



CITY OF ORMOND BEACH

City Manager • 22 S. Beach Street • Ormond Beach • Florida • 32174 • (386) 676-3200 • Fax (386) 676-3384

CITY MANAGER MEMORANDUM

To: The Honorable Mayor Partington and City Commissioners
Through: Joyce A. Shanahan, City Manager
From: Brian Rademacher, Economic Development Director
Date: September 18, 2019
Subject: Ormond Beach State Legislative Service Contract Renewal
Commission Goal: N/A

Introduction

This disposition item provides public notice of the City's intent to renew its contract with the law firm Metz Husband & Daughton (MHD) to provide governmental affairs and lobbying services for the City.

Background

The Contract for services with MHD took effect on October 1, 2017, and ended on September 30, 2018. The contract has an option for the City to renew on an annual basis for up to three (3) additional years. This renewal will be the second of the three renewal options.

Discussion

Over the year MHD has worked with and advocated for the City on various legislative and governmental affair issues including but not limited to:

- 1) Worked with City staff to review infrastructure projects for possible line item appropriations requests;
- 2) Assisted with completion of legislative appropriations request forms;
- 3) Lobbied appropriations staff and legislators in support of funding requests;
- 4) Lobbied Governor's staff and agency staff in support of line item funding requests;
- 5) Successfully secured funding in the amount of \$472,500 in state FY 19-20 for the Ormond Beach Municipal Airport Access Roads;
- 6) Worked closely with Florida League of Cities on legislative issues;
- 7) Lobbied legislators in support of local government issues and in opposition of anti-local government issues;
- 8) Arranged and attended legislator meetings with City Mayor and Commissioners;

- 9) Provided frequent and customized written reports (weekly during Committee Weeks and Session);
- 10) Provided as needed reports via telephone and email on time sensitive matters;
- 11) Alerted City to Job Growth Grant Fund opportunity and lobbied the Governor's Office, the Department of Economic Opportunity, and Enterprise Florida in support of grant request;
- 12) Secured legislator letters of support for Job Growth Grant fund request;
- 13) Obtained feedback from DEO and facilitated an amendment to the Job Growth Grant fund request;
- 14) Prompt responses to City questions and requests; and
- 15) Worked with Governor's Office and the Department of Emergency Management in an effort to identify possible friction points for FEMA reimbursements and to accelerate payment.

Budget Impact

The fee for services for FY 2019-2020 is \$32,000 and the funding is available in the General Fund.

Citizen Impact

Continuing this contract provides the city with professional lobbying expertise to assist the city in acquiring funding for various city projects that meet the goals and objects of Ormond Beach citizens.

Recommendation

This item serves as public notification of the intent to renew the aforementioned contract. No action is required at this time.

Attachments:

- RES 2017-194 (PDF)

REVIEWED BY:


Kelly McGuire, Finance Director 8/20/2019


Claire Whitley, Assistant City Manager 8/26/2019

APPROVED BY:


Joyce A. Shanahan, City Manager 8/30/2019

RESOLUTION NO. 2017-194

A RESOLUTION ACCEPTING THE PROPOSAL OF METZ, HUSBAND & DAUGHTON, P.A., REGARDING LEGISLATIVE LOBBYING SERVICES; AUTHORIZING THE EXECUTION OF AN AGREEMENT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, the City solicited proposals for legislative lobbying services (the Project) (City RFP No. 2017-32), in accordance with Section 2-300(b), *Code of Ordinances*, and

WHEREAS, the City's professional staff evaluated the four (4) proposals received and determined that the most advantageous proposal for the City is the proposal submitted by Metz, Husband & Daughton, P.A., a Florida corporation at a cost not-to-exceed \$32,000.00, and

WHEREAS, based on the foregoing the City's professional staff recommends that the City Commission accept the proposal of Metz, Husband & Daughton, P.A., and execute an Engagement Letter/Agreement for the services, a copy of said Engagement Letter/Agreement being attached hereto as Exhibit "A" and incorporated herein by reference, now therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. The proposal of Metz, Husband & Daughton, P.A., a Florida corporation to provide legislative lobbying services for the City at a cost not-to-exceed \$32,000.00 is hereby accepted.

SECTION TWO. The Mayor and the City Manager are hereby authorized and directed to execute an Engagement Letter/Agreement between the City and Metz, Husband & Daughton, P.A., a Florida corporation for the services in an amount not to exceed \$32,000.00, and to pay the cost thereof from the General Fund.

SECTION THREE. All other proposals relative to the aforescribed Project shall be deemed rejected upon the execution of an agreement with Metz, Husband & Daughton, P.A.

SECTION FOUR. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED this 3rd day of October, 2017.



BILL PARTINGTON
Mayor

ATTEST:



J. SCOTT McKEE
City Clerk



METZ, HUSBAND & DAUGHTON, PA

ATTORNEYS & ADVISORS

DOUGLAS S. BELL
JAMES R. DAUGHTON, JR.
PATRICIA B. GREENE*
WARREN H. HUSBAND
ALLISON LIBY-SCHOONOVER*
AIMEE DIAZ LYON
STEPHEN W. METZ**
ANDREW T. PALMER*
PIERCE SCHUESSLER*

**Governmental Consultant-
Not a Member of the Florida Bar
**Of Counsel*

REPLY TO:

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September 22, 2017

Mr. Joe Mannarino
Director of Economic Development
City of Ormond Beach
22 South Beach Street
Ormond Beach, Florida 32174

**RE: Contract for State of Florida Legislative Lobbying Service
(City of Ormond Beach RFP #2017-32)**

Dear Mr. Mannarino:

Many thanks to the City of Ormond Beach for its continued confidence in me and my governmental affairs representation of the City before the legislative and executive branches of Florida's state government.

It is my distinct pleasure to now be with the law firm of Metz Husband & Daughton ("MHD"). They are a top notch firm, well known for subject matter expertise, for impeccable professionalism, and for maintaining quality relationships within the Florida Legislature and the executive branch.

The scope of MHD's governmental affairs and lobbying services for the City under this Contract is specified in the above-referenced RFP and in MHD's response, dated August 31, 2017, the terms of which are incorporated herein by reference.

Per our RFP response, MHD's annual fee for these services will be \$32,000, payable in quarterly installments of \$8,000, beginning October 1, 2017. This fee is inclusive of all costs that MHD may incur in the course of our representation of the City. MHD will send the City a quarterly invoice for the stated fee, which is payable upon receipt.

This agreement will take effect as of October 1, 2017, and terminate on September 30, 2018, with an option for the City to renew this contract on an annual basis for up to three (3) additional years.

If you find these terms satisfactory, I ask that an authorized representative of the City of Ormond Beach please sign this contract in the space provided and email a signed copy back to me. MHD and I appreciate the opportunity to represent the City, and we look forward to continuing to earn your business.

Sincerely,

Metz, Husband & Daughton, P.A.

By: _____


Douglas S. Bell, Esq.

AGREED TO AND ACCEPTED BY:

The City of Ormond Beach

By: Bill Partington

Printed Name: Bill Partington

Title: Mayor

Attest: Joyce Shanahan

Printed Name: Joyce Shanahan

Title: City Manager