priority service basis. Support is also provided to the State Emergency Operations Center in times of disaster, such as hurricanes, tornadoes, floods, and fires. Government is providing this service to meet timeliness of flights on demand, provide security for the officials flying, and provide accessibility to many restricted airspace areas statewide. Executive air transportation and the maintenance of the aircraft are the services produced. Priority one flyers authorized under Ch. 287, F.S. are the Governor and Cabinet, priority two flyers are legislative chair persons on sitting committees and agency heads, and priority three flyers include legislators and any other state employees flying on state business with one of the other priority status flyers.**							
10				Salaries & Benefits	15.00		973,005	973,005	To pay salaries and benefits for employees that support and operate the program		
11				Other Personal Services			39,420	39,420	Various OPS hires to assist with Administrative duties		
12				Expenses			1,315,506	1,315,506	Expenses generally include Rent, Office Supplies, Travel, Training, Communications, etc. Also, contracts used to be paid from OPS, Expenses and Special Categories, such as Contracted Services. Big ticket items include: $600,000 for gas and diesel; $200,000 for maintenance and repairs; $140,000 for pilots travel; $100,000 for parts and fittings. In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services unless there is already a specific special category already established. Contracts paid from this category include: Calling cards for pilots $300 Ending 6/30/2006, Purchase, storage and delivery of Jet A fuel $265,000 Ending 6/30/2006, Copier rental $1,521 Ending 6/30/2006, Parts cleaner maintenance/recycling $2,200 Ending 6/30/2006, Oxygen, nitrogen service for airport facility $1,000 Ending 6/30/2006, Shipping service $2,000 Ending 6/30/2006.		
13				Operating Capital Outlay			551,200	551,200	OCO is used to pay the lease/purchase payments on the Jet		

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Support**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
14				SC: Risk Management Insurance			2,038	2,038	Insurance payment made to the Department of Financial Services		
15				SC: Transfers to DMS for HR Services			6,391	6,391	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management		
16				DP Services: Transfers to DMS Data Center			9,494	9,494	For Services provided by the Information Services budget entity, such as Local Area Network and Wide Area Network and Disaster Recovery		
17		**Total - Aircraft Management**			**15.00**	**0**	**2,897,054**	**2,897,054**			
18											

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Support**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
19		**Budget Entity: Federal Property Assistance**									
20			**Brief Description of Entity: This service receives and distributes federally owned tangible personal property declared excess/surplus to the Federal government and allocated to the State for the benefit of the citizens of Florida through public agencies and private/nonprofit health and education organizations. It is non-profit and assists only government and education organizations. Federal Property Assistance supports the Department's mission in that efficient services are provided to save taxpayers funds on equipment they would otherwise have to purchase at retail. Customers are public agencies, such as water management districts, law enforcement agencies, private/nonprofit health and education organizations. Acquisition of Federal surplus and Military Excess equipment and supplies by eligible organizations results in major cost avoidance in asset procurement, which translate into tax dollar savings. The Florida Counter-Drug Procurement Program (Federal: 1122) has been implemented and is being run on a day-to-day basis by the Orange County Sheriff's Office. The Division has audit and oversight authority. This program provides new law enforcement equipment at federal contract prices.**							
21				Salaries & Benefits	5.00		222,081	222,081	To pay salaries and benefits for employees that support and operate the program		
22				Expenses			65,489	65,489	Expenses generally include Rent, Office Supplies, Travel, Training, Communications, etc. Also, contracts used to be paid from OPS, Expenses and Special Categories, such as Contracted Services. In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services unless there is already a specific special category already established. Contracts paid from this category include web site maintenance, Microsoft License Fees, Pitney Bowes services for Starke Facility, pest control, Garbage service, copier rental, and router rental for a total of $12,854.	-7,281	DP funding is not adequate to cover all costs so 5% transfer authority is used to increase appropriations. A permanent transfer is requested in the LBR
23				SC: Risk Management Insurance			2,228	2,228	Insurance payment made to the Department of Financial Services		
24				SC: Transfers to DMS for HR Services			2,446	2,446	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management		

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1											
2				**Agency Base-Budget Presentation**							
3				**Department of Management Services**							
4				**November 2005**							
5											
6	**Program: Support**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
25				DP Services: Transfers to DMS Data Center			5,280	5,280	For Services provided by the Information Services budget entity, such as Local Area Network and Wide Area Network, Disaster Recovery, Federal Property system production and development	7,281	DP funding is not adequate to cover all costs so 5% transfer authority is used to increase appropriations. A permanent transfer is requested in the LBR
26		**Total - Federal Property Assistance**			**5.00**	**0**	**297,524**	**297,524**			
27											

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6	**Program: Support**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
28		**Budget Entity: Motor Vehicle & Watercraft Management**									
29			**Brief Description of Entity: This service provides assistance to agencies in the acquisition and disposal of motor vehicles, watercraft and equipment; manages the vehicle rental contract and the State Fuel Card and manages the Equipment Management Information System (EMIS) under the directive of Chapter 287, F.S. This service supports the Department's mission by providing an effective and efficient delivery of services at a reasonable cost, thereby being a customer focused agency enabling state agencies and employees to deliver the Governor's priorities to the people of Florida. Technical bid specifications and bid conditions for acquisition of equipment are developed by Motor Vehicles and Watercraft Management for other state agencies, city and county governments, and universities to ensure the purchase of quality, safe, and energy efficient equipment. The Disposal section provides an efficient, cost-effective method of disposing of state owned mobile equipment through public auctions.**								
30				Salaries & Benefits	9.00		724,020	724,020	To pay salaries and benefits for employees that support and operate the program		
31				Expenses			235,469	235,469	Expenses generally include Rent, Office Supplies, Travel, Training, Communications, etc. Also, contracts used to be paid from OPS, Expenses and Special Categories, such as Contracted Services. In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services unless there is already a specific special category already established. Contracts paid from this category include communications devices, copier lease, web site maintenance, Microsoft License Fees, furniture lease, Virtual Private Network to access State Intranet for a total of $10,090.		
32				Risk Management Insurance			3,929	3,929	Insurance payment made to the Department of Financial Services		
33				SC: Transfers to DMS for HR Services			3,596	3,596	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management		

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6	**Program: Support**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
34				SC: Payment of Expenses from State of Agency Vehicles			650,000	650,000	State Agency has a vehicle that is no longer needed.Transporter Company (Sunshine State Wrecker Service) picks up vehicle and delivers it to Tampa Machinery Auction in Tampa. Auctioneer conditions vehicle for sale (battery, tires, advertising cost). Auctioneer sells vehicle to highest bidder.Auctioneer keeps 9% of sales price (which covers their conditioning cost). Auctioneer JT's proceeds to DMS (91% of sale value).DMS keeps 2.25 % of proceeds and pays Transporter Company for delivery charges. This is covered under a separate contract between DMS and Sunshine State Wrecker Service. DMS transfers remainder of balance to the state agency where the vehicle came from. Contract dates are from 4/12/05 through 03/31/08 for Sunstate State Wrecker Service.		
35				DP Services: Transfers to DMS Data Center			262,500	262,500	For Services provided by the Information Services budget entity, such as Local Area Network and Wide Area Network, Disaster Recovery and EMIS Dorado Environment		
36		**Total - Motor Vehicle & Watercraft Management**			**9.00**	**0**	**1,879,514**	**1,879,514**			
37											

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6	**Program: Support**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
38		**Budget Entity: Purchasing Oversight/Private Prison Monitoring**									
39			**Brief Description of Entity: State Purchasing uses the combined purchasing power of the State to deliver the best value in goods and services for the State and eligible users. State Purchasing develops and implements sound procurement practices in accordance with executive policy and legislative mandates. State Purchasing is dedicated to building strong relationships with our key constituents - other agencies, local government, and vendors by providing professional leadership and guidance in understanding and using the best resources available to promote fair and open competition in the State's procurement process. State Purchasing has implemented a statewide electronic procurement system known as MyFloridaMarketPlace (Contract from Oct 2002 - Nov 2007). By aggregating spending on products and services, the State will be better positioned to negotiate contracts with suppliers based on economies of scale, and it will also generate process efficiencies from reduced paperwork, overhead and processing costs.**								
40			**Brief Description of Entity: The mission of Private Prison Monitoring, which assumed contractual duties of the Correctional Privatization Commission (Commission) is to foster an environment of competition between the public and private sector in order to ensure state services are performed in the most effective and efficient manner. Chapter 957, Florida Statutes, was created for the purpose of entering into contracts for the design, construction, and operation of privately operated correctional facilities and private juvenile commitment facilities. For each construction and operations contract previously entered into by the Bureau, a request for proposal (RFP) was issued to find the most qualified private vendor who could, provide educational and vocational programs that would reduce recidivism, construct a facility with the most efficient design, and provide a cost savings.**								
41				Salaries & Benefits (49 FTE Purchasing/8 Priv Prisons)	57.00	586,096	2,970,822	3,556,918	To pay salaries and benefits for employees that support and operate the program		
42				Other Personal Services		8,956	35,000	43,956	Various OPS hires to assist with Administrative duties		

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6	**Program: Support**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
43–44				Expenses		304,959	562,752	867,711	Expenses generally include Rent, Office Supplies, Travel, Training, Communications, etc. Also, contracts used to be paid from OPS, Expenses and Special Categories, such as Contracted Services. In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services unless there is already a specific special category already established. Contracts paid from this category from the Trust Fund include communications devices, copier lease, web site maintenance, Microsoft License Fees, furniture lease for a total of $47,000. Other contracts paid from this category from the Trust Fund include: Electronic forms system $24,660 Ending 2/28/2010, Access to Gartner core research $15,200 Ending 6/30/2006, MyFloridaMarketPlace legal fees $120,000 Ending 6/30/2006. Contracts paid from this category from General Revenue for Private Prison Monitoring include: Property Tax Litigation for the Gadsden and Columbia Co. Facilities $25,000 Ending 6/30/2006, Property Tax Litigation for the Bay and Glades Co. Facilities $25,000 Ending 6/30/2006, Courier Service $500 Ending 6/30/2006.	-7,663	CPC GR Requesting added DP category in LBR for 7,663. Will use 5% authority in current year
45				Operating Capital Outlay			76,000	76,000	OCO is used generally for information technology needs		
46				SC: Risk Management Insurance		2,404	8,016	10,420	Insurance payment made to the Department of Financial Services		

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6	**Program: Support**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
47				SC: 3rd Party Monitoring - WEB-BASED E-Procurement System Contract			238,500	238,500	Provides independent review and monitoring of the MyFloridaMarketPlace system implementation and operation. Contract Period: March 2003 - August 2007. Remaining payments are as follows; (FY 05-06 $238,500) (FY 06-07 $172,800) (FY 07-08 $27,000).		
48				SC: Transfers to DMS for HR Services		3,112	20,036	23,148	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management		
49				DP Services: Transfers to DMS Data Center			400,128	400,128	For Services provided by the Information Services budget entity, such as Local Area Network and Wide Area Network, Disaster Recovery, Procurement card EDI, Document Storage, FileNet server floor space, virus and backup	7,663	CPC GR Requesting added DP category in LBR for 7,663. Will use 5% authority in current year
50		**Total - Purchasing Oversight**			**57.00**	**905,527**	**4,311,254**	**5,216,781**			
51											

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Support**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
52		**Budget Entity: Office of Supplier Diversity**									
53			**Brief Description of Entity: Provides leadership & guidance on certification & registration of minority vendors that are used by state agencies & universities. The office is responsible for measuring the amount of spending by state agencies & conducting compliance audits of certified minority businesses & providing outreach on state contracting opportunities. This office serves as a liaison between state agencies & minority vendors by reviewing state agencies' 90-day Spending Plans, & matching vendors with opportunities. Five key initiatives: increase the reservoir of certified minority businesses available to provide goods and services to the State; create a system for state agencies to contract with minority vendors using a race & gender neutral program; maintain the integrity of an anti-discrimination and fraud enforcement program; manage the Minority Business Loan Mobilization Program; & manage the Governor's Mentor/Protege Initiative.**							
54				Salaries & Benefits	19.00		1,046,354	1,046,354	To pay salaries and benefits for employees that support and operate the program.		
55				Other Personal Services			4,000	4,000	Various OPS hires to assist with Administrative duties.		
56				Expenses			296,926	296,926	Expenses generally include Rent, Office Supplies, Travel, Training, Communications, etc. Also, contracts used to be paid from OPS, Expenses and Special Categories, such as Contracted Services. In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services unless there is already a specific special category already established. Contracts paid from this category include communications devices, web site maintenance fees, Microsoft License Fees, furniture lease for $20,000. Other contracts paid from this category for FY 2005/2006 include: Planning events for outreach and recruitment $22,500, Advertising in Minority Newspapers $30,000, Planning and coordination of events $21,000, Publication of annual report $4,000, DHL contract for freight/shipping $400.	-27,043	Requesting added DP category in LBR for 27,043. Will use 5% authority in current year
57				SC: Risk Management Insurance			2,762	2,762	Insurance payment made to the Department of Financial Services.		

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Support**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
58				SC: Transfers to DMS for HR Services			7,598	7,598	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management.		
59				DP Services: Transfers to DMS Data Center				0	For Services provided by the Information Services budget entity, such as Local Area Network and Wide Area Network and Disaster Recovery.	27,043	Requesting added DP category in LBR for 27,043. Will use 5% authority in current year
60		**Total - Office of Supplier Diversity**			**19.00**	**0**	**1,357,640**	**1,357,640**			
61											
62	**Total - Support Program**				**90.00**	**905,527**	**10,967,336**	**11,872,863**			

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Human Resource Management**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Human Resource Management**									
9			**Brief Description of Entity: This System is comprised of state employees in the Career Service, Selected Exempt Service, & Senior Management Service, & represents 30 agencies that operate under a single set of employment laws, policies, & practices. As a single employer, it is necessary to provide this service to ensure an equitable and lawful system of employment; uniformity of core policies exists between agencies; the State remains a competitive employer; & Florida's citizens & stakeholders receive quality services. HRM develops policies & practices & provides technical assistance, consultative services & information to help agencies administer effective & efficient HR programs. Administers the contract for the People First Project in an effort to enhance human resource services by providing a state-of-the art personnel information system. The Americans with Disabilities Act Working Group (ADA) & Clearinghouse on Disability Information (CDI) activities encourage an effort of compliance within state programs & services, local governments, education community, businesses, etc.**							
10				Salaries & Benefits (38 FTE HRM/7 FTE ADA)	45.00	382,416	2,803,263	3,185,679	To pay salaries and benefits for employees that support and operate the program.		
11				Other Personal Services			190,000	190,000	Various OPS hires to assist with information technology duties. ($180,000 is grant authority for ADA and $140,000 of that amount is being offered up as a reduction in the 06-07 LBR since the grant expires in September 2006)		

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6	**Program:**			**Human Resource Management**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
12 13				Expenses		311,840	1,056,992	1,368,832	Expenses generally include Rent, Office Supplies, Travel, Training, Communications, etc. Also, contracts used to be paid from OPS, Expenses and Special Categories, such as Contracted Services. $433,002 is grant authority for ADA $423,000 is being offered up as a reduction in the 06-07 LBR since the grant expires September 2006. $100,000 is for ADA training and $523,990 is for HRM. In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services unless there is a specific special category already established. Contracts paid from this category for ADA from GR for FY 2005/2006 include: Communication devices, copier lease, Microsoft License Fees $8,700, Courier services $1,000, Jaws software license $4,380, Contractor to maintain IRIS database $24,000, Disability newspaper $5,220. For Human Resource Management, contracts paid from this category for FY 2005/2006 include: Communication devices, copier leases, web site maintenance, microsoft license fees, and furniture lease $73,000, Arbitrators $15,000, Legal services related to Convergys contract $70,000, People First project management (transfer to Project Management Category) $97,040.	-9,573	Requesting added DP category in LBR for 9,753 in GR for ADA. Will use 5% authority in current year
14				Operating Capital Outlay			5,000	5,000	OCO is used generally for information technology needs.		

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6	**Program: Human Resource Management**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
15				SC: Contracted Services			150,000	150,000	The Department represents the Governor in collective bargaining issues and sets state policy for the State Personnel System. As a result, it has been determined necessary to have specialized legal services in the areas of labor and employment law. Two contracts have been signed by the DMS General Counsel's Office with the law firm of Allen, Norton and Blue: $48,000 for the Chief Labor Negotiator contract and $95,000 for the general legal services contract. The remaining $7,000 held in Reserves will cover any future contract amendments.		
16				Risk Management Insurance		1,083	5,647	6,730	Insurance payment made to the Department of Financial Services.		
17				Human Resources Outsourcing Project Management			450,000	450,000	The Contract Manager ensures that agreed upon metrics and processes are adhered to by Convergys, measures are accurate and any trends identified are addressed with a plan to correct. Change Management: Responsible for managing the activities of the Client Services Team, which addresses escalations and non-benefit related issues for 33 Agencies. Issues all communications related to the People First System, including Alerts, General Communications and Training Information. Maintains and updates a database of current issues and activities related to the People First system. (Transfering $97,040 from Expenses to this special category)		

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Human Resource Management**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
18				Special Needs Adoption Incentives		888,623		888,623	Section 110.152, Florida Statutes, provides that any full-time or part-time employee of the state who is paid from regular salary appropriations and who adopts a special-needs child whose permanent custody has been awarded to the Department of Children and Family Services or to a Florida-licensed child-placing agency is eligible to receive a monetary benefit in the amount of $10,000 per child. In addition, any employee of the state who adopts a child whose permanent custody has been awarded to the Department of Children and Family Services or to a Florida-licensed child-placing agency, other than a special-needs child, shall be eligible to receive a monetary benefit in the amount of $5,000 per child.		
19				Transfers to DMS for HR Services		1,200	16,378	17,578	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management.		
20				Human Resources Services / Statewide Contract			44,153,424	44,153,424	In support of the People First project, the Department of Management Services contracted with Convergys Customer Management Group, Inc. on August 21, 2002. This contract provides the State Personnel System with a personnel information system and an enterprise-wide suite of human resource services in an effort to streamline the transactional processes involved in the collection of timesheets, processing of new employee appointments, leave use and accrual, payroll preparation, benefits administration, retirement enrollment, and maintenance of employee records. This was a seven year contract which was extended to 9 years.		

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2				**Agency Base-Budget Presentation**							
3				**Department of Management Services**							
4				**November 2005**							
5											
6	**Program: Human Resource Management**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
21				State Employee's Charitable Campaign		17,000		17,000	Pays for United Way responsibilities for the FSECC such as staffing the Steering Committee, Database management, production of reports, analyzing and reviewing applications, technical assistance and customer service, administrative duties. Contract term from July 1, 2004 through December 31, 2009.		
22				DP Services: Transfers to DMS Data Center			39,999	39,999	For Services provided by the Information Services budget entity, such as Local Area Network and Wide Area Network and Disaster Recovery.	9,573	Requesting added DP category in LBR for 9,753 in GR for ADA. Will use 5% authority in current year
23		**Total - Human Resource Management**			**45.00**	**1,602,162**	**48,870,703**	**50,472,865**			
24											
25	**Total - Human Resource Management Program**				**45.00**	**1,602,162**	**48,870,703**	**50,472,865**			

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6	**Program: Insurance Benefits Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Insurance Benefits Administration (DSGI)**									
9			**Brief Description of Entity: Administers a comprehensive package of affordable health and welfare insurance benefits, including flexible spending and health savings accounts, which allows active and retired state employees and surviving spouses the option to choose pre-tax and post-tax benefit plans that best suit their individual needs. The DSGI is responsible for the purchase and administration of insurance benefits for active and retired state employees. Contracts are entered into with third party administrators and pharmacy benefits managers to administer the medical and drug components of the State Employees' PPO Plans, HMO Plans, insurance companies offering life and accidental death and dismemberment benefits, disability benefits, dental benefits, vision benefits and other miscellaneous supplemental benefits plans.**							
10				Salaries & Benefits	53.00		3,210,133	3,210,133	To pay salaries and benefits for employees that support and operate the program.		
11				Other Personal Services			808,973	808,973	Contracts paid from this category include payments to benefits and actuarial consultants for their support in the areas of, but not limited to, benefit design and development, fiscal and premium analysis, legislative review, procurement, and contracting for the fully insured benefits contracts as well as the supplemental plans contracts. Payments are also made to vendors for other services including: Annual customer satisfaction survey $15,700, Health plan performance audit of the medical plan third party administrator and the pharmacy benefit manager $235,000, Legal services $25,000, Temporary Help $23,000, GASB accounting principle changes $70,000, Medicare part D actuarial services $60,000, Dental Care Services procurement $98,000, PPO - TPA/PBM procurement $85,000, HMO Rate renewal $25,000, Life Rate renewal $25,000, Information Technology $25,000, HSA Custodian Fee $60,000.		

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6	**Program:**			**Insurance Benefits Administration**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
12				Expenses			704,139	704,139	Expenses generally include Rent ($147,000), Office Supplies/toner ($22,000), Travel ($75,000), Training ($10,000), Communications (state phone service $87,000), postage ($55,000), repairs and maintenance ($50,000) unemployment compensation ($102,000) etc. Also, contracts used to be paid from OPS, Expenses and Special Categories, such as Contracted Services. In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services unless there is already a specific special category already established. Contracts paid from this category include communication devices, web site maintenance fees, furniture lease, and copier lease for a total of $44,867.		
13				Operating Capital Outlay			112,255	112,255	OCO is used generally for information technology needs.		
14				SC: Transfer to DOAH for Administrative Hearings			6,773	6,773	DOAH bills for services based on prior years usage of their services.		
15				SC: Administrative Services Only Contract			38,600,000	38,600,000	Contract with Blue Cross and Blue Shield - Third party administrator for Health Insurance Plan, access to preferred provider network, claims adjudication/reporting, customer service and benefits utilization management, and other services for the self-insured health plans and its participants. Contract extended through 2006 calendar year.		
16				SC: Prescription Drug Claim Administration			73,864	73,864	Payment to Caremark, Pharmacy Benefits Manager (PBM) for the State Employee's PPO Plan, for ad hoc administrative services rendered. This would include such services as, but not limited to, printing and mailing. The contract is set to expire on 12/31/06.		
17				Risk Management Insurance			23,584	23,584	Insurance payment made to the Department of Financial Services.		

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2				**Agency Base-Budget Presentation**							
3				**Department of Management Services**							
4				**November 2005**							
5											
6	**Program: Insurance Benefits Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
18				Transfers to DMS for HR Services			7,986	7,986	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management.		
19				DP Services: Transfers to DMS Data Center			533,845	533,845	For Services provided by the Information Services budget entity, such as Local Area Network and Wide Area Network and Disaster Recovery. The LBR includes a reduction issue for $227,345 in Data Processing Services related to the reductions due to the implementation of People First.		
20		**Total - Insurance Benefits Administration (DSGI)**			**53.00**	**0**	**44,081,552**	**44,081,552**			
21											
22	**Total - Insurance Benefits Administration**				**53.00**	**0**	**44,081,552**	**44,081,552**			

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1											
2				**Agency Base-Budget Presentation**							
3				**Department of Management Services**							
4				**November 2005**							
5											
6	**Program: Retirement Benefits Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Retirement Benefits Administration**									
9			**Brief Description of Entity: Provides all aspects of administering the Florida Retirement System (enrolling members and agencies, collecting and accounting for contributions and payroll data, maintaining thorough and accurate records throughout each member's career and retirement, calculating benefits and balancing members' accounts, and maintaining the retired payroll including paying benefits). Administers the Retiree Health Insurance Subsidy (HIS) program for 238,500 retired members and provides other state and local retirement system support. The Division's statutory responsibilities for the new Florida Retirement System Investment Plan program include present value and buy back calculations, HIS program administration, administration of the disability program, monitoring vesting requirements, rules development and providing assistance in the development of all web based and printed information and educational materials. Provides payroll processing, database maintenance, and defined benefits calculations for the program. 927,000 active and retired members.**								
10				Salaries & Benefits	194.00		9,955,010	9,955,010	To pay salaries and benefits for employees that support and operate the program.		
11				Other Personal Services			6,129	6,129	Provides for five (5) State Retirement Commission members to attend about 24 meetings per year at $100 per meeting, $1,000 per month average over 12 months (legislation passed to increase number of SRC members from 3 to 5)		

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6	**Program:**			**Retirement Benefits Administration**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
12				Expenses			3,681,946	3,681,946	Expenses, less $1,153,758 transferred to Contracted Services (CS) described below, include Mail and Postage ($892k), Rent and Utilities ($762K), Commerical Printing ($224k), Travel ($146K), Telephone ($140K), Office Supplies ($113K), Legal Fees/Court Reporting ($98K), and Other Expense ($150K). In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into CS unless there is already a specific special category already established. Contracts paid from this category for FY 2005/2006 include: Communication devices, copier lease, Microsoft License Fees $300,000, Actuarial services $502,000, Legal fees $88,400, Software maintenance contracts $248,420, Security $15,336, Repair and maintenance $20,000, Computer hardware maintenance $54,840, Software licenses $46,454, Postage rental equipment $1,900, DP subscriptions $2,842.		
13				Operating Capital Outlay			186,197	186,197	OCO is used generally for information technology needs.		
14				SC: Transfer to DOAH for Administrative Hearings			68,173	68,173	Division of Administrative Hearings (DOAH), under Chapter 120, Florida Statutes, provides uniform, affordable and impartial services to resolve conflicts between private citizens and state agencies. Retirement issues that come before DOAH include those related to disputes regarding service credit calculations, beneficiary determinations, retirement option selections, survivor benefits, retirement effective dates, retroactive payments and many other aspects of retirement benefits administration.		

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1											
2				**Agency Base-Budget Presentation**							
3				**Department of Management Services**							
4				**November 2005**							
5											
6	**Program:**			**Retirement Benefits Administration**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
15				SC: Contracted Services			2,660,000	2,660,000	The Division's previous three-year contract with BearingPoint for outsourcing all of the Division's application and infrastructure support of IT expired on 09/30/04 and was supported by a Contracted Services (CS) appropriation of $3,350,000 in FY 2004-05. The Division in FY 2005-06 renegotiated an $850,000 reduction in the contract. In addition, the FY 2005-06 budget includes $160,000 for a third party contract monitor, per the recommendations of Auditor General Audit No. 2004-143, to oversee the Division's Information Technology Services Contract. The $850,000 reduction and the $160,000 for the IT monitor results in a FY 2005-06 CS appropriation of $2,660,000. A total of $1,153,758 is transferred for all contracts from Expense to CS.		

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6	**Program:**			**Retirement Benefits Administration**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
16				SC: Overtime			133,000	133,000	Retirement Calculations: $87,000: Overtime funds for 1,600 hours to cover regular peaks in workload during the year, which occur in May through August each year and December and January each year when most employees retire (about 20,000+ state, county and local government workers will retire this fiscal year) and to help manage the turnaround time for Information Requests to meet legislated performance expectations, and to work special projects such as member annual statements, vested term issues, PEORP, and legislative actions. The anticipated hours needed of 1,600 = 32 Benefit Specialists working OT at an average of 5 hours per week for 10 weeks. Benefit Payments: $46,000: On-call personnel at $200 per month ($2,400), overtime estimated at ~2,500 hours for FY 2005-2006 to accommodate regularly experienced peaks in workload during the year. January requires distribution of year end tax forms to 260,000+ retirees. May, June and July workload peaks in distributing information to employees retiring through the DROP program. Total Overtime = $133,000.		
17				Risk Management Insurance			66,019	66,019	Insurance payment made to the Department of Financial Services.		
18				Transfers to DMS for HR Services			78,581	78,581	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management.		
19				DP Services: Transfers to DMS Data Center			42,416	42,416	For Services provided by the Information Services budget entity, such as Local Area Network and Wide Area Network, Disaster Recovery, Oracle CPU Time; Storage, Data Lines, Rack Mounts, Galaxy Server, Member Account Statements.		

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1											
2											
3											
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5											
6	**Program: Retirement Benefits Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
20				Pensions and Benefits		15,295,464		15,295,464	Florida National Guard - A pension for members of the Florida National Guard with 30 years of service in the Florida National Guard; normal retirement is at age 62. This benefit program has been administered by the Division since 1972, as provided by s 250.22 F.S. This is GR funded since members of this plan are not paid by the State so funds cannot be recouped from the FRS. Other smaller plans include the Special Pensions and Relief Acts, State Officers and Employees (Non-Contributory), and Teachers Special Pensions		
21		**Total - Retirement Benefits Administration**			**194.00**	**15,295,464**	**16,877,471**	**32,172,935**			
22											
23	**Total - Retirement Benefits Administration**				**194.00**	**15,295,464**	**16,877,471**	**32,172,935**			

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6	**Program: Enterprise Information Technology Services**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Telecommunications Services**									
9			**Brief Description of Entity: The statewide network, SUNCOM, is the telecommunications infrastructure system for the State. This service area engineers, acquires, manages, leases, supports and maintains statewide telecommunications services for data, voice, video, Internet, and image technologies. This service also promotes public safety by providing statewide coordination of communications for 9-1-1 emergency services and the State's Emergency Operations Center.**								
10				Salaries & Benefits	76.00		4,351,716	4,351,716	To pay salaries and benefits for employees that support and operate the program.		
11				Other Personal Services			31,995	31,995	Various OPS hires to assist with Administrative duties.		
12				Expenses			1,871,908	1,871,908	Expenses generally include Rent ($362.000), Office Supplies ($30,000) Travel/Training $255,650), Postage ($40,000), Risk Assessment ($35,000) Communications, etc. Also, contracts used to be paid from OPS, Expenses and Special Categories, such as Contracted Services. In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services unless there is already a specific special category already established. Contracts paid from this category include: Communication devices $26,000, Accounting services $64,000, Legal services $50,000, Courier services $2,600, Risk assessment services $35,000, Staff augmentation $52,100, Copier rental $12,000. The CWCTF currently has insufficient cash to support the appropriation, therefore, spending will be limited until this problem is corrected.		
13				Aid to Local Governments - Distribution to Counties - Wireless 911			31,552,068	31,552,068	Used to distribute revenue generated from a 50 cent monthly charge on cellular telephone bills. Funds county development of wireless 911 capability. Budget amendment is in progress for additional $5mil in spending authority.		

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6	**Program: Enterprise Information Technology Services**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
14				Aid to Local Governments - Distribution to Service Providers - Wireless 912			36,298,597	36,298,597	Used to distribute revenue generated from a 50 cent monthly charge on cellular telephone bills. Funds telecom service provider development of wireless 911 capability. Any wireless service provider who provides a certified invoice and cost recovery plan is eligible for this funding. Alltel, Cingular, Cellular South, Comment of FL LLC, Metro PCS, Nextel, Nextel Partner, T-Mobile, Verizon, and US Cellular are currently participating. We expect to spend $26.5 mil for 05-06.		
15				Operating Capital Outlay			100,000	100,000	OCO is used generally for information technology needs.		
16				SC: Centrex and Suncom Payments			129,663,826	129,663,826	Used to pay vendors providing voice and data services to state agencies and other eligible user of the state SUNCOM telecommunications network. Major providers of the SUNCOM Network are Bellsouth, Hayes, Sprint, Verizon, MCI and Qwest. $127 million will be encumbered for this purpose. This category also funds contractors supporting the SUNCOM Network (ASD $350,000, Presidio $187,200 and Tybrin $560,000) and various equipment/software maintenance ($401,000).		
17				SC: Risk Management Insurance			13,543	13,543	Insurance payment made to the Department of Financial Services.		
18				SC: Transfers to DMS for HR Services			30,962	30,962	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management.		
19				DP Services: Transfers to DMS Data Center			1,028,162	1,028,162	Used to pay for data processing services provided by the Shared Resource Center.		
20		**Total - Telecommunications Services**			**76.00**	**0**	**204,942,777**	**204,942,777**			
21											

Agency Base-Budget Presentation
Department of Management Services
November 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Enterprise Information Technology Services**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
22		**Budget Entity: Wireless Services**									
23			**Brief Description of Entity: The Wireless Service provides engineering and consulting services for state and local governments as to systems and methods required to meet radio communications needs. Also included is the coordination and maintenance of the statewide telecommunications plans for emergency management services and law enforcement, ensuring reliability and interoperability. The service also provides engineering services including designing, acquiring, implementing, optimizing, maintaining and upgrading the Statewide 800 Megahertz radio system for State of Florida law enforcement entities.**							
24				Salaries & Benefits	16.00	364,517	936,364	1,300,881	To pay salaries and benefits for employees that support and operate the program.		
25				Other Personal Services		4,000		4,000	Various OPS hires to assist with Administrative duties.		
26				Expenses		21,577	502,488	524,065	Expenses generally include Rent ($36,147.25), Office Supplies (15,000), Travel ($268,000), Training, Communications, etc. Also, contracts used to be paid from OPS, Expenses and Special Categories, such as Contracted Services. In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services unless there is already a specific special category already established. Contracts paid from this category include: Communication devices $5,000, Legal services for SLERS $20,000, Courier services $350, Copier rental $1,500. The CWCTF currently has insufficient cash to support the appropriation, therefore, spending will be limited until this problem is corrected.		
27				Operating Capital Outlay		2,000	20,000	22,000	OCO is used generally for information technology needs.		

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1											
2				**Agency Base-Budget Presentation**							
3				**Department of Management Services**							
4				**November 2005**							
5											
6	**Program: Enterprise Information Technology Services**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
28				SC: Contracted Services			3,321,857	3,321,857	Funded by reimbursement payments from M/A-COM for work done on the SLERS project. Represents a contractual payment increase of three percent. Motorola is a State Term Contract and the purchase orders cover Fiscal Year 2005-06 for Phase I and Phase II.		
29				SC: Risk Management Insurance		393	2,504	2,897	Insurance payment made to the Department of Financial Services.		
30				SC Statewide Law Enforcement Radio System			18,220,000	18,220,000	Used to make quarterly payments to M/A-COM, the vendor under contract to develop and maintain the Statewide Law Enforcement Radio System (SLERS). Contract with M/A-COM 9/28/2000 through 9/27/2020.		
31				SC: Transfers to DMS for HR Services		1,691	5,920	7,611	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management.		
32		**Total - Wireless Services**			**16.00**	**394,178**	**23,009,133**	**23,403,311**			
33											

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Department of Management Services
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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Enterprise Information Technology Services**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
34		**Budget Entity: Information Services**									
35			**Brief Description of Entity: This service operates and manages the Shared Resource Center and its services which include communications access, information processing, Internet services, custom application development support and maintenance for Internet and mainframe applications, electronic commerce services, and legacy system operations and maintenance. The Shared Resource Center operates as a shared use facility, including housing and supporting hardware owned by other agencies. The Shared Resource Center supports the applications of over 84 agencies, boards, commissions, local governments, eligible non profits, and municipalities, which provide core state business functions directly to the citizens of the State or to agencies that support the citizens.**								
36				Salaries & Benefits	61.00	208,870	5,258,224	5,467,094	To pay salaries and benefits for employees that support and operate the program.		
37				Other Personal Services			700,549	700,549	Various OPS hires providing administrative and programmatic support to Information Services.		
38				Expenses		21,252	6,560,421	6,581,673	Expenses generally include Rent ($651,000), Office Supplies ($31,042), Travel, Training, SUNCOM ($600,000) Communications, etc. Also, contracts used to be paid from OPS, Expenses and Special Categories, such as Contracted Services. In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services unless there is already a specific special category already established. Contracts paid from this category include: Communication devices $29,500, Hardware and software contracts $2,784,000, Copier lease $3,600, Courier services $20,150. The WCTF currently has insufficient cash to support the appropriation, therefore, spending will be limited until this problem is corrected.		
39				Operating Capital Outlay			238,088	238,088	OCO is used generally for information technology needs.		

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Department of Management Services
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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Enterprise Information Technology Services**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
40				SC: Contracted Services			877,716	877,716	Used to make contract payments to ASD ($95,000), Areotech ($228,837), Computer Associates ($408,000). These are all State Term contracts and are effective for the Fiscal Year 2005-06.		
41				Risk Management Insurance		881	27,690	28,571	Insurance payment made to the Department of Financial Services.		
42				SC: Applications Management Contract for Data Center			3,500,000	3,500,000	Used to make payments to the vendor providing staff augmentation personnel to support the application management services utilized by customers. Staff augmentation used to provide team leaders, staff developers and data base analysts to design/develop and maintain applications housed on the Unisys, IBM, NT, Unix and Oracle platforms. (Isocorp $1,147,014) Full appropriation will not be utilized due to reduction in staff aug requirements. State Term contract effective for Fiscal Year 2005-06.		
43				SC: Data Processing Contracts for Data Center			2,500,000	2,500,000	Used to make payments to the vendors providing staff augmentation personnel to support the data processing services utilized by customers. Staff augmentation used to provide computer operators, production control specialists, quality control, tape management, and data base administrators to support the Unisys, IBM, NT, Unix and Oracle platforms. (Bearing Point $1,720,222 Infinity $1,348,125 and NGCI $292,257) Budget Amendment may be required. All are State Term Contracts and effective for the Fiscal Year 2005-06.		
44				SC: Transfers to DMS for HR Services		1,166	36,903	38,069	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management.		
45				DP Services: Transfers to DMS Data Center			1,000	1,000	Used to pay for data processing services provided by the Shared Resource Center.		
46		**Total - Information Services**			**61.00**	**232,169**	**19,700,591**	**19,932,760**			

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2											
3											
4											
5											
6	**Program: Enterprise Information Technology Services**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
47											
48	**Total - Technology Program**				**153.00**	**626,347**	**247,652,501**	**248,278,848**			

Agency Base-Budget Presentation
Department of Management Services
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1											
2				**Agency Base-Budget Presentation**							
3				**Department of Management Services**							
4				**November 2005**							
5											
6	**Program: Public Employees Relations Commission**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Public Employees Relations**									
9			**Brief Description of Entity: The Public Employees Relations Commission (PERC) regulates collective bargaining between local and state employers and unions by registering unions, conducting elections, resolving union representation and unfair labor practice disputes, enforcing no strike provisions, and overseeing special masters and mediators. PERC mediates and, if necessary, resolves local and state government employee/employer disputes in whistle- blower, veterans employment preference, drug testing, career service, and certain age discrimination cases by aggressive settlement/mediation, conducting expeditious formal evidentiary hearings, and issuing timely final decisions. Workplace controversies are mediated or resolved expeditiously and with due process of law for all parties by PERC's staff. Customers include local government at all levels, state government, and local and state government employees and job applicants.**							
10				Salaries & Benefits	35.00	1,560,275	1,209,849	2,770,124	To pay salaries and benefits for employees that support and operate the program.		
11				Other Personal Services		40,777	55,863	96,640	Contracts paid from this category include court reporting services for a total of $31,500 from GR.		

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Department of Management Services
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	A	B	C	D	E	F	G	H	I	J	K
6	**Program:**			**Public Employees Relations Commission**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
12				Expenses		202,871	279,490	482,361	Expenses generally include Rent ($184,000), Administrative Fees ($57,000), Travel to conduct evidentiary hearings and public sector labor elections ($50,000), Training for staff to include Continuing Legal Education ($25,000), Communications to include Centrex, Suncom and 800 Service ($12,000), Postage and Printing ($15,000), Membership Fees/Dues for Professional Associations ($5,000) Data Processing Equipment and Software ($25,000), Legal publications/reference renewals ($5,000) and Office Supplies, Insurance, etc. ($22,000). Also, contracts used to be paid from OPS, Expenses and Special Categories, such as Contracted Services. In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services unless there is already a specific special category already established. Contracts paid from this category include: Communication devices $6,400, Computer hardware and software $3,300, Copier maintenance $4,000, Courier services $1,000, Legal subscription $22,300.		
13				Operating Capital Outlay		7,399	5,721	13,120	OCO is used generally for information technology needs.		
14				Risk Management Insurance		4,840	3,572	8,412	Insurance payment made to the Department of Financial Services.		
15				Transfers to DMS for HR Services		8,243	6,674	14,917	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management.		
16				DP Services: Transfers to DMS Data Center		22,630	17,498	40,128	For Services provided by the Information Services budget entity, such as Local Area Network and Wide Area Network.		

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Department of Management Services
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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Public Employees Relations Commission**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
17		**Total - Public Employees Relations**			**35.00**	**1,847,035**	**1,578,667**	**3,425,702**			
18											
19	**Total - Public Employees Relations Commission**				**35.00**	**1,847,035**	**1,578,667**	**3,425,702**			

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1											
2				**Agency Base-Budget Presentation**							
3				**Department of Management Services**							
4				**November 2005**							
5											
6	**Program: Commission on Human Relations**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Human Relations**									
9			**Brief Description of Entity: The Commission was created to secure freedom from discrimination because of age, color, disability, national origin, marital status, race, religion and gender in employment, housing and public accommodation. The mission is to stop discrimination by ensuring people are treated fairly and are given equal access to opportunities. The community-building role is accomplished primarily through the facilitation of dialogue on those issues that tend to divide communities. These issues are discussed at public forums, which are a partnership with various community groups, public agencies and business organizations by our Community Relations Services staff. The objective is to develop a community that builds on diversity and inclusion, rather than self-destruct because of differences and exclusion. The Commission issues determinations of cause or no cause for cases it investigates concerning allegations of discrimination brought by the people of Florida.**							
10				Salaries & Benefits	71.00	2,782,185	752,416	3,534,601	To pay salaries and benefits for employees that support and operate the program.		
11				Other Personal Services		37,800	77,040	114,840	Includes funding for Commissioner Honorarium payments; Court Reporter Services and Temporary Staff for Intake, Legal and investigative Units;		
12				Expenses		467,141	167,514	634,655	Expenses include rent ($283,559), office supplies ($12,000), travel ($150,000-In State/Out of State) for on site investigations, outreach efforts, commission meetings, required HUD Training (Washington, D.C.), training ($15,000), communications ($20,000), postage ($14,000), Case Management System initiatives ($30,000), commercial printing ($9,000), legal ads to notify public for meetings, hearings, and rule changes, archiving with the DOS, tracking system to locate complainants/respondents, West Law Legal subscription and laws, anticipated unemployment compensation, etc. Equipment ($1,736). Expense budget is also transferred to the OCO category to purchase replacement equipment as needed ($8,000). In the LBR, pursuant to SB2610, DMS is requesting to move costs for all contracts from the various categories into Contracted Services. Contracts paid from this category include: Communication devices $9,000, Security services $5,300, Maintenance agreements for filing and scanning services $23,200.	-43,896	Requesting added DP category in LBR for 43,896. Will use 5% authority in current year

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Department of Management Services
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	A	B	C	D	E	F	G	H	I	J	K
6	**Program:**			**Commission on Human Relations**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
13				Operating Capital Outlay		1,736		1,736	OCO is used generally for information technology needs.		
14				SC: Transfer to DOAH for Administrative Hearings		656,851	261,814	918,665	DOAH bills for services based on prior years usage of their services. The Commission is billed according to the number of hearing hours as reported by DOAH. According to s.120 F.S a person may have the right to a hearing. The Commission has no control over this process nor the expenditures associated with DOAH's budget.		
15				SC: Contracted Services			36,000	36,000	Budget will be used to assist with the completion of the case management system which may involve several phases that require expert assistance as outlined in the 5 year plan. In addition, Commissioners have requested a study to be conducted on the status of civil rights in the past 10 years. The Commission Chair person has also requested a customer service survey to provide critical feedback from the citizens of Florida specifically in the areas of investigations and the level of quality. In addition, we are required by statute to make or arrange for studies appropriate to effectuate the purposes and policies of the Florida Civil Rights Act of 1992 and to make the results thereof available to the public. The Commission has typically used this category/budget to accomplish studies and special projects related to the overall purpose of the Commission's existence.		
16				Risk Management Insurance		15,319	3,856	19,175	Insurance payment made to the Department of Financial Services.		
17				Transfers to DMS for HR Services		24,637	4,391	29,028	Assessment to pay for the Human Resource Contract with Convergys and to pay for operating and nonoperating costs of the Division of Human Resource Management.		

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1											
2				**Agency Base-Budget Presentation**							
3				**Department of Management Services**							
4				**November 2005**							
5											
6	**Program: Commission on Human Relations**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
18				DP Services: Transfers to DMS Data Center			100,000	100,000	For Services provided by the Information Services budget entity, such as Local Area Network and Wide Area Network.	43,896	Requesting added DP category in LBR for 43,896. Will use 5% authority in current year
19		**Total - Human Relations**			**71.00**	**3,985,669**	**1,403,031**	**5,388,700**			
20											
21	**Total - Commission on Human Relations**				**71.00**	**3,985,669**	**1,403,031**	**5,388,700**			

Agency Base-Budget Presentation
Department of Management Services
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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Commission on Human Relations**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Total Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
18				DP Services: Transfers to DMS Data Center			100,000	100,000	For Services provided by the Information Services budget entity, such as Local Area Network and Wide Area Network.	43,896	Requesting added DP category in LBR for 43,896. Will use 5% authority in current year
19		**Total - Human Relations**			**71.00**	**3,985,669**	**1,403,031**	**5,388,700**			
20											
21	**Total - Commission on Human Relations**				**71.00**	**3,985,669**	**1,403,031**	**5,388,700**			
22											
23											
24	**Total - Department of Management Services less DOAH**				**1,049.00**	**24,262,204**	**456,433,371**	**480,695,575**			

Division of Admin.
Hearings

Agency Base-Budget Presentation
Division of Administrative Hearings
December 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Division of Administrative Hearings**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Adjudication of Disputes**									
9			**Brief Description of Entity: This program provides a uniform and impartial forum for the trial and resolution of disputes between private citizens and organizations and agencies of the state.**								
10				Salaries & Benefits	71.00	0	6,881,311	6,881,311	Salaries and benefits paid to employees that support and operate the program. There are no costs associated with contracts or project initiatives in this category.	0	N/A
11				Other Personal Services		0	476,742	476,742	Contracts paid from this category provide the following services. The duration of these contracts is for a period up to, but no longer than, one fiscal year. **$100,000: Vaughn Information Systems.** Database design, maintenance and enhancements related to the Case Management System. In-house agency costs for this service include $3,900 for existing office space within the DeSoto Building. **$ 44,000: Wackenhut.** Security guard services in the DeSoto Building. These are the only security services provided for this program. **$ 7,500: Carr, Riggs & Ingram.** Accounting services related to internal auditing and inspector general activities. **$ 4,968: Department of Corrections**. Inmate labor. **$ 300: Official Reporting.** Court reporting services.	0	N/A

Agency Base-Budget Presentation
Division of Administrative Hearings
December 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program:**			**Division of Administrative Hearings**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
12				Expenses		0	1,181,287	1,181,287	Rent, communications, postage, office supplies, travel and other operating costs. Contracts paid from this category provide the following services. The duration of these contracts is for a period up to, but no longer than, one fiscal year. **$ 8,200: Inter-Tel.** Telephone system maintenance. **$ 4,500: Business Information Systems.** Conference recorder maintenance. **$ 4,000: DHL.** Mailing delivery services. **$ 3,500: Qualpath.** Fax maintenance and supplies. **$ 2,500: Sonitrol.** Security system maintenance. **$ 2,300: Hayes.** Polycom telephone maintenance. **$ 1,500: Premium Services.** Ice machine maintenance. **$ 1,000: Wire One.** Polycom telephone maintenance. **$ 500: Everite.** Time stamp maintenance and supplies.	0	N/A
13				Operating Capital Outlay		0	71,550	71,550	Purchases of furniture and equipment with values of $1,000 or greater. There are no costs associated with contracts or project initiatives in this category.	0	N/A
14				SC: Contracted Services		0	0	0	There is no Contracted Services appropriation category in the base budget; the FY 2006-07 LBR requests that this category be established.	0	N/A
15				SC: Risk Management Insurance		0	52,814	52,814	Insurance premiums paid to the Department of Financial Services. There are no costs associated with contracts or project initiatives in this category.	0	N/A
16				SC: Transfers to DMS for HR Services		0	30,656	30,656	Assessment to pay for human resource services. There are no costs associated with contracts or project initiatives in this category.	0	N/A
17				DP Services: Transfers to		0	0	0	There is no DP Services appropriation category in the base budget.	0	N/A
18		**Total -**			**71.00**	**0**	**8,694,360**	**8,694,360**			
19											

Agency Base-Budget Presentation
Division of Administrative Hearings
December 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Division of Administrative Hearings**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
20		**Budget Entity: Workers' Compensation Appeals**									
21			**Brief Description of Entity: This program conducts mediation conferences, pre-trial and final hearings to resolve and/or adjudicate disputed workers' compensation claims.**								
22				Salaries & Benefits	194.00	0	12,311,848	12,311,848	Salaries and benefits paid to employees that support and operate the program. There are no costs associated with contracts or project initiatives in this category.	0	N/A
23				Other Personal Services		0	999,362	999,362	Contracts paid from this category provide the following services. The duration of these contracts is for a period up to, but no longer than, one fiscal year. **$710,000: Wackenhut.** Security guard services in the 17 district offices throughout the state. These are the only security services provided for all offices statewide. **$ 75,000: Vaughn Information Systems.** Database design, maintenance and enhancements related to the Case Management System. **$ 7,500: Carr, Riggs & Ingram.** Accounting services related to internal auditing and inspector general activities. **$ 1,500: Official Reporting.** Court reporting services. **$ 1,500: Albors and Associates.** Translation services. **$ 500: Vasken Palanijan.** Translation services. **$ 500: Executive Reporting.** Sign language translation services.	0	N/A

Agency Base-Budget Presentation
Division of Administrative Hearings
December 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program:**			**Division of Administrative Hearings**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
24				Expenses		0	3,342,450	3,342,450	Rent, communications, postage, office supplies, travel and other operating costs. Contracts paid from this category provide the following services. The duration of these contracts is for a period up to, but no longer than, one fiscal year. **$44,840: Inter-Tel.** Telephone system maintenance. **$38,000: DHL.** Mail delivery services. **$15,500: Recall.** Document shredding services. **$12,720: Business Information Systems.** Conference recorder maintenance. **$ 8,000: BLM.** Laser printer maintenance. **$ 3,100: Qualpath.** Fax maintenance and supplies. **$ 3,000: Everite.** Time stamp maint. and supplies. $ 2,500: **Sprint.** Telephone system maintenance. **$ 2,100: Honeywell.** Security system maintenance. **$ 1,800: Central Voice.** Conference recorder maintenance. **$ 1,800: Voice Systems.** Conference recorder maintenance. **$ 1,400: CompServ.** Cabling installation. **$ 1,150: Call One.** Polycom telephone maintenance. **$ 1,000: Sonitrol.** Security system maintenance. **$ 850: CEIA.** Metal detector maintenance. **$ 850: Coastal Security.** Security system maint. **$ 840: American Alarm.** Security system maint. **$ 650: Advantage Lock.** Security system maint. **$ 500: Action Business.** Conference Recorder maintenance. **$ 300: Advanced Business.** Conference recorder maintenance. **$ 100: Phillips.** TV/VCR maintenance.	0	N/A
25				Operating Capital Outlay		0	28,796	28,796	Purchases of furniture and equipment with values of $1,000 or greater. There are no costs associated with contracts or project initiatives in this category.	0	N/A

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4											
5											
6	**Program: Division of Administrative Hearings**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
26				SC: Contracted Services		0	0	0	There is no Contracted Services appropriation category in the base budget; the FY 2006-07 LBR requests that this category be established.	0	N/A
27				SC: Risk Management Insurance		0	338,986	338,986	Insurance premiums paid to the Department of Financial Services. There are no costs associated with contracts or project initiatives in this category.	0	N/A
28				SC: Transfers to DMS for HR services		0	80,444	80,444	Assessment to pay for human resource services. There are no costs associated with contracts or project initiatives in this category.	0	N/A
29				DP Services: Transfers to		0	0	0	There is no DP Services appropriation category in the base budget.	0	N/A
30		**Total -**			**194.00**	**0**	**17,101,886**	**17,101,886**			
31											
32	**Total - Program**				**265.00**	**0**	**25,796,246**	**25,796,246**			

Agency Base-Budget Presentation
Division of Administrative Hearings
December 2005

Agency Base-Budget Presentation
Division of Administrative Hearings
December 2005

	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Division of Administrative Hearings**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
26				SC: Contracted Services		0	0	0	There is no Contracted Services appropriation category in the base budget; the FY 2006-07 LBR requests that this category be established.	0	N/A
27				SC: Risk Management Insurance		0	338,986	338,986	Insurance premiums paid to the Department of Financial Services. There are no costs associated with contracts or project initiatives in this category.	0	N/A
28				SC: Transfers to DMS for HR services		0	80,444	80,444	Assessment to pay for human resource services. There are no costs associated with contracts or project initiatives in this category.	0	N/A
29				DP Services: Transfers to		0	0	0	There is no DP Services appropriation category in the base budget.	0	N/A
30		**Total -**			**194.00**	**0**	**17,101,886**	**17,101,886**			
31											
32	**Total - Program**				**265.00**	**0**	**25,796,246**	**25,796,246**			
33											
34											
35	**Total - Division of Administrative Hearings**				**265.00**	**0**	**25,796,246**	**25,796,246**			

Department of Revenue

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Department of Revenue
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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: Administrative Services**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Executive Direction and Support Services (73010100)**									
9			**Brief Description of Entity: This service provides the executive direction and leadership for the agency's operational programs, and the internal administrative services providing assistance and support to the operational programs. It continually works to improve services by identifying critical functions affecting the entire agency and analyzing the effectiveness of them. By providing the most effective and efficient professional services to the agency, the needs and satisfaction of Florida's citizens will ultimately be met.**							
10				Salaries & Benefits	331.0	11,494,208	8,105,979	19,600,187	Expenditures in this category are made in accordance with subsection 216.011(1)(mm), F.S. Allowable expenditures include wages (regular, on-call and overtime) and the state's contribution toward employee benefits (social security, retirement, health insurance, life insurance, disability insurance, pre-tax assessments and unemployment compensation). Allowable expenditures do not include worker's compensation insurance, which are paid from the Risk Management Insurance category.		
11				Other Personal Services		230,558	207,182	437,740	Funds in this category are used to pay temporary staff in accordance with 216.011(1)(dd) F.S. Of these funds $282,360 are used to contract for expert witness and other costs associated with litigating property tax disputes. The General Revenue funds ($230,558) associated with property tax litigation are proposed to be moved to the Property Tax Program, contracted services category, in the Fiscal Year 2006-2007 Legislative Budget Request.		
12				Expenses		1,571,967	2,132,500	3,704,467	Funds in this category are used to pay rent, utilities and other cost of doing state business for the Administrative Services Program within the DOR in accordance with subsection 216.011(1)(n) F.S. Of these funds $1,433,833 are in a contract with the Attorney General's Office. This contract provides the salary and overhead costs of tax attorneys in the AG's office. These attorneys provide the department with necessary legal services pursuant to Chapter 16, F.S., including litigation which involves the Department's administration of revenue laws set forth in Section 213.05, F.S.		
13				Operating Capital Outlay		106,929	120,235	227,164	Expenditures in this category are made in accordance with subsection 216.011(1)(bb), F.S. and according to the value or cost specified in section 273.02, F.S. These funds are used to replace equipment such as servers, personal computers and printers that fall within the statutory cost parameters.		
14				SC: Transfer to Division of Administration		264,265	189,433	453,698	Funds in this category are transferred to the Division of Administrative Hearings within the Department of Management Services to fund the cost of Administrative Law Judges for their time spent on cases affecting the Department.		
15				SC: Risk Management Insurance		300,185	248,263	548,448	Expenditures in this category are insurance premiums paid to the Division of Risk Management of the Department of Financial Services, Office of Insurance Regulations in accordance with section 284.33, F.S., for worker's compensation, general liability, fleet automotive liability and federal civil rights actions.		
16				SC: Transfers to DMS for HR Services		1,040,854	1,087,751	2,128,605	This category provides for the transfer of funds from the department to the Department of Management Services (DMS) to pay for the Department of Revenue share of a statewide contract for outsourcing Human Resources Services. Funds in this category may only be used to make these payments to DMS		
17											
18		**Total -**			**331.0**	**15,008,966**	**12,091,343**	**27,100,309**			
19											
20	**Total - Program**				**331.0**	**15,008,966**	**12,091,343**	**27,100,309**			

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Department of Revenue
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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: General Tax Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Tax Processing (73401000)**									
9		**Brief Description of Entity: This service receives and processes tax returns and tax receipts, and captures all data necessary to accurately deposit tax dollars into state, local, and trust fund accounts. Larger taxpayers are legally required to transmit tax returns, data, and funds electronically. Smaller tax filers send paper returns and paper checks. This service also creates, maintains, and updates accounts for taxpayers either required to file tax returns and pay taxes or that are exempt from taxation. Account updates include social, demographic, and financial data updates as well as tax return filing history. Accounts may be updated as a result of activity occurring in any of GTA's business processes, such as collection, case selection, audit, etc. Additionally, this service accounts for and posts tax revenue to the appropriate funds for distribution into local and states accounts.**								
10				Salaries & Benefits	461.0	16,565,827	5,961,257	22,527,084	Expenditures in this category are made in accordance with subsection 216.011(1)(mm), F.S. Allowable expenditures include wages (regular, on-call and overtime) and the state's contribution toward employee benefits (social security, retirement, health insurance, life insurance, disability insurance, pre-tax assessments and unemployment compensation). Allowable expenditures do not include worker's compensation insurance, which are paid from the Risk Management Insurance category.	-471,217	Budget amendment 73-2 (EOG #Q021) was approved on Sep 13, 2005. explained under issue codes 1604030 & 1604050. The affect is to move 7 FTE out of this budget entity to better realign staff within current business processes.
11				Other Personal Services		85,099	137,718	222,817	Funds in this category are used to pay temporary staff in accordance with subsection 216.011(1)(dd) F.S. These additional staff are used during times of high volume. Some of these funds have been used for contracted programmers to assist in System for Unified Taxation (SUNTAX) operations. Therefore, the Program is recommending the transfer of $29,248 to Contracted Services for fiscal year 2006-07.		
12				Expenses		3,099,060	2,627,826	5,726,886	Funds in this category are used to pay for rent, phones, utilities, travel, office supplies, building maintenance and other costs of operating an office in accordance with subsection 216.011(1)(n) F.S. Some of these funds are used to pay for contracted programmers and consultants that support the System for Unified Taxation (SUNTAX) development and operations. The Program has recommended these funds totaling $1,442,999 be transferred to Contracted Services in fiscal year 06-07.		

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program:**			**General Tax Administration**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
13				Aid to Local Government - Clerk of Court			30,000,000	30,000,000	This appropriation originated with Section 37 of chapter 2003-402, L.O.F. This category is a pass-thru of funds to the Clerk's of Court who are in "deficit". The funds in the category are from fees charged and collected by the Clerks of Court that are designated to go to this trust fund. These funds assist the Clerk's operations in those deficit counties. The distribution of funds is determined by the Clerk of Courts Operations Conference and the Department of Financial Services.		
14				Aid to Local Government - Emergency Distributions			16,407,042	16,407,042	The Department is required under section 218.65, F.S., to distribute a portion of the funds deposited in the Local Government Half-Cent Clearing TF to certain counties based upon participation criteria. For more information on this please see the Legislative Committee on Intergovernmental Relations' report on 2004 Local Government Financial Information Handbook or see http://fcn.state.fl.us/lcir/reports.html		
15				Aid to Local Government - Inmate Supplemental Distribution			592,958	592,958	The Department is required under section 218.65, F.S. to distribute a portion of the funds deposited in the Local Government Half-Cent Clearing TF to certain counties based upon participation criteria. For more information on this please see the Legislative Committee on Intergovernmental Relations' report on 2004 Local Government Financial Information Handbook or see http://fcn.state.fl.us/lcir/reports.html		
16				Operating Capital Outlay		241,988	195,843	437,831	Expenditures in this category are made in accordance with subsection 216.011(1)(bb), F.S. and according to the value or cost specified in section 273.02, F.S. These funds are used to replace equipment such as servers, personal computers, printers and mail distribution equipment that fall within the statutory cost parameters.		
17				SC: Purchase of Service - Collection Agencies			97,049	97,049	These funds are appropriated to pay fees to collection agencies that collect delinquent taxes on behalf of the Department. The appropriation provides authority for up to $500,000 in collection agency fees. These fees are a portion of the debt actually collected by the collection agency and is normally 13% of the total collected.		

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1											
2											
3											
4											
5											
6	**Program: General Tax Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
18				SC: Risk Management Insurance		92,591	35,310	127,901	Expenditures in this category are insurance premiums paid to the Division of Risk Management of the Department of Financial Services, Office of Insurance Regulations in accordance with section 284.33, F.S., for worker's compensation, general liability, fleet automotive liability and federal civil rights actions.		
19		**Total -**			**461.0**	**20,084,565**	**56,055,003**	**76,139,568**			
20											

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6	**Program: General Tax Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
21		**Budget Entity: Taxpayer Aid (73401100)**									
22			**Brief Description of Entity: This service consists of two main sub processes, taxpayer education and taxpayer assistance. Taxpayer education is information provided to taxpayers as initiated by the department when the need to convey information to taxpayers becomes necessary. Examples include tax returns and related instructions, general information bulletins, and the offering of educational seminars to new registrants. Taxpayer assistance provided by the department is initiated by a taxpayer request for information or assistance and provided on a case-by-case basis as needed.**							
23				Salaries & Benefits	201	7,291,283	2,624,326	9,915,609	Expenditures in this category are made in accordance with subsection 216.011(1)(mm), F.S. Allowable expenditures include wages (regular, on-call and overtime) and the state's contribution toward employee benefits (social security, retirement, health insurance, life insurance, disability insurance, pre-tax assessments and unemployment compensation). Allowable expenditures do not include worker's compensation insurance, which should be paid from the Risk Management Insurance category.	$744,859	Budget amendment 73-2 (EOG #Q021) was approved on Sep 13, 2005. explained under issue codes 1604030 & 1604050. The affect is to move 13 FTE into this budget entity to better realign staff within current business processes.
24				Other Personal Services		34,198	44,090	78,288	Funds in this category are used to pay temporary staff in accordance with subsection 216.011(1)(dd), F.S.. These additional staff are used during times of high volume. Some of these funds have been used to contract for programmers to assist in SUNTAX operations. Therefore, the Program is recommending the transfer of $13,465 to Contracted Services in fiscal year 06-07.		
25				Expenses		1,366,019	1,057,966	2,423,985	Funds in this category are used to pay for rent, phones, utilities, travel, office supplies, building maintenance and other costs of operating an office in accordance with subsection 216.011(1)(n), F.S. Some of these funds are used to contract for programmers and other consultants that support SUNTAX development and operations. The Program has recommended these funds totaling $1,592,004 be transferred to Contracted Services in fiscal year 06-07.		
26				Operating Capital Outlay			56,646	56,646	Expenditures in this category are made in accordance with subsection 216.011(1)(bb), F.S. and according to the value or cost specified in section 273.02, F.S. These funds are used to replace equipment such as servers, personal computers, printers and mail distribution equipment that fall within the statutory cost parameters.		

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program:**			**General Tax Administration**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
27				SC: Purchase of Service - Collection Agencies			39,000	39,000	These funds are appropriated to pay fees to collection agencies that collect delinquent taxes on behalf of the Department. The appropriation provides authority for up to $500,000 in collection agency fees. These fees are a portion of the debt actually collected by the collection agency and is normally 13% of the total collected.		
28				SC: Risk Management Insurance		37,207	14,190	51,397	Expenditures in this category are insurance premiums paid to the Division of Risk Management of the Department of Financial Services, Office of Insurance Regulations in accordance with section 284.33, F.S., for worker's compensation, general liability, fleet automotive liability and federal civil rights actions.		
29											
30		**Total -**			**201**	**8,728,707**	**3,836,218**	**12,564,925**			
31											

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program: General Tax Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
32		**Budget Entity: Compliance Determination (73401200)**									
33			**Brief Description of Entity: This service performs examinations and reviews of tax returns, supporting documents, accounting records, and/or third-party data to determine taxpayers' compliance with the tax laws. Examinations may be limited solely to the information shown on a filed tax return and supporting schedules or may include a more detailed examination of a taxpayer's books and records to determine if all tax due was reported or that an unregistered taxpayer was properly registered and/or owes tax. Taxpayers identified as being non-compliant are notified of their noncompliance and of corrective action required.**							
34				Salaries & Benefits	1,201.5	43,012,588	15,473,771	58,486,359	Expenditures in this category are made in accordance with subsection 216.011(1)(mm), F.S. Allowable expenditures include wages (regular, on-call and overtime) and the state's contribution toward employee benefits (social security, retirement, health insurance, life insurance, disability insurance, pre-tax assessments and unemployment compensation). Allowable expenditures do not include worker's compensation insurance, which should be paid from the Risk Management Insurance category.	-$140,071	Budget amendment 73-2 (EOG #Q021) was approved on Sep 13, 2005. explained under issue codes 1604030 & 1604050. The affect is to move 2.5 FTE out of this budget entity to better realign staff within current business processes
35				Other Personal Services		219,130	282,515	501,645	Funds in this category are used to pay temporary staff in accordance with subsection 216.011(1)(dd), F.S. These additional staff are used during times of high volume. Some of these funds have been used to contract for programmers to assist in SUNTAX operations. Therefore, the Program is recommending the transfer of $68,704 to Contracted Services in fiscal year 06-07.		
36				Expenses		8,763,103	6,846,336	15,609,439	Funds in this category are used to pay for rent, phones, utilities, travel, office supplies, building maintenance and other costs of operating an office in accordance with subsection 216.011(1)(n), F.S. Some of these funds are used to contract for programmers and other consultants that support SUNTAX development and operations. The Program has recommended these funds totaling $3,670,398 be transferred to Contracted Services in fiscal year 06-07.		
37				Operating Capital Outlay		350	332,633	332,983	Expenditures in this category are made in accordance with subsection 216.011(1)(bb), F.S. and according to the value or cost specified in section 273.02, F.S. These funds are used to replace equipment such as servers, personal computers, printers and mail distribution equipment that fall within the statutory cost parameters.		

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	A	B	C	D	E	F	G	H	I	J	K
6	**Program:**			**General Tax Administration**	**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
38				SC: Purchase of Service - Collection Agencies			249,900	249,900	These funds are appropriated to pay fees to collection agencies that collect delinquent taxes on behalf of the Department. The appropriation provides authority for up to $500,000 in collection agency fees. These fees are a portion of the debt actually collected by the collection agency and is normally 13% of the total collected.		
39				SC: Risk Management Insurance		238,417	90,923	329,340	Expenditures in this category are insurance premiums paid to the Division of Risk Management of the Department of Financial Services, Office of Insurance Regulations in accordance with section 284.33, F.S., for worker's compensation, general liability, fleet automotive liability and federal civil rights actions.		
40											
41		**Total -**			**1,201.5**	**52,233,588**	**23,276,078**	**75,509,666**			
42											

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6	**Program: General Tax Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
43		**Budget Entity: Compliance Resolution (73401300)**									
44			**Brief Description of Entity: This service resolves the outcomes of the Compliance Determination service or a taxpayer's claim for refund. Outcomes requiring resolution consist of identified tax underpayments requiring collection action which is accomplished via a centralized out-bound phone bank or via field collection for those taxpayers that fail to quickly pay their tax obligations, processing overpayments found due or claimed by a taxpayer resulting in a refund or credit due, or the resolution of disputes wherein a taxpayer disagrees with the department's findings.**							
45				Salaries & Benefits	547.5	20,153,679	7,252,646	27,406,325	Expenditures in this category are made in accordance with subsection 216.011(1)(mm), F.S. Allowable expenditures include wages (regular, on-call and overtime) and the state's contribution toward employee benefits (social security, retirement, health insurance, life insurance, disability insurance, pre-tax assessments and unemployment compensation). Allowable expenditures do not include worker's compensation insurance, which should be paid from the Risk Management Insurance category.	-133,571	Budget amendment 73-2 (EOG #Q021) was approved on Sep 13, 2005. explained under issue codes 1604030 & 1604050. The affect is to move 3.5 FTE out of this budget entity to better realign staff within current business processes.
46				Other Personal Services		100,006	128,939	228,945	Funds in this category are used to pay temporary staff in accordance with subsection 216.011(1)(dd), F.S. These additional staff are used during times of high volume. Some of these funds have been used to contract for programmers to assist in SUNTAX operations. Therefore, the Program is recommending the transfer of $38,358 to Contracted Services in fiscal year 06-07.		
47				Expenses		3,947,997	3,144,053	7,092,050	Funds in this category are used to pay for rent, phones, utilities, travel, office supplies, building maintenance and other costs of operating an office in accordance with subsection 216.011(1)(n), F.S. Some of these funds are used to contract for programmers and other consultants that support SUNTAX development and operations. The Program has recommended these funds totaling $1,694,599 be transferred to Contracted Services in 06-07.		
48				Operating Capital Outlay		22,218	115,660	137,878	Expenditures in this category are made in accordance with subsection 216.011(1)(bb), F.S. and according to the value or cost specified in section 273.02, F.S. These funds are used to replace equipment such as servers, personal computers, printers and mail distribution equipment that fall within the statutory cost parameters.		

	A	B	C	D	E	F	G	H	I	J	K
1											
2											
3											
4											
5											
6	**Program: General Tax Administration**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
49				SC: Purchase of Service - Collection Agencies			114,051	114,051	These funds are appropriated to pay fees to collection agencies that collect delinquent taxes on behalf of the Department. The appropriation provides authority for up to $500,000 in collection agency fees. These fees are a portion of the debt actually collected by the collection agency and is normally 13% of the total collected.		
50				SC: Risk Management Insurance		108,809	41,498	150,307	Expenditures in this category are insurance premiums paid to the Division of Risk Management of the Department of Financial Services, Office of Insurance Regulations in accordance with section 284.33, F.S., for worker's compensation, general liability, fleet automotive liability and federal civil rights actions.		
51		**Total -**			**547.5**	**24,332,709**	**10,796,847**	**35,129,556**		**0**	
52											
53	**Total - Program**				**2,411**	**105,379,569**	**93,964,146**	**199,343,715**			

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6	**Program: Property Tax Administration Program**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Compliance Determination (732005000)**									
9			**Brief Description of Entity: Conduct review of Real Property appraisals of sample parcels and relevant sales data and approve or disapprove Real Property assessment rolls based on a comparison of sample data with property assessment roll data and information submitted by county property appraiser. Conduct review of Tangible Personal Property (TPP) audits of TPP accounts and compare audit data and information with property assessment roll data and information submitted by county property appraiser. Review applications for refund and/or tax certificates and compare with statutory and rule requirements. Review Truth in Millage (TRIM) packages submitted by taxing authorities and compare with statutory and rule requirements. Review budget packages submitted by county property appraisers and tax collectors and compare with statute/rule and standards or guidelines of budget sufficiency and/or excessiveness.**							
10				Salaries & Benefits	124.75	6,780,032		6,780,032	Expenditures in this category are made in accordance with subsection 216.011(1)(mm), F.S. Allowable expenditures include wages (regular, on-call and overtime) and the state's contribution toward employee benefits (social security, retirement, health insurance, life insurance, disability insurance, pre-tax assessments and unemployment compensation). Allowable expenditures do not include worker's compensation insurance, which are paid from the Risk Management Insurance category.		
11				Other Personal Services		37,170		37,170	Funds in this category are used to pay temporary staff pursuant to subsection 216.011(1)(dd), F.S.		
12				Expenses		1,397,192		1,397,192	Funds in this category are used to pay rent, utilities and other cost of doing state business for the Property Tax Administration program within the DOR in accordance with subsection 216.011(1)(n), F.S. Of these funds $491,666 are used to contract with private real-estate appraisers. This contract provides for real-estate valuations that contribute to statistical modeling that the program uses to evaluate the quality of property assessment rolls submitted for approval by county property appraisers.		
13				Operating Capital Outlay		46,012		46,012	Expenditures in this category are made in accordance with subsection 216.011(1)(bb), F.S. and according to the value or cost specified in section 273.02, F.S. These funds are used to replace equipment such as servers, personal computers and printers that fall within the statutory cost parameters.		
14				SC: Risk Management Insurance		49,127		49,127	Expenditures in this category are insurance premiums paid to the Division of Risk Management of the Department of Financial Services, Office of Insurance Regulations in accordance with section 284.33, F.S., for worker's compensation, general liability, fleet automotive liability and federal civil rights actions.		
15		**Total -**			**124.75**	**8,309,533**	**0**	**8,309,533**			
16											

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6	**Program: Property Tax Administration Program**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
17		**Budget Entity: Compliance Resolution (73200600)**									
18		**Brief Description of Entity: The Compliance Resolution Core process provides for the review of real and tangible personal property assessment rolls, refund and tax certificates, TRIM packages, and budget requests to ensure that all rule requirements specified by the Florida Property Tax Administration Program in the Florida Statutes and the Florida Administrative Code are met. Any compliance issues that arise are communicated with the county official; additional data or documentation will be requested and reviewed in order to resolve compliance issues.**									
19				Salaries & Benefits	**13.20**	745,588		745,588	Expenditures in this category are made in accordance with subsection 216.011(1)(mm), F.S. Allowable expenditures include wages (regular, on-call and overtime) and the state's contribution toward employee benefits (social security, retirement, health insurance, life insurance, disability insurance, pre-tax assessments and unemployment compensation). Allowable expenditures do not include worker's compensation insurance, which are paid from the Risk Management Insurance category.		
20				Other Personal Services		205,000		205,000	Funds in this category are used to pay temporary staff pursuant to subsection 216.011(1)(dd), F.S. Of these funds $69,500 are used to contract for expert witnesses and other costs associated with litigating property tax disputes.		
21				Expenses		121,167		121,167	Funds in this category are used to pay rent, utilities and other cost of doing state business for the Property Tax Administration program within the DOR in accordance with subsection 216.011(1)(n), F.S.		
22				SC: Risk Management Insurance		5,171		5,171	Expenditures in this category are insurance premiums paid to the Division of Risk Management of the Department of Financial Services, Office of Insurance Regulations in accordance with section 284.33, F.S., for worker's compensation, general liability, fleet automotive liability and federal civil rights actions.		
23											
24		**Total -**			**13.20**	**1,076,926**	**0**	**1,076,926**			
25											

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6	**Program: Property Tax Administration Program**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
26		**Budget Entity: Compliance Assistance (73200700)**									
27			**Brief Description of Entity: Provide regularly scheduled one week schools for property appraisers and staff and tax collectors and staff to maintain and improve the knowledge, skills, and abilities in the administration of the property tax system. Provide mapping and aerial photography products and services to county property appraisers to assist in the assessment of real property and tangible personal property. Provide assistance to county property appraisers and tax collectors in the uniform use of property tax forms in Florida's property tax system. Provide county property appraisers with the centralized assessment of all railroads and private carlines operating within Florida. Conduct periodic needs assessment with their suppliers and local officials, to identify potential performance gaps with respect to compliance issues, and to develop and deploy the appropriate products and services to facilitate successful compliance by supplier partners.**							
28				Salaries & Benefits	**39.05**	2,278,225		2,278,225	Expenditures in this category are made in accordance with subsection 216.011(1)(mm), F.S. Allowable expenditures include wages (regular, on-call and overtime) and the state's contribution toward employee benefits (social security, retirement, health insurance, life insurance, disability insurance, pre-tax assessments and unemployment compensation). Allowable expenditures do not include worker's compensation insurance, which are paid from the Risk Management Insurance category.		
29				Other Personal Services		250,000		250,000	Funds in this category are used to pay temporary staff pursuant to subsection 216.011(1)(dd), F.S. Of these funds $236,748 are used to contract for expert witnesses and other costs associated with litigating property tax disputes.		
30				Expenses		365,118		365,118	Funds in this category are used to pay rent, utilities and other cost of doing state business for the Property Tax Administration program within the DOR within the DOR in accordance with subsection 216.011(1)(n), F.S. Of these funds $38,280 are in a contract with an econometric modeling firm. This contract provides a comprehensive analysis and evaluation methodology used to review the quality of property assessment rolls submitted for approval by county property appraisers. The contract provides sales ratios and assessments.		

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6	**Program: Property Tax Administration Program**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
31				Aid to Local Government - Aerial Photography and Mapping		1,516,266		1,516,266	This category assists county property appraisers in fulfilling their mapping responsibilities with a specific focus on providing aid and assistance in the conversion of manual maps to digital maps. This enables property appraisers to achieve improved effectiveness and costs efficiencies in the appraisal process. Digital mapping systems also provide greater flexibility in numerous local government services with significant cost efficiency advantages. The Property Tax Administration Program currently has $1,116,511 committed to 15 contracts with various vendors throughout the state to provide the 15 counties that are scheduled to receive digital-ortho aerial photographs in FY05-06. The program has $350,500 committed to the six counties who have mapping grants from the DOR		
32				Aid to Local Government - County Tax Forms		175,000		175,000	Funds in this category are used to provide assistance to county constitutional officers by administering, producing, revising, and distributing approximately three million forms relating to the administration of the property tax system in Florida in accordance with section 195.022, F.S. Some counties obtain permission to make minor revisions and produce their own forms as substitutes for Department of Revenue forms. The program contracts with private printing vendors to provide the forms to counties with a population of less than 100,000.		
33				SC: Property Appraiser and Tax Collector Certification			450,000	450,000	This category provides funding for certification of individuals from state and local governments and other entities. Training materials and delivery are contracted through the International Association of Assessing Officers (IAAO) for county/state employees. IAAO courses are widely accepted and used by local and state assessment officials throughout North America and the world. Participants pay registration fees, lodging, meals, and travel expenses, making this activity self-supporting. Of these funds $175,000 have been allocated for the FY05-06 contract with IAAO to train the property appraisers and tax collectors.		
34				SC: Risk Management Insurance		15,333		15,333	Expenditures in this category are insurance premiums paid to the Division of Risk Management of the Department of Financial Services, Office of Insurance Regulations in accordance with section 284.33, F.S., for worker's compensation, general liability, fleet automotive liability and federal civil rights actions.		

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6	**Program: Property Tax Administration Program**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
35								0			
36		**Total -**			**39.05**	**4,599,942**	**450,000**	**5,049,942**			
37											
38	**Total - Program**				**177.0**	**13,986,401**	**450,000**	**14,436,401**			

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6	**Program: Child Support Enforcement**			**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7										
8	**Budget Entity: Case Processing (73300600)**									
9	**Brief Description of Entity: The Case Processing Service is critical to the Program's mission to help children receive the financial support they need, as it is responsible for all activities needed to open a new or reopened case; to collect, maintain, and ensure the accuracy of all case, financial, and location information; to receive and respond to verbal and written inquiries concerning child support services; and to provide program-services information and education to the public. By continuing to provide this Service, the burden on taxpayers to provide financial support and health care coverage to children may be reduced. This Service produces accurate and complete child support cases; accurate case specific, support order, and financial information; proactive identification of cases with a change in circumstances; verified personal identification, financial, address, employer, and asset information; financial case reviews; timely and accurate information to resolve inquirer's concerns; receipt and responses to verbal and written inquiries; and program services information and education to parents, public, partners, and other interested parties.**									
10	**This Service uses a partnership of private companies, political subdivisions, and other state and federal agencies to provide child support services to parents, to other states' and countries' child support agencies, and the Department of Children and Family Services. The national and state focus to move families toward self-sufficiency places a priority on child support. In response to this need the Department must continue to improve the quality of case related information and provide excellent customer service.**									
11			Salaries & Benefits	1402.00	11,358,399	44,527,652	55,886,051	Expenditures in this category are made in accordance with subsection 216.011(1)(mm), F.S. Allowable expenditures include wages (regular, on-call and overtime) and the state's contribution toward employee benefits (social security, retirement, health insurance, life insurance, disability insurance, pre-tax assessments and unemployment compensation). Allowable expenditures do not include worker's compensation insurance, which are paid from the Risk Management Insurance category.	0	
12			Other Personal Services			526,759	526,759	Funds in this category are used to pay temporary staff pursuant to subsection 216.011(1)(dd), F.S.	0	
13			Expenses		3,293,441	9,962,763	13,256,204	Funds in this category are used to pay rent, utilities and other costs of doing state business for the Child Support Case Processing Budget Entity within the DOR in accordance with subsection 216.011(1)(n), F.S. Additionally $1.2M is given as a recurring appropriation for the Child Support Automated Management System (CAMS) Phase I. A total of $674,791 is proposed for transfer to the Purchase of Services category in the department's Legislative Budget Request since they are used to contract for various services such as maintenance, background checks, shredding, online access, credit reporting, etc.	0	
14			Operating Capital Outlay			277,385	277,385	Expenditures in this category are made in accordance with subsection 216.011(1)(bb), F.S. and according to the value or cost specified in section 273.02, F.S. These funds are used to replace equipment such as servers, personal computers and printers that fall within the statutory cost parameters.	0	

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6	**Program: Child Support Enforcement**			**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7										
15 16			SC: Purchase of Service CSE		5,596,770	20,240,624	25,837,394	Expenditures in this category are for services purchased by the CSE program within the DOR. The Child Support Enforcement Program is managed by core and business processes which are aggregated into services (budget entities). Contracts for services often have expenditures within multiple budget entities, for example contracts for legal representation in child support civil cases are used both to establish child support orders (Establishment) and to enforce child support orders (Compliance). In the Child Support Case Processing budget entity, major contractual expenditures include: $12.2M for demonstration projects for full child support enforcement services with the State Attorney in the 11th Judicial Circuit and the Clerk of the Court in Manatee County pursuant to Ch. 85-178, s. 6, L.O.F. as amended by Ch. 86-220, s.156, L.O.F.; $1.6M for intercept and location services such as a contract with PSI Technologies to maintain an employer new hire reporting program (42 USC 653A(b)(1)(A)) and numerous contracts with financial institutions to identify assets held by obligors that owe child support;$7.1M for contracts with 67 county depositories for payment data processing and record keeping services pursuant to ss. 61.181 and 61.1826, F.S.; $3.0M for voice response customer service functions and state case registry (45 CFR Part 303) of contracts with Affiliated Computer Services, Inc. and the Florida Association of Court Clerks; and $0.8M for a contract for public education--vendor to be determined.	0	
17			SC: Risk Management Insurance		250,020	479,752	729,772	Expenditures in this category are insurance premiums paid to the Division of Risk Management of the Department of Financial Services, Office of Insurance Regulations in accordance with section 284.33, F.S., for worker's compensation, general liability, fleet automotive liability and federal civil rights actions.	0	
18			DP Services: Children and Families Data Center		978,045	5,391,947	6,369,992	Expenditures in this category are made in accordance with subsection 216.011(1)(j), F.S. Pursuant to section 409.2599, F.S., the Department of Children and Families currently provides technical and software testing support for the maintenance and operation of the Florida On-Line Recipient Integrated Data Access system (FLORIDA) to the Child Support Program in DOR.	0	
19	**Total Case Processing**			**1402.00**	**21,476,675**	**81,406,882**	**102,883,557**		**0**	
20										

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6	**Program: Child Support Enforcement**			**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7										
21	**Budget Entity: Remittance and Distribution (73300700)**									
22	**Brief Description of Entity: The Remittance and Distribution Service is critical to the Program's mission to help children receive the financial support they need, as all support collections are processed by this Service. By continuing to provide this Service, the burden on taxpayers to provide financial support to children may be reduced. The services provided include receipting, posting, allocation determinations and distribution of all payments; creation of collection data files; producing and mailing of payment coupons/billing statements to non-custodial parents and employers; and reconciling financial accounts.**									
23	**This Service uses a partnership of private companies, political subdivisions, and other state and federal agencies to provide child support services to custodial and non-custodial parents, to other states' and countries' child support agencies, and the DCF. In order to provide accurate, timely and efficient support collections to families the Department has strategies to reduce the undistributed balance, improve distribution to families by implementing a direct deposit capability, and obtain law changes to streamline the receipt of support collections by families through implementation of a child support pass-through program.**									
24			Salaries & Benefits	48.00	444,358	1,734,933	2,179,291	Expenditures in this category are made in accordance with subsection 216.011(1)(mm), F.S. Allowable expenditures include wages (regular, on-call and overtime) and the state's contribution toward employee benefits (social security, retirement, health insurance, life insurance, disability insurance, pre-tax assessments and unemployment compensation). Allowable expenditures do not include worker's compensation insurance, which are paid from the Risk Management Insurance category.	0	
25			Other Personal Services			73,216	73,216	Funds in this category are used to pay temporary staff pursuant to subsection 216.011(1)(dd), F.S.	0	
26			Expenses		126,924	386,355	513,279	Funds in this category are used to pay rent, utilities and other cost of doing state business for the Child Support Remittance and Distribution Budget Entity within the DOR in accordance with subsection 216.011(1)(n), F.S.	0	
27			Operating Capital Outlay			9,655	9,655	Expenditures in this category are made in accordance with subsection 216.011(1)(bb), F.S. and according to the value or cost specified in section 273.02, F.S. These funds are used to replace equipment such as servers, personal computers and printers that fall within the statutory cost parameters.	0	
28 29			SC: Purchase of Service CSE		6,513,289	24,996,718	31,510,007	Expenditures in this category are for services purchased by the CSE program within the DOR. The Child Support Enforcement Program is managed by core and business processes which are aggregated into services (budget entities). Contracts for services often have expenditures within multiple budget entities, for example contracts for legal representation in child support civil cases are used both to establish child support orders (Establishment) and to enforce child support orders (Compliance). In the Child Support Remittance & Distribution budget entity, major contractual expenditures include: $7.3M for contracts with 67 county local depositories for payment data processing and record keeping services pursuant to subsection. 61.181 and 61.1826, F.S.; and a contract for $23.9M for payment processing and distribution functions with Affiliated Computer Services, Inc. and the Florida Association of Court Clerks pursuant to subsections 61.1824 and 61.1825 F.S.	0	
30			SC: Risk Management Insurance		8,719	16,732	25,451	Expenditures in this category are insurance premiums paid to the Division of Risk Management of the Department of Financial Services, Office of Insurance Regulations in accordance with section 284.33, F.S., for worker's compensation, general liability, fleet automotive liability and federal civil rights actions.	0	

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1										
2										
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5										
6	**Program: Child Support Enforcement**			**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7										
31			Financial Assistance Payments Political Subdivisions			750,000	750,000	Expenditures in this category are incentive payments to Florida counties that share financially in the cost of the CSE program as provided by 42 USC 654(22). CSE determines the amount of incentive earnings to be distributed based upon an approved methodology.	0	
32			DP Services: Children and Families Data Center		838,775	5,082,722	5,921,497	Expenditures in this category are made in accordance with subsection 216.011(1)(j), F.S. Pursuant to section 409.2599, F.S., the Department of Children and Families currently provides technical and software testing support for the maintenance and operation of the Florida On-Line Recipient Integrated Data Access system (FLORIDA) to the Child Support Program in DOR.	0	
33										
34	**Total Remittance and Distribution**			**48.00**	**7,932,065**	**33,050,331**	**40,982,396**		**0**	
35										

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6	**Program: Child Support Enforcement**			**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7										
36	**Budget Entity: Establishment (73300800)**									
37	**Brief Description of Entity: The Establishment Service is critical to the Program's mission to help children receive the financial support they need, as it is responsible for all activities needed to establish paternity for children and establish and modify support orders. By continuing to provide this Service, the burden on taxpayers to provide financial support and health care coverage to children may be reduced. The services produced are paternity determinations; paternity establishments; initial support order establishments; and modifications of existing support orders to ensure that the order reflects the current circumstances of the family. This Service uses a partnership of private companies, political subdivisions, and other state and federal agencies to provide child support services to parents, to other states' and countries' child support agencies, and the Department of Children and Family Services.**									
38	**The national and state focus to move families toward self-sufficiency places a greater priority on child support. Florida has a significant number of children without support orders in place. In response to parents' need for more efficient and effective services, the Department must continue its efforts to improve the judicial and administrative procedures to establish and modify support orders.**									
39			Salaries & Benefits	444.00	3,589,105	14,011,445	17,600,550	Expenditures in this category are made in accordance with subsection 216.011(1)(mm), F.S. Allowable expenditures include wages (regular, on-call and overtime) and the state's contribution toward employee benefits (social security, retirement, health insurance, life insurance, disability insurance, pre-tax assessments and unemployment compensation). Allowable expenditures do not include worker's compensation insurance, which are paid from the Risk Management Insurance category.	0	
40			Other Personal Services			151,430	151,430	Funds in this category are used to pay temporary staff pursuant to subsection 216.011(1)(dd), F.S.	0	
41			Expenses		975,254	2,968,645	3,943,899	Funds in this category are used to pay rent, utilities and other cost of doing state business for the Child Support Establishment Budget Entity within the DOR in accordance with subsection 216.011(1)(n), F.S. A total of $206,791 is proposed for transfer to the Purchase of Services category in the department's Legislative Budget Request since they are used to contract for various services such as maintenance, background checks, shredding, online access, credit reporting, etc.	0	
42			Operating Capital Outlay			88,103	88,103	Expenditures in this category are made in accordance with subsection 216.011(1)(bb), F.S. and according to the value or cost specified in section 273.02, F.S. These funds are used to replace equipment such as servers, personal computers and printers that fall within the statutory cost parameters.	0	

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6	**Program: Child Support Enforcement**			**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7										
43–44			SC: Purchase of Service CSE		4,071,993	26,374,728	30,446,721	Expenditures in this category are for services purchased by the CSE program within the DOR. The Child Support Enforcement Program is managed by core and business processes which are aggregated into services (budget entities). Contracts for services often have expenditures within multiple budget entities, for example contracts for legal representation in child support civil cases are used both to establish child support orders (Establishment) and to enforce child support orders (Compliance). In the Child Support Establishment budget entity, major contractual expenditures include: $11.7M for contracts with public and private legal service providers; $2.2M for genetic testing services; $3.6M for hearing officer services under a contract with the Office of the State Courts Administrator; $4.7M for demonstration projects for full child support enforcement services with the State Attorney in the 11th Judicial Circuit and the Clerk of the Court in Manatee County pursuant to Ch. 85-178, s. 6, L.O.F. as amended by Ch. 86-220, s.156, L.O.F.; $2.9M for contracts with 67 county local depositories for activities related to the establishment and modification of support orders; $2.0M for contracts with county sheriffs for service of process; $1.2M for the payment of incentives to hospitals in Florida for establishing paternity in hospitals.	0	
45			SC: Risk Management Insurance		79,917	153,349	233,266	Expenditures in this category are insurance premiums paid to the Division of Risk Management of the Department of Financial Services, Office of Insurance Regulations in accordance with section 284.33, F.S., for worker's compensation, general liability, fleet automotive liability and federal civil rights actions.	0	
46			SC: Transfers to DMS for HR Services		9,875		9,875	This category provides for the transfer of funds from the department to the Department of Management Services (DMS) to pay for the Department of Revenue share of a statewide contract for outsourcing Human Resources Services. Funds in this category may only be used to make these payments to DMS	0	
47			DP Services: Children and Families Data Center		1,624,570	3,607,110	5,231,680	Expenditures in this category are made in accordance with subsection 216.011(1)(j), F.S. Pursuant to section 409.2599, F.S., the Department of Children and Families currently provides technical and software testing support for the maintenance and operation of the Florida On-Line Recipient Integrated Data Access system (FLORIDA) to the Child Support Program in DOR.	0	
48										
49	**Total Establishment**			**444.00**	**10,350,714**	**47,354,810**	**57,705,524**		**0**	
50										

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6	**Program: Child Support Enforcement**			**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7										
51	**Budget Entity: Compliance (73300900)**									
52	**Brief Description of Entity: The Compliance Service is critical to the program's mission to help children receive the financial support they need, as it provides the needed activities to monitor noncustodial parent's compliance with ordered support provisions and initiate activities to obtain compliance. By continuing to provide this Service, custodial parents and children benefit from financial support, thus reducing the burden of the taxpayers to provide financial and health care coverage. The services produced are proactive identification of cases that have a compliance discrepancy; administrative and judicial enforcement actions to obtain compliance; investigation of overpayments and refunding overpayments to payors; and support to families. This Service uses a partnership of private companies, political subdivisions, and other state and federal agencies to provide child support services to custodial and noncustodial parents, to other states' and countries' child support agencies, and the Department of Children and Family Services.**									
53	**The national and state focus to move families from welfare dependency toward self-sufficiency places a greater priority on child support services. In response to parents' need for more efficient and effective child support services, this Service must continue to find new and innovative ways to obtain voluntary compliance. In order to be ranked within the top five nationally, the Program must continue to increase collections through the use of more efficient technology and new activities that assist parents in meeting their support obligations.**									
54			Salaries & Benefits	439.00	3,695,361	14,432,605	18,127,966	Expenditures in this category are made in accordance with subsection 216.011(1)(mm), F.S. Allowable expenditures include wages (regular, on-call and overtime) and the state's contribution toward employee benefits (social security, retirement, health insurance, life insurance, disability insurance, pre-tax assessments and unemployment compensation). Allowable expenditures do not include worker's compensation insurance, which are paid from the Risk Management Insurance category.	0	
55			Other Personal Services			148,595	148,595	Funds in this category are used to pay temporary staff pursuant to subsection 216.011(1)(dd), F.S.	0	
56			Expenses		1,240,342	3,775,568	5,015,910	the Child Support Compliance Budget Entity within the DOR in accordance with subsection 216.011(1)(n), F.S. A total of $206,791 is proposed for transfer to the Purchase of Services category in the department's Legislative Budget Request since they are used to contract for various services such as maintenance, background checks, shredding, online access, credit reporting, etc. Additionally $1.2M is given as a recurring appropriation for the Child Support	0	
57			Operating Capital Outlay			86,857	86,857	Expenditures in this category are made in accordance with subsection 216.011(1)(bb), F.S. and according to the value or cost specified in section 273.02, F.S. These funds are used to replace equipment such as servers, personal computers and printers that fall within the statutory cost parameters.	0	

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7										
58–59			SC: Purchase of Service CSE		2,614,526	15,404,864	18,019,390	Expenditures in this category are for services purchased by the CSE program within the DOR. The Child Support Enforcement Program is managed by core and business processes which are aggregated into services (budget entities). Contracts for services often have expenditures within multiple budget entities, for example contracts for legal representation in child support civil cases are used both to establish child support orders (Establishment) and to enforce child support orders (Compliance). In the Child Support Compliance budget entity, major contractual expenditures include: $6.5M for contracts with public and private legal service providers; $2.0M for hearing officer services under a contract with the Office of the State Courts Administrator; $5.4M for demonstration projects for full child support enforcement services with the State Attorney in the 11th Judicial Circuit and the Clerk of the Court in Manatee County pursuant to Ch. 85-178, s. 6, L.O.F. as amended by Ch. 86-220, s. 156, L.O.F.; $1.2M for intercept and location services such as payments to the federal treasury to reimburse the cost of processing tax refund intercepts; $1.9M for contracts with 67 county local depositories for activities related to the enforcement of support orders; $1.1M for contracts with county sheriffs for service of process and the execution of writs.	0	
60			SC: Risk Management Insurance		79,458	152,472	231,930	Expenditures in this category are insurance premiums paid to the Division of Risk Management of the Department of Financial Services, Office of Insurance Regulations in accordance with section 284.33, F.S., for worker's compensation, general liability, fleet automotive liability and federal civil rights actions.	0	
61			DP Services: Children and Families Data Center		1,628,102	3,614,963	5,243,065	Expenditures in this category are made in accordance with subsection 216.011(1)(j), F.S. Pursuant to section 409.2599, F.S., the Department of Children and Families currently provides technical and software testing support for the maintenance and operation of the Florida On-Line Recipient Integrated Data Access system (FLORIDA) to the Child Support Program in DOR.	0	
62										
63	**Total Compliance**			**439.00**	**9,257,789**	**37,615,924**	**46,873,713**		**0**	
64										
65	**Total - CSE Program**			**2333.00**	**49,017,243**	**199,427,947**	**248,445,190**		**0**	

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6	**Program: Information Services Program**				**FTE**	**General Revenue Fund**	**Trust Funds**	**Total All Funds**	**Detailed Explanation of Specific Contracts, Costs, Project Initiatives, etc**	**Transfers YTD within Delegation (in $)**	**Transfer Explanation**
7											
8		**Budget Entity: Information Technology (73710100)**									
9			**Brief Description of Entity: The Information Services Program (ISP) is responsible for providing technical expertise and support to the Department for planning, developing and implementing integrated information technologies. The Director of ISP serves as the Department's Chief Information Officer (CIO) and must approve technology purchases and plans to ensure compatibility with the Department's Strategic Information Resource Plan. The CIO appoints an Information Security Manager (ISM) to coordinate information security issues for the Department. ISP is responsible for the design, development, implementation and maintenance of all department wide automated systems. These systems support many of the core processes for the major taxes administered by the Department. ISP is also responsible for all mainframe and office automation support services, the design and support of the personal computer local area network (LAN), and providing guidance and expertise for all Department staff. This includes the 24-hour, 7-day a week operation of the Revenue Management Information Center (RMIC) and local and wide area (LAN/WAN) network design and administration.**								
10				Salaries & Benefits	181.0	6,918,223	2,697,014	9,615,237	Expenditures in this category are made in accordance with subsection 216.011(1)(mm), F.S. Allowable expenditures include wages (regular, on-call and overtime) and the state's contribution toward employee benefits (social security, retirement, health insurance, life insurance, disability insurance, pre-tax assessments and unemployment compensation). Allowable expenditures do not include worker's compensation insurance, which are paid from the Risk Management Insurance category.		
11				Other Personal Services		328,260	483,408	811,668	Funds in this category are used to pay temporary staff in accordance with subsection 216.011(1)(dd), F.S. The majority of these funds have been used to purchase contracted computer programmers to assist in System for Unified Taxation (SUNTAX) operations. These funds associated with these contracted programmers have been requested for transfer to Contracted Services in the department's Legislative Budget Request.		
12				Expenses		3,011,103	4,827,905	7,839,008	Funds in this category are used to pay for rent, phones, utilities, travel, office supplies, building maintenance and other costs of operating an office in accordance with subsection 216.011 (1)(n), F.S. The majority of these funds are used to contract for programmers and other consultants that support Child Support Automated Management System (CAMS) development and SUNTAX operations. These funds also provide support for the migration of Property Tax Administration's network to a new platform. The Program has recommended transferring $5,619,872 to Contracted Services in fiscal year 06-07.		

Agency Base-Budget Presentation
Department of Revenue
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7											
13				Operating Capital Outlay		137,233	240,391	377,624	Expenditures in this category are made in accordance with subsection 216.011(1)(bb), F.S., and according to the value or cost specified in section 273.02, F.S. These funds are used to replace equipment such as servers, personal computers and printers that fall within the statutory cost parameters.		
14				SC: Risk Management Insurance		15,586	10,481	26,067	Expenditures in this category are insurance premiums paid to the Division of Risk Management of the Department of Financial Services, Office of Insurance Regulations in accordance with section 284.33, Florida Statutes, for worker's compensation, general liability, fleet automotive liability and federal civil rights actions.		
15				DP Services: Other Data Processing		154,714	229,286	384,000	Funds in this category are transferred to the Department for Management Services and provide the Department of Revenue's portion of the disaster recovery contract that DMS has with SUNGUARD. This is the Department's off site back up and disaster recovery service.		
16				DP Services: State Technology Office		167,761	186,812	354,573	Funds in this category are transferred to the Department of Management Services (DMS) to contract for internet service programmers and for use of the Shared Resource Center (SRC). The SRC provides secure e-mail access for our customers and maintains our portals to the internet.		
17		**Total -**			**181.0**	**10,732,880**	**8,675,297**	**19,408,177**			
18											
19											
20	**Total - Program**				**181.0**	**10,732,880**	**8,675,297**	**19,408,177**			
21											
22											
23	**Total - Department of Revenue**				**5,433.0**	**194,125,059**	**314,608,733**	**508,733,792**			