

June 1, 2018

Chief Michael Choate
Immokalee Fire Control District
502 New Market Rd E
Immokalee, Florida 34142

Re: General Legal Services

Dear Chief Choate:

Thank you for considering Manson Bolves Donaldson Varn, PA. This will serve as a proposal of the terms under which our firm will provide general legal services to the Immokalee Fire Control District. This letter is intended to explain briefly our billing practices and procedures.

Our fees will be based upon the ethical rules governing our practice. The amount of our statement will be the fair value of the services provided taking into account the time spent by the lawyers involved, the type of service we are being asked to perform, any special level of expertise required, the size and scope of the matter, the results obtained, and other relevant considerations.

Currently, our hourly rates range from \$225.00 per hour for our most junior associates to \$350.00 per hour for our most senior partner. The Immokalee Fire Control District will be charged a blended rate of \$225.00 an hour. Other lawyers, law clerks, and legal assistants of our firm will participate in the representation to the extent appropriate. We use associates and paralegals whenever advisable so we can provide legal services more economically.

It is our policy to provide to you the most effective support systems available, while at the same time allocating the costs of such systems in accordance with the usage of the services by individual clients. Therefore, in addition to our fees for legal services, we also charge separately for certain costs and expense disbursements, including messenger, courier and other communication costs; long-distance telephone; document reproduction; secretarial overtime when required by the matter's timing; and computer research facilities. Large disbursement billings may be forwarded by us to you for direct payment by you to the supplier.

Our billing statements to you will be rendered on a monthly basis and are due and payable upon receipt. We will make every effort to include disbursements in the statement for the month in which the disbursements are incurred. Some disbursements are not available to us until the following

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upon receipt. We will make every effort to include disbursements in the statement for the month in which the disbursements are incurred. Some disbursements are not available to us until the following month in which case a supplemental statement will be rendered for these additional charges.

We appreciate the opportunity to be of service to you now and in the future. Our goal is to provide legal services to you on the most cost efficient basis possible. If at any time you wish to either discuss our billing policies and procedures generally, or a particular statement specifically, we encourage you to contact us.

The Immokalee Fire Control District recognizes that the firm provides legal services to two independent special fire control and rescue districts in Collier County, including one such district in which the Immokalee Fire Control District has an existing contractual relationship. The engagement of the firm by the Immokalee Fire Control District will not restrict the firm's ability to provide continued representation to these other independent special fire control and rescue districts and any such conflicts are waived by the Immokalee Fire Control District. Please indicate your understanding of the agreement to the above-described engagement by signing and dating this letter in the spaces provided below. Please do not hesitate to contact me should you have any questions or comments.

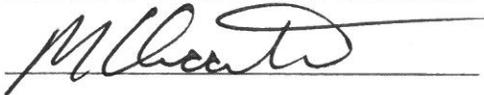
Sincerely,

MANSON BOLVES DONALDSON VARN, P.A.



Laura Jacobs Donaldson

ACKNOWLEDGED AND AGREED:



Dated: 06/04/18

LJD/dlr