



Government Operations & Technology Appropriations Subcommittee

**Wednesday, October 25, 2017
4:00 pm - 6:00 pm
Morris Hall (17 HOB)**

Meeting Packet

**Richard Corcoran
Speaker**

**Blaise Ingoglia
Chair**



The Florida House of Representatives

Appropriations Committee

Government Operations & Technology Appropriations Subcommittee

Richard Corcoran
Speaker

Blaise Ingoglia
Chair

AGENDA

Wednesday, October 25, 2017

17 HOB (Morris Hall)

4:00 PM – 6:00 PM

- I. Call to Order / Roll Call
- II. Opening Remarks
- III. Consideration of the following bill(s):
 HB 67 Florida Slavery Memorial by McGhee, Lee and others
- IV. Presentation by agencies of FY 2018-2019 Legislative Budget Requests and Schedule VIII B-2
 – Priority Listing of Budget Issues for Possible Reduction:

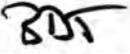
 Department of Financial Services
 Scott Fennell, Deputy Chief Financial Officer

 Department of the Lottery
 Jim Poppell, Secretary

 Florida Commission on Human Relations
 Michelle Wilson, Executive Director
- V. Overview and update by the Department of Financial Services on the FLAIR Replacement Project / Florida Planning, Accounting and Ledger Management (PALM)
 Melissa Turner, Project Director
- VI. Closing Remarks / Meeting Adjourned

HOUSE OF REPRESENTATIVES STAFF ANALYSIS

BILL #: HB 67 Florida Slavery Memorial
SPONSOR(S): McGhee and others
TIED BILLS: **IDEN./SIM. BILLS:** SB 286

REFERENCE	ACTION	ANALYST	STAFF DIRECTOR or BUDGET/POLICY CHIEF
1) Oversight, Transparency & Administration Subcommittee	10 Y, 0 N	Toliver	Harrington
2) Government Operations & Technology Appropriations Subcommittee		Keith 	Topp 
3) Government Accountability Committee			

SUMMARY ANALYSIS

The Capitol Complex is comprised of an area encompassing the capitol building, its surrounding environs, and the State Capital Circle Office Complex (CCOC). Currently, the Capitol Complex has on its grounds various memorials and monuments, however, no memorial or monument concerning slavery currently exists within the Capitol Complex. Current law specifies that a monument may not be constructed or placed on the premises of the Capitol Complex unless authorized by general law and unless the design and placement of the monument is approved by the Department of Management Services (DMS) after considering the recommendations of the Florida Historical Commission.

The bill establishes the Florida Slavery Memorial, which is to be administered by the DMS. The bill requires the DMS to develop a plan for the design, placement, and cost of the memorial, which must include the designation of an appropriate public area for the memorial on the premises of the Capitol Complex, not to include the CCOC. Additionally, the DMS must submit the plan to the Governor, the President of the Senate, and the Speaker of the House of Representatives.

The bill has an insignificant fiscal impact to expenditures of the DMS. It does not appear to have a fiscal impact on local governments.

FULL ANALYSIS

I. SUBSTANTIVE ANALYSIS

A. EFFECT OF PROPOSED CHANGES:

Background

Capitol Complex Monuments

The Capitol Complex is a statutorily defined area encompassing the capitol building, adjacent areas, and the capitol circle office complex. Section 281.01, F.S., defines the term "Capitol Complex" as:

[T]hat portion of Tallahassee, Leon County, Florida, commonly referred to as the Capitol, the Historic Capitol, the Senate Office Building, the House Office Building, the Knott Building, the Pepper Building, the Holland Building, and the curtilage of each, including the state-owned lands and public streets adjacent thereto within an area bounded by and including Monroe Street, Jefferson Street, Duval Street, and Gaines Street. The term shall also include the State Capital Circle Office Complex located in Leon County, Florida.

The legislature has authorized the establishment of various memorials, monuments, and places of recognition on the grounds of the Capitol Complex.¹ The list of memorials and monuments in current law include:

- The Florida Veterans' Walk of Honor;²
- The Florida Veterans' Memorial Garden;³
- The POW-MIA Chair of Honor Memorial;⁴
- Florida Law Enforcement Officers' Hall of Fame;⁵
- Florida Women's Hall of Fame;⁶ and
- The Florida Holocaust Memorial.⁷

Currently, there is not a Slavery Memorial located within the Capitol Complex.

A monument⁸ may not be constructed or placed on the premises of the Capitol Complex unless authorized by general law and unless the design and placement of the monument is approved by the Department of Management Services (DMS) after considering the recommendations of the Florida Historical Commission.⁹ The DMS must coordinate with the Division of Historical Resources of the Department of State regarding a monument's design and placement.¹⁰ In addition, the DMS, in consultation with the Florida Historical Commission, must set aside an area of the Capitol Complex to be dedicated as a memorial garden for the placement of authorized monuments.¹¹

¹ See ch. 265, F.S.

² Section 265.0031, F.S.

³ *Id.*

⁴ Section 265.00301, F.S.

⁵ Section 265.0041, F.S.

⁶ Section 265.001, F.S.

⁷ Section 365.005, F.S.

⁸ Section 265.111(1), F.S., defines the term "monument" to mean a permanent structure such as a marker, statue, sculpture, plaque, or other artifice, including living plant material, placed in remembrance or recognition of significant person or event in Florida history. The term does not include any "Official Florida Historical Marker" as defined in s. 267.021, F.S.

⁹ Section 265.111(2), F.S.

¹⁰ *Id.*

¹¹ Section 265.111(3), F.S.

Division of Historical Resources

The Division of Historical Resources, which is established within the Department of State,¹² in part, is responsible for:

- Developing a comprehensive statewide historic preservation plan.
- Directing and conducting a comprehensive statewide survey of historic resources and maintaining an inventory of such resources.
- Ensuring that historic resources are taken into consideration at all levels of planning and development.
- Providing public information, education, and technical assistance relating to historic preservation programs.¹³

Florida Historical Commission

The Florida Historical Commission (commission) was established in 2001 to enhance public participation and involvement in the preservation and protection of the state's historic and archaeological sites and properties.¹⁴ The commission is part of the Department of State and is tasked with advising and assisting the Division of Historical Resources in carrying out its programs, duties, and responsibilities.¹⁵

The commission is composed of 11 members: seven are appointed by the Governor in consultation with the Secretary of State, two by the President of the Senate, and two by the Speaker of the House of Representatives.¹⁶ The commission must include:

- A licensed architect with expertise in historic preservation and architectural history;
- A professional historian in the field of American history;
- A professional architectural historian;
- An archaeologist specializing in the field of prehistory;
- An archaeologist specializing in the historic period; and
- Representatives of the public with demonstrated interest in the preservation of Florida's historical and archaeological heritage.¹⁷

The commission must provide assistance, advice, and recommendations to the Division of Historical Resources.¹⁸ Current law further requires the commission to provide recommendations to the DMS on the design and placement of monuments authorized by general law to be placed on the premises of the Capitol Complex.¹⁹

Effect of the Bill

The bill establishes the Florida Slavery Memorial to recognize the fundamental injustice, cruelty, brutality, and inhumanity of slavery in the United States and the American Colonies and to honor the nameless and forgotten men, women, and children who have gone unrecognized for their undeniable and weighty contributions to the United States. It requires the DMS to administer the memorial.

The bill requires the DMS to develop a plan for the design, placement, and cost of the memorial. The plan must include the designation of an appropriate public area for the memorial on the premises of the Capitol Complex, not including the State Capital Circle Office Complex. The DMS must consider the recommendations of the commission and must coordinate with the Division of Historical Resources in

¹² Section 20.10(2)(b), F.S.

¹³ Section 267.031(5), F.S.

¹⁴ Chapter 2001-199, L.O.F.; codified as s. 267.0612, F.S.

¹⁵ Section 267.0612, F.S.

¹⁶ Section 267.0612(1)(a)1., F.S.

¹⁷ *Id.*

¹⁸ See s. 267.0612(6), F.S.

¹⁹ Section 267.0612(9), F.S.

developing the plan. Additionally, the DMS must submit the plan to the Governor, the President of the Senate, and the Speaker of the House of Representatives.

B. SECTION DIRECTORY:

Section 1 creates s. 265.006, F.S., establishing the Florida Slavery Memorial.

Section 2 provides an effective date of July 1, 2018.

II. FISCAL ANALYSIS & ECONOMIC IMPACT STATEMENT

A. FISCAL IMPACT ON STATE GOVERNMENT:

1. Revenues:

None.

2. Expenditures:

There is an insignificant fiscal impact to expenditures of the DMS to develop a plan for the design, placement, and cost of the memorial. Costs associated with developing the plan can be handled within existing resources.

B. FISCAL IMPACT ON LOCAL GOVERNMENTS:

1. Revenues:

None.

2. Expenditures:

None.

C. DIRECT ECONOMIC IMPACT ON PRIVATE SECTOR:

None.

D. FISCAL COMMENTS:

None.

III. COMMENTS

A. CONSTITUTIONAL ISSUES:

1. Applicability of Municipality/County Mandates Provision:

Not applicable. The bill does not appear to affect county or municipal governments.

2. Other:

None.

B. RULE-MAKING AUTHORITY:

None.

C. DRAFTING ISSUES OR OTHER COMMENTS:

None.

IV. AMENDMENTS/ COMMITTEE SUBSTITUTE CHANGES

None.

1 A bill to be entitled
 2 An act relating to the Florida Slavery Memorial;
 3 creating s. 265.006, F.S.; providing legislative
 4 intent; establishing the Florida Slavery Memorial;
 5 providing for administration of the memorial by the
 6 Department of Management Services; directing the
 7 department to develop a specified plan for the design,
 8 placement, and cost of the memorial and submit the
 9 plan to the Governor and Legislature; providing an
 10 effective date.

11
 12 Be It Enacted by the Legislature of the State of Florida:

13
 14 Section 1. Section 265.006, Florida Statutes, is created
 15 to read:

16 265.006 Florida Slavery Memorial.-

17 (1) It is the intent of the Legislature to recognize the
 18 fundamental injustice, cruelty, brutality, and inhumanity of
 19 slavery in the United States and the American Colonies and to
 20 honor the nameless and forgotten men, women, and children who
 21 have gone unrecognized for their undeniable and weighty
 22 contributions to the United States.

23 (2) There is established the Florida Slavery Memorial.

24 (a) The memorial is administered by the Department of
 25 Management Services.

26 (b) The Department of Management Services shall develop a
27 plan for the design, placement, and cost of the memorial. The
28 plan shall include the designation of an appropriate public area
29 for the memorial on the premises of the Capitol Complex, as
30 defined in s. 281.01, not including the State Capital Circle
31 Office Complex. The department shall consider the
32 recommendations of the Florida Historical Commission as required
33 pursuant to ss. 265.111 and 267.0612(9) and shall coordinate
34 with the Division of Historical Resources of the Department of
35 State in developing the plan. The department shall submit the
36 plan to the Governor, the President of the Senate, and the
37 Speaker of the House of Representatives.

38 Section 2. This act shall take effect July 1, 2018.

Department of Financial Services

Legislative Budget Request
and
Schedule VIII B-2 Possible Reduction Issues
for
Fiscal Year 2018 – 2019

*House Government Operations and Technology Appropriations Subcommittee
October 25, 2017*



Chief Financial Officer Jimmy Patronis
State of Florida

FY 2018-2019 Legislative Budget Request Overview

- Total Request is 307.2 million and 1,953.5 FTE
 - 21.5 million General Revenue
 - 285.7 million Trust Funds
 - Operational funding 268.3 million; PALM 38.5 million and Fixed Capital Outlay 385,000
 - Operational funding 1.5% decrease in funding and >1% decrease in FTE
- Two areas of funding request
 - State Accounting System
 - Operational Needs



State Accounting System

- PALM
 - 32.5 million non-recurring
 - Create new entity for PALM in budget
- FLAIR
 - 1.5 million for Organizational and Technical Readiness



Operational Needs

- Law Enforcement
 - 720,321 with 224,250 non-recurring
- Non Law Enforcement
 - 4.3 million with 2.0 million non-recurring
 - ✓ 1.8 million for risk management
 - ✓ 1.2 million for information technology mostly non-recurring
 - ✓ 385,000 in fixed capital outlay for the lab and fire college
 - ✓ 172,000 pay parity



Operational Needs

Reductions

Budget Entity	Issue	18 - 19 FTE	Trust Fund Amount	NR Trust Fund Amount
Actg & WC	FTE REDUCTION	(5.00)		

Law Enforcement

Budget Entity	Issue	18 - 19 FTE	Trust Fund Amount	NR Trust Fund Amount
Arson & Ins Fraud	LAW ENFORCEMENT RETENTION AND RECRUITMENT		371,071	
Arson & Ins Fraud	ON-CALL FEES FOR LAW ENFORCEMENT PERSONNEL		50,000	
Arson	INVESTIGATOR SAFETY EQUIPMENT UPGRADE		75,000	
Ins Fraud	ENHANCEMENTS FOR LAW ENFORCEMENT PERSONNEL - FEDERAL GRANTS TRUST FUND		224,250	224,250



Non Law Enforcement

Budget Entity	Issue	18 - 19 FTE	Trust Fund Amount	NR Trust Fund Amount
IT	MASTER DATA MANAGEMENT STUDY		400,000	400,000
IT	IT INFRASTRUCTURE CONSOLIDATION AND RELIABILITY		666,254	666,254
IT	ENTERPRISE DATA INTEGRITY AND AVAILABILITY		181,321	155,998
Lab	LAB STUDY RAISE INCREASE		54,000	
Lab	REPLACEMENT OF SCIENTIFIC LABORATORY EQUIPMENT - ARSON LAB		250,000	250,000
UP	OPS		200,000	
RM	CONTRACTED MEDICAL SERVICES CONTRACT INCREASE		600,000	
RM	PHARMACY BENEFITS CONTRACT		1,104,434	



Non Law Enforcement

Budget Entity	Issue	18 - 19 FTE	Trust Fund Amount	NR Trust Fund Amount
RM	ADDITIONAL AUTHORITY FOR A MEDICAL COST CONSULTANT		100,000	100,000
RM	RISK MANAGEMENT INFORMATION SYSTEM		20,000	
SFM	FIREFIGHTER HEALTH SCREENINGS		18,676	
SFM	FIRE MARSHAL OPERATIONS - STAFFING AND SALARY		78,000	
SFM	RECLASSIFICATION OF POSITIONS FOR RETENTION OF STAFF		40,000	
SFM	CONSTRUCTION MATERIAL MINING		175,000	
Legal	BANKING FEES ASSOCIATED WITH ELECTRONIC PAYMENT SERVICES FOR LICENSEES – ADD		75,000	
Lab & College	MAINTENANCE AND REPAIR		385,000	385,000

10% Target Reductions

The 10% reduction target for the Department of Financial Services in FY 2018 - 19.

- General Revenue = 2.14 million
- Trust Funds = 23.26 million

- Actual Reductions:
 - General Revenue = 2.16 million
 - Trust Fund = 23.59 million
 - Minimum = None
 - Moderate = 2.43M TF (44 FTE, all filled)
 - Significant = 2.16M GR 21.15M TF (140 FTE, 108 filled)



Reductions

General Revenue:

Budget Entity	Issue	18 - 19 FTE	18 - 19 Filled FTE	Recurring General Revenue
ACTG & AUDIT	Eliminate Special Projects Team within Division of Accounting and Auditing	(5.00)	(2.00)	(314,792)
ACTG & AUDIT	Eliminate Florida Financial Education Team	(12.00)	(8.00)	(767,886)
ACTG & AUDIT	Eliminate Operations and Program Manager Position (Project Manager for PCard web based solution)	(1.00)	(1.00)	(64,605)
FLAIR	Reduce IBM Software Agreement			(1,008,885)



Trust Funds:

Budget Entity	Issue	18 - 19 FTE	18 - 19 Filled FTE	Recurring Trust Fund Amount
T - DEF COMP	Compensation Administrative Marketing Activities and Supplies			(254,625)
AGENT & AGENCY	Eliminate Pre-licensing Education Requirements	(1.00)	(1.00)	(54,282)
AGENT & AGENCY	Eliminate administrative support positions in the Bureau of Investigations	(6.00)	(6.00)	(257,760)
AGENT & AGENCY	Eliminate Licensing and Regulation of Bail Bond Agents & Agencies	(8.00)	(8.00)	(422,412)
AGENT & AGENCY	Eliminate Licensing and Regulation of Title Insurance Agents & Agencies	(6.00)	(6.00)	(331,971)
ACTG & AUDIT	Reduce Travel Expenses			(8,000)
WORKERS COMP	Reduction in the Office of Data Quality and Collection	(6.00)	(6.00)	(279,794)
WORKERS COMP	Reduction in the Bureau of Financial Accountability	(3.00)	(3.00)	(161,018)



Trust Funds:

Budget Entity	Issue	18 - 19 FTE	18 - 19 Filled FTE	Recurring Trust Fund Amount
WORKERS COMP	Reduction in Bureau of Employee Assistance	(4.00)	(4.00)	(208,407)
EXEC DIR	Reduce Position(s) - Office of Publications	(4.00)	(4.00)	(218,006)
EXEC DIR	Reduce Position(s) - Bureau of General Services	(4.00)	(4.00)	(162,743)
EXEC DIR	Reduce Position(s) - Printing Services	(2.00)	(2.00)	(73,644)
REHAB	Reduce state Salaries and Benefits in Rehabilitation and Liquidation	0.00	0.00	(129,256)
CONS ADVOCATE	Reduce In Consumer Advocate Program			(108,780)
SFM - C&E	ELIMINATE STAFF FOR SCHEDULE VIIIB	(13.00)	(13.00)	(716,061)
SFM - COLLEGE	ELIMINATE STAFF FOR SCHEDULE VIIIB	(7.00)	(7.00)	(443,560)



Trust Funds:

Budget Entity	Issue	18 - 19 FTE	18 - 19 Filled FTE	Recurring Trust Fund Amount
SFM - EXEC DIR	ELIMINATE FLORIDA FIRE INCIDENT REPORTING SECTION (FFIRS)	(3.00)	(3.00)	(166,134)
T - DEP SEC	Eliminate the Qualified Public Depositories Program	(4.00)	(4.00)	(246,444)
T - FUND MGT	Eliminate Concentration Account Contract			(810,000)
AGENT & AGENCY	Eliminate Continuing Education Requirements for Licensees	(6.00)	(6.00)	(330,987)
CONS ASSIST	Division of Consumer Services Staff Reduction	(6.00)	(6.00)	(302,085)
CONS ASSIST	Eliminate Regional Managers	(6.00)	(4.00)	(322,759)
CONS ASSIST	Tallahassee Helpline Unit Reduction	(9.00)	(7.00)	(416,496)
CONS ASSIST	Reduction of Alternative Dispute Resolution Unit	(5.00)	(5.00)	(250,192)
PALM	Reduce PALM positions	(8.00)		(886,261)



Trust Funds:

Budget Entity	Issue	18 - 19 FTE	18 - 19 Filled FTE	Recurring Trust Fund Amount
WORKERS COMP	Eliminate Reemployment Services Program	(5.00)	(5.00)	(1,557,971)
WORKERS COMP	Reduction in the Special Disability Trust Fund	(7.00)	(6.00)	(440,997)
WORKERS COMP	Reduction in the Bureau of Compliance	(16.00)	(10.00)	(764,181)
WORKERS COMP	Reduction in the Bureau of Monitoring and Audit	(7.00)	(4.00)	(341,618)
ACTG & AUDIT	Eliminated Article V Team	(6.00)	(5.00)	(437,536)
FUNERAL & CEMETERY	Reduce Positions - Div Funeral & Cemetery	(6.00)	(4.00)	(340,824)
RISK MGMT	OPERATING REDUCTIONS FOR SCHEDULE VIII B			(10,994,732)
LEGAL	OPERATING REDUCTIONS FOR SCHEDULE VIII B	(8.00)	(8.00)	(1,146,500)



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**Dept. of Lottery-Legislative
Budget Request**



Legislative Budget Request Fiscal Year 2018-2019

House Government Operations &
Technology Appropriations
Subcommittee

Secretary Jim Poppell
October 25, 2017

Department of Lottery

To date, the Lottery has transferred \$32 billion to education.

- Florida Statute establishes the Florida Lottery's mission of **maximizing revenues for education** while providing the best lottery games available.
- In Fiscal Year 2016-17, the Lottery had a record sales year achieving \$6.16 billion in sales and transferring **\$1.66 billion to education**.
- In Fiscal Year 2016-17, for every **\$1 appropriated to the Lottery, education received \$9.73**.
- The Lottery has transferred more than **\$1 billion to education for each of the past 15 consecutive years**.



2018-2019 Legislative Budget Request

Base Budget: \$167,060,215 Trust Fund
418.50 FTEs

LBR Issues Total: \$9,740,194

- Vendor Fee Alignment (recurring): \$7,666,291
- Nonrecurring: \$1,272,566
- Recurring: \$801,337



2018-2019 Legislative Budget Request

Issue Overview	Funding Request
Vendor Fees Budget Alignment	\$7,666,291 Trust Fund
Information Technology	\$1,918,903 Trust Fund
Contract Management	\$155,000 Trust Fund
TOTAL	\$9,740,194 Trust Fund



2018-2019 Legislative Budget Request

Vendor Fee Budget Alignment: \$7,666,291 Trust Fund

Terminal Game Fees: \$1,747,215 (Recurring)

Instant Ticket Purchase: \$5,919,076 (Recurring)

- This request is to align the base budget appropriation with the anticipated expenditures related to Terminal Games' and Scratch-Off sales adopted by the August 2017 Revenue Estimating Conference (REC).



2018-2019 Legislative Budget Request

Information Technology: \$1,918,903 Trust Fund

Business Intelligence Software Upgrade: \$790,692 (\$536,842 NR; \$253,850 R)

- The Lottery's current software will no longer be supported after December 2018. This mission critical system stores the agency's product, sales, retailer, and accounting data.

Electronic Document Management System: \$380,836 (\$338,724 NR; \$42,112 R)

- This request will increase processing efficiency by streamlining many paper intensive business processes.

Increase Disaster Recovery Capabilities at the Orlando Backup Data Center: \$392,000 (\$355,000 NR; \$37,000 R)

- This request will enhance full redundancy and availability of all business processes and systems for Disaster Recovery capabilities at the Backup Data Center.



2018-2019 Legislative Budget Request

Information Technology: \$1,918,903 Trust Fund

Website Content Management System: \$165,375 (\$42,000 NR; \$123,375 R)

- This request will optimize the Lottery's website and allow for an increase in speed to market of information. 63% of website visitors utilize their mobile device and this will improve user experience.

Telephone System Replacement: \$90,000 (\$90,000 R)

- The Lottery's phone system is 10 years old and will reach end of support in September 2018. This request will enable the Lottery to do a full system-wide replacement.

Additional Expense Allocation for Software Licensing: \$100,000 (\$100,000 R)

- This request will increase the Lottery's base budget allocation due to continual increases in licensing costs.



2018-2019 Legislative Budget Request

**Contract Management:
\$155,000 Trust Fund**

**New Lottery Banking Contract:
\$155,000 (Recurring)**

- The Lottery's previous contract had been in place for 10 years and the pricing schedule no longer aligns with market prices for the complexity of services required.



Schedule VIII B-2 Exercise

Issues for Possible Reduction Fiscal Year 2018-2019

Reduction Target: \$16,634,762

Total of Issues for Possible Reduction: \$16,639,692

Possible reductions identified by Impact:

- Minimal: \$609,693
- Moderate: \$485,861
- Significant: \$15,544,138; 136 FTEs



Minimal Impact

Issue	Amount
Negotiated Cost Savings in Advertising Agency Fees and Printing Services	\$380,000
Reduce Expenses	\$59,637
Reduce Acquisition of Motor Vehicles	\$20,000
Reduce Contracted Services	\$150,056



Moderate Impact

Issue	Amount
Eliminate Printing and Translation of Retailer Newsletter	\$17,000
Reduce Departmental Operating Expenses	\$32,646
Reduce Professional Services, Retailer Screening Services, and Computer Training Contracts	\$436,215



Significant Impact

Issue	Amount
Reduction to OCO and Contracted Legal Services	\$83,711
Eliminate Systems Development, Network Configuration and Business Analyst Consultants	\$616,896
Eliminate Lottery Security System Services Contract	\$65,438
Reduce Paid Advertising and Advertising Agency Fees	\$6,010,333
FTE Reductions Department-Wide	136 FTE; \$8,767,760



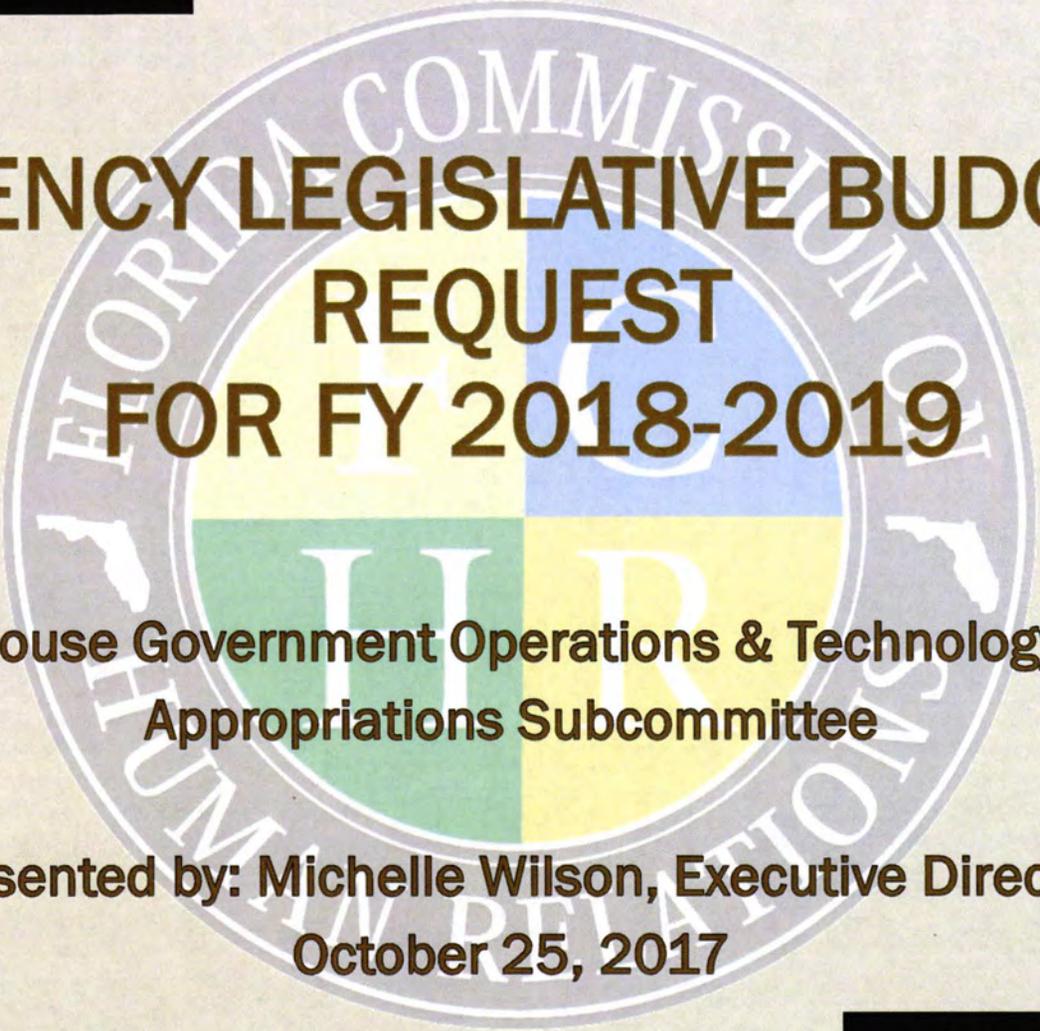


Thank you!

For questions, contact:

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(850) 717-7716

Samantha Ferrin
Deputy Chief of Staff and Legislative Affairs
Director
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AGENCY LEGISLATIVE BUDGET REQUEST FOR FY 2018-2019

**House Government Operations & Technology
Appropriations Subcommittee**

**Presented by: Michelle Wilson, Executive Director
October 25, 2017**



History of the commission

- Chapter 760, F.S. - Enforce Florida Civil Rights and Florida Fair Housing Acts
- S. 112.31895, F.S. - Investigate state employee whistleblower retaliation complaints

1969
Florida
Civil Rights
Act
created

1983
Florida
Fair
Housing
Act
created

1992
Florida
Civil Rights
Act
amended

1992
State
employee
whistle-
blower
retaliation
created

2001
55+
Senior
Housing
Registry
Program
created

2010
Florida
Civil Rights
Hall of
Fame
created

2015
Pregnancy
as basis
for
discrimi-
nation
added



FY 2017-18 Agency Budget

- **Total Budget: \$4,726,037**

- General Revenue: \$4,049,201

- Salaries and Benefits for 52.00 FTE: \$3,243,034
(Represents 93% of non pass-through funds in GR)
 - All other operating categories combined: \$252,925
(Represents 7% of non pass-through funds in GR)

- Trust Fund: \$676,836

- 100% Federal Funded (EEOC and HUD funds generated in FY 2016-17: \$1,445,875)



Priority Funding Issues

Priority Ranking	Issue	FTE	GR	Federal TF	Total
1	Additional Resources (Ref. AG Report No 2017-214)	8.00	\$ 534,001		\$ 534,001
2	Additional Resources (Leadership)	2.00	\$ 214,310		\$ 214,310
3	Information Technology (IT) Staff Augmentation			\$ 38,000	\$ 38,000
4	Florida Civil Rights Hall of Fame (Section 760.065 F.S.)		\$ 15,000		\$ 15,000
5	Department of Management Services Administrative Assessment			\$ 5,921	\$ 5,921
6 and 7	Realignment of Budget (Deduct/Add \$25,410)			\$ -	\$ -
Total - New Issues		10.00	\$ 763,311	\$ 43,921	\$ 807,232



Priority Funding Issues

Priority Ranking	Issue	Description
1	Additional Resources (Ref. AG Report No 2017-214)	Requesting 6.00 Full Time Equivalent (FTE) Investigator Specialist II positions, 1.00 FTE Regulatory Specialist II position and 1.00 FTE Staff Assistant position and recurring budget authority of \$458,260 in the appropriate categories and \$75,741 annualized for a 25% lapse for the 6.00 FTE Investigator Specialist II positions to investigate all cases within statutory time frames and address AG Report No. 2017-214, Finding 3.
2	Additional Resources (Leadership)	Requesting 2.00 FTE positions as follows: 1) Recurring budget authority of \$93,796 in the appropriate categories with \$27,902 annualized salaries and benefits for a 25% lapse to fund 1.00 FTE chief of staff position to take on the primary responsibility of personnel development and policy preparation and provide the Executive Director the latitude to focus on expanding the commission's visibility to increase the return on investment (ROI) to the state. 2) Recurring budget authority of \$71,980 in the appropriate categories with \$20,631 annualized salaries and benefits for a 25% lapse to fund 1.00 FTE Senior Management Analyst Supervisor position for anticipated return of military veteran.



Priority Funding Issues

Priority Ranking	Issue	Description
3	Information Technology (IT) Staff Augmentation	Requesting recurring budget authority of \$38,000 in the Contracted Services Category to contract for Information Technology (IT) staff augmentation.
4	Florida Civil Rights Hall of Fame (Section 760.065 F.S.)	Requesting recurring budget authority of \$15,000 in the Contracted Services Category to contract with event planner to plan and execute the annual Florida Civil Rights Hall of Fame induction process.
5	Department of Management Services Administrative Assessment	Requesting recurring budget authority of \$5,921 in the Administrative Overhead category to have sufficient budget authority to pay for administrative services provided by the Department of Management Services through an annual Memorandum of Understanding (MOU).
6 and 7	Realignment of Budget (Deduct/Add \$25,410)	Transfer \$25,410 of recurring budget authority from the Lease or Lease Purchase Equipment Category to the Expenses Category to realign budget as needed to support the annual renewal cost of software licenses to maintain the commission's new Case Management System (CMS).



Schedule VIIB - 2 Reduction

- General Revenue 10% Target: \$351,935
 - Reduction target can only be met in the Salaries and Benefits Category; to impact 6.00 FTE
 - Reduction in FTE will further erode ability to meet statutory case resolution time frames
 - AG Report No. 2017-214 completed June 2017 provided the following :
 - ✓ *“The Commission did not always investigate or handle employment and public accommodation discrimination complaints or allegations of retaliation against State agency whistle-blowers within the time frames specified by State law.”*
 - ✓ *“We recommend that Commission management ensure that employment, public accommodation, and whistle-blower complaints are investigated within the statutory time frames.”*



Questions?

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Florida **PALM**

Planning, Accounting, and Ledger Management



FLORIDA PALM UPDATE

OCTOBER 25, 2017



Florida **PALM**
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Florida PALM Update

Overview of FLAIR and CMS

- ▶ Florida Accounting Information Resource (FLAIR) was implemented 35 years ago to provide accounting resources to State agencies
- ▶ FLAIR processes \$90 billion in payments annually (including \$3.5 billion in payroll)
- ▶ FLAIR has over 16,000 users statewide
- ▶ FLAIR limitations include paper intensive processing, no predictability/forecasting, and lack of availability of IT support



Florida PALM Update

Overview of FLAIR and CMS

- ▶ There are limited resources providing direct support to FLAIR for fixed or variable efforts
- ▶ Many of the assigned resources have skills gaps requiring additional training/supervision and affecting capacity
- ▶ Existing staff will continue to retire and acquisition of qualified resources is very difficult
- ▶ Staff augmentation is required
- ▶ Department continues to pursue FLAIR support services



Florida PALM Update

Overview of FLAIR and CMS

- ▶ CMS (Cash Management System) has similar challenges
- ▶ CMS provides cash and investment management functionality for the State
- ▶ CMS processes over \$90 billion in deposits and disbursements annually and maintains over \$23 billion in investments
- ▶ CMS limitations include:
 - Lack of a consolidated Treasury financial ledger
 - Lack of availability of IT support



Florida PALM Update

Overview of FLAIR and CMS

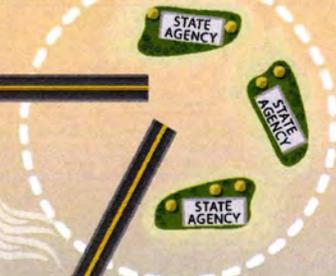
- ▶ Business Case delivered in March 2014 recommended the State replace FLAIR and CMS with a financial management solution that runs on commercially available software
- ▶ Business Case recommended initially implementing core functionality in a pilot and then expand agencies and functionality
- ▶ Florida PALM (Planning, Accounting, and Ledger Management) is business transformation project supported by technology



The data from State agencies currently in FLAIR and CMS will be migrated to Florida PALM
All bridges will remain until all data is in Florida PALM

FLAIR and CMS
...can be described as an island

Relationships with the banks will migrate as well



Agencies will be brought into Florida PALM in waves

DFS is building a bridge between the islands

While it won't happen overnight... Florida PALM will replace FLAIR and CMS



Eventually, Florida PALM will process the data directly with agencies

The Journey to Florida PALM will be a migration not an evacuation



Florida PALM
...will be a new island



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Florida PALM Update

Project Phases

- ▶ Current Phase:
 - Planning, Process Standardization, Procurement, and Readiness for Implementation
 - FY 17-18 marks the fourth year of Project
- ▶ First Implementation Phase – Implement Core Functionality over an estimated five years *(according to 2014 business case)*
- ▶ Subsequent Implementation Phase(s) – Implement Expanded Functionality over an estimated five years *(according to 2014 business case)*



Florida PALM Update

Core Principles

- ▶ The Florida PALM Project operates on three core principles:
 1. Create a realistic plan to complete the FLAIR and CMS replacement project
 2. Incorporate a number of smaller objectives along a deliberate timeline
 3. Acknowledge the statewide aspect of the project and the impact to the other Florida agencies



Florida PALM Update

Project Organization

- ▶ The Project is composed of State FTEs and contract staff
- ▶ Chief of Staff serves as Executive Sponsor
- ▶ Deputy CFO, Director of Accounting & Auditing, Director of Treasury, and CIO serve as Project Sponsors
- ▶ Governance is defined by two tiers
 - Project Director
 - 15-member Executive Steering Committee chaired by Project Executive Sponsor



Florida PALM Update

Budget

- ▶ FY2014-2015 (Year 1)
 - Appropriated \$9 million
 - Obtained release for \$6.8 million
 - Spent \$2.7 million

- ▶ FY2015-2016 (Year 2)
 - Appropriated \$11.3 million
 - Obtained release for \$8.4 million
 - Spent \$7.5 million

- ▶ FY2016-2017 (Year 3)
 - Appropriated \$8.8 million
 - Obtained release for \$7.8 million
 - Spent \$5.7 million



Florida PALM Update

Budget

- ▶ FY2017-2018 (Year 4)
 - Received \$27.9 million appropriation
 - \$18.1 million placed in reserve pending execution of contract
 - \$9.8 million released for implementation readiness
 - \$6 million in Salary & Benefits for 51 FTEs
 - \$3.8 million in Special Category
- ▶ FY2018-2019 (Year 5)
 - Based on first year of implementation cost model from Business Case



Florida PALM Update

Completed Milestones

- ▶ Staffed Project FTEs across four teams encompassing
 - Project management
 - People
 - Process
 - Technology
- ▶ Secured contract support staff across four teams and independent verification and validation services



Florida PALM Update

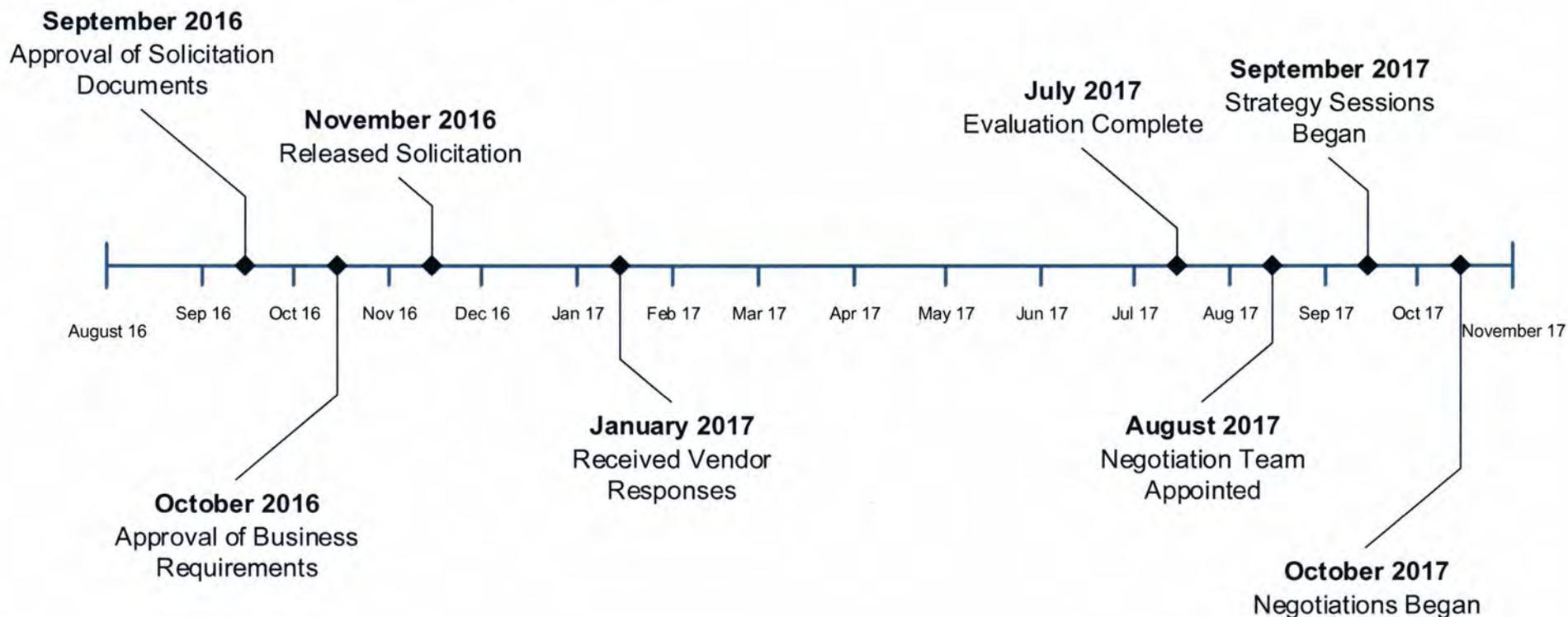
Completed Milestones

- ▶ Conducted meetings with all 34 agencies that currently use FLAIR and CMS to establish and obtain approval on standardized business processes across ten financial process areas
- ▶ Assembled an Executive Steering Committee made up of 15 members from seven different agencies and began conducting public meetings



Florida PALM Update

Completed Milestones



Florida PALM Update

Next Steps

- ▶ Support procurement activities which are expected to occur through May 2018 with a contract execution in June 2018
- ▶ Continue executing readiness activities through the four critical dimensions of project management, people, process, and technology in preparation for the implementation phases
- ▶ Identify additional collaboration opportunities with agencies and other public sector entities that have completed similar implementations



Contact Information

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