



City Manager

Sharon Anselmo, CPA

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City Clerk

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407 539-6219

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**Community Development
Director**

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407 539-6212

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Finance Director

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407 539-6201

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Fire Chief

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**Parks & Recreation
Director**

Jay Conn, CPRP

407 539-6264

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Police Chief

Douglas M. Ball

407 539-6242

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Public Works Director

Rick Lemke, P.E., P.T.O.E

407 539-6252

Fax 407-600-1677

September 27, 2016

Mr. Louis C. Rotundo
Rotundo and Associates
302 Pinestraw Circle
Altamonte Springs, Florida 32714

Dear Mr. Rotundo: *Louis*

Thank you for your memorandum of July 1, 2016, requesting an extension our contract with Louis Rotundo through the end of Fiscal Year 2018.

This letter will serve as formal acceptance of the terms as outlined by the City Council on September 26, 2016. The City of Maitland agrees to a 24 month extension of the contract dated April 12, 2010 at a monthly fee of \$4,542 and an annual expenditure reimbursement of up to \$3,800 per year for the 2 year period beginning on October 1, 2016 and ending on September 30, 2018.

Please don't hesitate to contact me if you have any questions or concerns.

Sincerely,

Sharon M. Anselmo
City Manager